

LCCC Return to Business

The objective of the Laramie County Community College (LCCC) Return to Business (R2B) plans is to establish a structure of protocols that will allow LCCC to return to a state where people can engage with each other as appropriate to effectively carry out the programs, services, and activities necessary for the attainment of LCCC's mission.

The overarching purpose of the R2B Plan is to define *the conditions* that are necessary to allow *College functions* to reopen in a *strategic order*.



R2B Plan Phases:

Phase I – June 1 – August 14

Phase II – August 15 – December 31

Phase III – January 1 – TBD

Phase I

- The vast majority of LCCC's physical operations will remain closed.
 - All employees who are able, will continue to work in a virtual format.
 - Some areas will open as identified in the Plan; others may reopen by approval.
- LCCC's summer courses will be offered in a virtual format.
- Campus access: 7:30 a.m. - 4 p.m. (M-F), with approval or an exception plan in place.
- College sponsored travel is suspended through June 30; travel after this date will require prior approval.

Health, Distancing and Screening:

- Do not come to campus if you are experiencing COVID-19 related symptoms.
- All LCCC employees will be required to wear a face covering on campus when social distancing is not possible; a cloth mask will be provided to all full-time LCCC employees.
- Students and visitors shall wear a face covering on campus, especially when social distancing is not possible.
- While on campus social distancing of six feet is encouraged, and may be required in certain areas.
- All employees must complete a self-screening prior to coming to campus.
- Employees will participate in education and training regarding COVID-19.

Events and Gatherings:

- Gatherings of groups of 25 or fewer are permitted in accordance with state, local and LCCC guidelines outlined in this plan.
- Gatherings of groups greater than 25 MAY be permitted with appropriate approvals.

Reopening Plans and Exceptions:

Areas (e.g., functions, programs, services, etc.) wishing to reopen, either on a temporary or more permanent basis, can request approval to do so in one of the following two ways:

- Area-Specific Reopening Plans: Plans for a specific area (e.g., academic program, function, tenant, etc.) that would restore operations to a physical delivery on campus facilities. These plans require demonstrating how the area will meet all external guidance and LCCC criteria.
- Exception Requests: These requests are designed to provide for time-limited activities on campus, or with a narrowly tailored scope. These requests are required to demonstrate how they meet all external guidance and LCCC guidance, in addition to how they would meet standards for any requested exception.

Communication:

- Official LCCC email will remain the College's main source of communication for all students and employees.
- Updates will be available at lccc.wy.edu/covid.
- R2B forms and the complete R2B plan are available to employees on the College's portal, myLCCC.