Wyoming Community College Commission Request for New, Pilot or Revised Degree or Certificate

College: Laramie County Community College
Date submitted to WCCC:
Program 1. Request for:
New Program Pilot Program X Revised Program
The Nursing program is requesting approval to change the program from an AAS degree in Nursing to an ADN-Associate Degree in Nursing. The primary objective is all part of the transition to become better aligned with the statewide curriculum in the future and to ensure transferability to the UW BSN program. The program is also anticipating participating in the ReNEW curriculum as described below and implementing the change in fall 2016.
2. Program Title: Associate Degree in Nursing
3. Degree or Certificate to be awarded:
X Degree: AA AS AAS X Other: <u>ADN</u> Certificate
The existing two year nursing program will continue to educate students for the NCLEX-RN exam to be licensed as a registered nurse. This request merely changes the program from an Associate of Applied Science (AAS) to an Associate Degree in Nursing (ADN) ReNEW curriculum to better align with the University of Wyoming. LCCC plans to change the current 72 credit AAS degree in nursing to a 70 credit Associate Degree in Nursing program. This request for program revision addresses changes in courses, total number of credits required, as well as a new program description. In addition, the request includes a change in the degree to be awarded from an Associate of Applied Science (AAS) degree to an Associate Degree in Nursing (ADN). The requested changes will not focus on recruiting or serving a different student profile, nor will the changes in the educational program prepare graduates for a different career or skill set from the current AAS in Nursing at Laramie County Community College.
4. Educational Pathway:
Energy Construction Hospitality Technology X Health Care Other
5. Total number of credit hours: 70
6. Suggested CIP (Classification of Instructional Program) code (6-digit):
51.3801, Registered Nurse

7. Planned semester/year new program will begin: Fall 2016

8. Will any part of this program be provided by non-accredited vendor(s)?

____ YES (Provide details) X NO

D. Program description as it will be included in college catalog:

This four-semester program (after a semester of prerequisites and acceptance into the program) is part of the statewide nursing curriculum Revolutionizing Nursing Education in Wyoming (ReNEW) which is designed as a baccalaureate curriculum with an ADN benchmark allowing students to sit for the NCLEX-RN (licensure exam) at the completion of the fourth semester. This curriculum allows for students to complete an associate degree in nursing, gain RN licensure and employment, and then to transition seamlessly into the University of Wyoming for their senior year and complete a bachelor's degree.

The curriculum includes a balance of general education and nursing courses that assist students in acquiring the knowledge and skills to function as beginning practitioners of nursing. Students receive classroom instruction and coordinated clinical experience in the nursing care of patients in health care settings under the supervision and guidance of the nursing faculty. Clinical sites are in Cheyenne, Wyoming, and the surrounding region. Applications to the program are available the semester prior to admission and are submitted according to the application, which may be obtained at the website lccc.wy.edu/programs/nursing.

The nursing curriculum at Laramie County Community College is a leveled educational program to facilitate career mobility. After the first semester in the program following the semester of program prerequisites, the student is eligible to become a CNA (Certified Nursing Assistant). The first two semesters provide a foundation for progression in the field of nursing and prepare the student to enter the second level of the nursing curriculum. At this point, after completion of the prerequisites and the first two semesters of the program, a student may choose to take the optional PN Exploration course which will give them the ability to earn a certificate and provide eligibility to take the qualifying examination for Practical Nursing Licensure (LPN). Upon completion of the program, the graduate earns an Associate Degree in Nursing (ADN) and is eligible to write the qualifying examination for registered nurse licensure.

Program Accreditation/Approval: This program is approved by the Wyoming State Board of Nursing and accredited by the Accrediting Commission of Education in Nursing (ACEN). Program Articulation: This program is articulated with the University of Wyoming. Any deviations from the prescribed course list will not articulate.

PROGRAM SEQUENCING FOR: LCCC NURSING PROGRAM			
PROGRAM PREREQUISITE	COURSE NUMBER	Course TITLE	CREDITS
GenEd: CS	COLS 1000	Introduction to College Success: First Year Seminar	3
GenEd: CW	ENGL 1010	English I: Composition	3
GenEd: QR	MATH 1400	College Algebra	3
	ZOO 2015	Human Anatomy	4

		SUBTOTAL CREDITS	13
1 ST SEM.	COURSE NUMBER	COURSE TITLE	CREDITS
	NURS 1100	Professional Nursing Care in Health Promotion	5
	NURS 1115	Professional Nursing Care in Health Promotion: Clinical One	5
	ZOO 2025	Human Physiology	4
		SUBTOTAL CREDITS	14
2 ND SEM.	COURSE NUMBER	COURSE TITLE	CREDITS
	NURS 1200	Professional Nursing Care of the Patient with Chronic Illness	5
	NURS 1215	Professional Nursing Care of the Patient with Chronic Illness: Clinical Two	5
	PSYC 1000	General Psychology	3
	MICR 2240	Medical Microbiology	4
		SUBTOTAL CREDITS	17
3RD SEM.	COURSE NUMBER	COURSE TITLE	CREDIT
	NURS 2300	Professional Nursing Care of the Patient with Acute Illness	5
		Professional Nursing Care of the Patient with	
	NURS 2315	Acute Illness: Clinical Three	5
GenEd: CV	CO/M 2010	Public Speaking	3
		SUBTOTAL CREDITS	13
4™ SEM.	Course Number	COURSE TITLE	CREDITS
	NURS 2400	Professional Nursing Care of the Patient with Complex Illness	5
	NURS 2415	Professional Nursing Care of the Patient with Complex Illness: Clinical Four	5
	Choose one:	Choose one:	
	POLS 1000	American & Wyoming Government	
	or	or	
Cartal MC	HIST 1211	US History to 1865	3
GenEd: WS	or	or	3
	HIST 1221	US History from 1865	
	or	or	
	ECON 1200	Economics, Law and Government	
		SUBTOTAL CREDITS	13
		TOTAL CREDITS	70

E. New Courses:

1. Recommended Level of Instruction if a new course prefix is used:

1 2 <u>X</u>	3 Not applicable
2. New Course pre	fixes, numbers and titles have been coordinated:
With UW (transfer)	X Yes No Not Applicable
or WCCC (voc-tech)	Yes No X Not Applicable

3. The following are course descriptions for each new course in the program (include prefix, course number, title, credit hours and description):

NURS 1100 - Professional Nursing Care in Health Promotion (5 cr)

This course introduces students to the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. Health promotion includes learning about self-health and health in children, adults, older adults, and the family experiencing a normal pregnancy. Students will value evidence about healthy lifestyle patterns and risk factors for disease and illness, apply growth, and development theory, develop therapeutic relationships, conduct an age appropriate and culturally sensitive health assessment, and promote health using the nursing process and standards of professional nursing. Prerequisite: Completion of COLS 1000, MATH 1400, ENGL 1010 and ZOO 2015. Corequisite: Concurrent enrollment in NURS 1115.

NURS 1115 - Professional Nursing Care in Health Promotion: Clinical One (5 cr)

This course introduces students to the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. Health promotion includes learning about self-health and health in children, adults, older adults, and the family experiencing a normal pregnancy. Students will value evidence about health lifestyle patterns and risk factors for disease and illness, apply growth and development theory, develop therapeutic relationships, conduct an age appropriate and culturally sensitive health assessment, and promote health using the nursing process and standards of professional nursing. Prerequisite: Completion of COLS 1000, MATH 1400, ENGL 1010, and ZOO 2015. Corequisite: Concurrent enrollment in NURS 1100.

NURS 1200 - Professional Nursing Care of the Patient with Chronic Illness (5 cr)

This course introduces students to the patient and family with chronic illness using the concepts of health promotion, safety, clinical judgment, leadership, patient-centeredness, and professionalism. Students use caring behaviors, therapeutic communication, and advocacy when providing care to patients with chronic illness across the lifespan. Students identify the roles and values of the members of the interprofessional health care team. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 1100, NURS 1115, and ZOO 2025; completion of or concurrent enrollment in PSYC 1000 and MICR 2240. Corequisite: Concurrent enrollment in NURS 1215.

NURS 1215 – Professional Nursing Care of the Patient with Chronic Illness: Clinical Two (5 cr)

This course introduces students to the clinical care of a patient and family with chronic illness using the concepts of health promotion, safety, clinical judgment, leadership, patient-centeredness, and professionalism. Students use caring behaviors, therapeutic

communication, and advocacy when providing care to patients with chronic illness across the lifespan. Students identify the roles and values of the members of the interprofessional health care team. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 1100, NURS 1115, and ZOO 2025; completion of or concurrent enrollment in PSYC 1000 and MICR 2240. Corequisite: Concurrent enrollment in NURS 1200.

NURS 2300 - Professional Nursing Care of the Patient with Acute Illness (5 cr)

This course introduces students to the patient and family with acute illness using the concepts of safety, clinical judgment, leadership, patient-centeredness, and professionalism. Students use caring behaviors, therapeutic communication, and advocacy when providing care to patients with acute illness across the lifespan. Students facilitate the effectiveness of the interprofessional health care team. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 1200, NURS 1215, PSYC 1000, and MICR 2240; completion of or concurrent enrollment in CO/M 2010. Corequisite: Concurrent enrollment in NURS 2315.

NURS 2315 – Professional Nursing Care of the Patient with Acute Illness: Clinical Three (5 cr)

This course introduces students to the clinical care of a patient and family with acute illness using the concepts of safety, clinical judgment, leadership, patient-centeredness, and professionalism. Students use caring behaviors, therapeutic communication, and advocacy when providing care to patients with acute illness across the lifespan. Students facilitate the effectiveness of the interprofessional health care team. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 1200, NURS 1215, PSYC 1000, and MICR 2240; completion of or concurrent enrollment in CO/M 2010. Corequisite: Concurrent enrollment in NURS 2300.

NURS 2400 - Professional Nursing Care of the Patient with Complex Illness (5 cr)

This advanced course introduces students to the patient and family with complex illness using the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. This course is focused on the vulnerable patient, which could include multisystem acute and chronic disease processes, and physiological, mental, and socioeconomic factors that put the patient at risk. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 2300, NURS 2310, and CO/M 2010; completion of or concurrent enrollment in WY Statutory Requirement (POLS 1000, HIST 1211, HIST 1221, HIST 1251 or ECON 1200). Corequisite: Concurrent enrollment in NURS 2415.

NURS 2415 - Professional Nursing Care of the Patient with Complex Illness: Clinical Four (5 cr)

This advanced course introduces students to the patient and family with complex illness using the concepts of health promotion, safety, clinical judgment, leadership, patient centeredness, and professionalism. This course is focused on the vulnerable patient, which could include multisystem acute and chronic disease processes, and physiological, mental, and socioeconomic factors that put the patient at risk. The patient and family lived experience is emphasized. Prerequisite: Completion of NURS 2300, NURS 2310, and CO/M 2010; completion of or concurrent enrollment in WY Statutory Requirement (POLS 1000, HIST 1211, HIST 1221, HIST 1251 or ECON 1200). Corequisite: Concurrent enrollment in NURS 2400.

F. Projected Demand in Wyoming and Nation (AAS, AS & Certificates) 1. State and National Trends -

The Institute of Medicine (IOM) "The Future of Nursing" report recommended that 80% of registered nurses in the nation's workforce have a baccalaureate degree by 2020 (IOM, 2011). According to the Wyoming Department of Workforce Services (DWS), Wyoming employers will need to fill 453 jobs for registered nurses annually (DWS, 2014). An increasing number of employers are hiring BSN prepared nurses, or requiring newly hired ADN nurses to obtain their BSN within one year. Increasing the level of education in our nursing workforce is key to meeting the demand for nursing leaders in acute and long term care, public health sectors, and particularly in nursing education.

In order to meet the growing need for baccalaureate degree nurses in our communities, the Associate Degree Nursing Program at Laramie County Community College has joined with the other Wyoming community college nursing programs and the University of Wyoming in the development of a common nursing curriculum for the state of Wyoming. The ReNEW (Revolutionizing Nursing Education in Wyoming) curriculum is designed as a baccalaureate curriculum with an Associate Degree benchmark. Under the ReNEW curriculum, persons who enter a nursing program at a community college in Wyoming will be able to complete their ADN (Associate Degree in Nursing), take the national licensure exam (NCLEX-RN), begin working as a registered nurse, and move seamlessly toward their baccalaureate degree through online classes. The curriculum is designed so that community college nursing students can complete non-nursing freshman and sophomore courses required for the baccalaureate degree at the community college. Once the Associate degree is completed, ADN RNs can progress to the baccalaureate degree nursing courses, which will be offered online, and complete the degree in two additional semesters.

Reference:

Institute of Medicine (2011). *The Future of Nursing: Leading Change, Advancing Health.* Washington, DC: The National Academies Press.

Wyoming Department of Workforce Services (2014). Wyoming Department of Workforce Services State Integrated Workforce Plan. Retrieved from http://wyomingworkforce.org/tools-and-resources/Documents/Program%20Year%202012%20Integrated%20Workforce%20Pl an.pdf

2. State and National Wages -

Not required for this report

3. Anticipated enrollment in the three academic years after WCCC approval:

Currently admit two cohorts a year:

Fall = <u>40</u>
Spring = <u>40</u>
Advanced placement students = <u>5 fall & spring (10 total)</u>
Anticipated enrollment 2016-2017 = <u>170 total students</u>

G. Summary of Input from and Coordination with Citizens, Business and Industry or K-12 education:

The Laramie County Community College Nursing Advisory Board has been supportive of the development of the ReNEW curriculum for the last 3 years, and have served as resources during the curriculum development phase. Local nurses currently employed in area hospitals, long-term care facilities, and other health care agencies have been informed throughout the process. Several have served on one of the four ReNEW committees, including the Curriculum committee.

H. Identification of Similar Programs (identify title, degree/certificate and number of credit hours):

All other community college nursing programs and the University of Wyoming have joined in developing the ReNEW curriculum and will have similar programs offering the Associate Degree in Nursing (ADN). The following programs are anticipating adoption of the ReNEW curriculum: Central Wyoming College, Eastern Wyoming College, Laramie County Community College, Northwest College, Western Wyoming Community College, Northern Wyoming Community College District, and UW. Credit hours are also similar depending on general education and/or certificate requirements at the particular institution, ranging from 62 to 70 credits.

I. Articulation with Other Educational Institutions, Programs, Agencies

Because the ReNEW was developed with the University of Wyoming as a baccalaureate curriculum with an Associate Degree benchmark, students can articulate into the University of Wyoming to complete their BSN. The current configuration of proposed nursing courses meets the local institutional requirements and articulates directly into the University of Wyoming. In addition, graduates from the LCCC ADN program who have a current RN license can apply to any RN-BSN completion program in the nation.

J. Assessment of Student Learning and Completer Follow Up Per Core Indicators:

Laramie County Community College is accredited by the Accrediting Commission for Education in Nursing (ACEN). Data related to nursing program educational outcomes (core indicators) are collected and aggregated annually. The ADN program outcomes include:

- Performance on licensure exam;
- Program completion;
- Graduate program satisfaction;
- Employer program satisfaction;
- Job placement rates.

K. Other Information or Comments that Would Assist the Commission

Please contact Jennifer Anderson with any questions at 307-778-1133 or janderso@lccc.wy.edu.

Submitted by:		
Name	Title	Date

J. Anderson by	Monda MS Ro Acting Va Director of Nursing Program Program	using
dennifer Anderson, MS, RN /	Director of Nursing Program	an Willow
Cynthia Henring, MA	Interim Dean of Health Science and Wellness	
The state of the s		
Therese Harper MSCTE, RN	Interim Vice President of Academic Affairs	

LCCC New Program of Study/Concentration Form

In accordance with Program Development and Approval Procedure, 2.3.1P, this form must be completed to establish the submission of a new credit-bearing program of study or concentration.

I	Dean's Signature: Cynthia J.	Henning via email Date: 11/20/2015		
1.	Program Contact:	Jennifer Anderson		
2.	Effective Catalog Year:	2016-2017		
Sta	ge One: Identification of Pr	ogram, Need, Goals and Competencies		
3.	Program Title:	Nursing		
4.	O*NET-SOC Code:	Locate the code at: http://www.onetonline.org/help/online/search 29-1141.00		
5.	CIP Code:	Locate the code at: http://nces.ed.gov/ipeds/cipcode/default.aspx?y=55 51.3801		
6.	Request for:	New Degree ☐ New Program ☐ New Program Concentration		
7.	Type of Program:	Associate Degree in Nursing (ADN) ☐ ☐ Associate of Arts degree (60-64 credits in length) ☐ Associate of Science degree (60-64 credits in length) ☐ Associate of Applied Science degree (60-72 credits in length) ☐ Credit Certificate (20.45 credits) ☐ For financial aid eligibility Credit Certificates and Credit		
	(choose one)	☐ Credit Certificate (30-45 credits) ☐ Credit Diploma (12-29 cred		
8.	Rationale for New Program:	Explain the goals of the new program and how this new program will include robust curriculum leading to a degree or certificate.		
		Please see attached document "Associate Degree in Nursing (ADN) Rationale". This is not a new program, but a totally revised program with new courses, course numbering and degree.		
		Associate Degree in Nursing (ADN) This four-semester program (after a semester of prerequisites and acceptance into the program) is part of the statewide nursing curriculum Revolutionizing Nursing Education in Wyoming (ReNEW) which is designed as a baccalaureate curriculum with an ADN benchmark allowing students to sit for the NCLEX-RN (licensure exam) at the completion of the fourth semester. This curriculum allows for students to complete an associate degree in nursing, gain RN licensure and employment, and then to transition seamlessly into the University of Wyoming for their senior year and complete a bachelor's degree.		
9.	Program Description (as it will appear in the catalog)	The curriculum includes a balance of general education and nursing courses that assist students in acquiring the knowledge and skills to function as beginning practitioners of nursing. Students receive classroom instruction and coordinated clinical experience in the nursing care of patients in health care settings under the supervision and guidance of the nursing faculty. Clinical sites are in Cheyenne, Wyoming, and the surrounding region. Applications to the program are available the semester prior to admission and are submitted according to the application, which may be obtained at the website lccc.wy.edu/programs/nursing.		
		The nursing curriculum at Laramie County Community College is a leveled educational program to facilitate career mobility. After the first semester in the program following the semester of program prerequisites, the student is eligible to become a CNA (Certified Nursing Assistant). The first two semesters provide a foundation for progression in the field of nursing and prepare the student to enter the second level of the nursing		

		curriculum. At this point, after completion of the prerequisites and the first two semesters of the program, a student may choose to take the optional PN Exploration course which will give them the ability to earn a certificate and provide eligibility to take the qualifying examination for Practical Nursing Licensure (LPN). Upon completion of the program, the graduate earns an Associate Degree in Nursing (ADN) and is eligible to write the qualifying examination for registered nurse licensure. Program Accreditation/Approval: This program is approved by the Wyoming State Board of Nursing and accredited by the Accrediting Commission of Education in Nursing (ACEN). Program Articulation: This program is articulated with the University of Wyoming. Any deviations from the prescribed course list will not articulate.		
		Upon completion of this program the graduate will be expected to		
		 Minimize risk of harm to patients and providers through both system effectiveness and individual performance. 		
		 Demonstrate skills in using patient care technologies, information systems, and communication devices that support safe nursing practice. 		
		3. Achieve optimal patient outcomes guided by clinical reasoning, evidence, and standards of best practice.		
		Demonstrate beginning leadership skills through heightened self-awareness in the attainment of optimal patient outcomes.		
		5. Use mutually respectful communication, collaboration, within interprofessional teams in the management of care in diverse, complex, global, and dynamic healthcare systems.		
		6. Function within established policies in structured healthcare systems, providing cost effective care in compliance with regulatory entities.		
10.	Program Competencies:	7. Provide patient centered care by reflecting on the uniqueness of an individual patient's background, personal preferences, culture, values, traditions, and family which promotes optimal health outcomes by involving patients and families as they make clinical care decisions.		
		8. Demonstrate respectful, efficient, safe, and well-coordinated transitions of the patient through all levels of care.		
		 Provide respectful, efficient, safe and well-coordinated patient-centered care to patients and families by reflecting on beliefs, values, attitudes, and practices 		
		10. Model professionalism with consistent demonstration of core values evidenced by nurses working with others to achieve optimal health and wellness outcomes in patients and families by wisely applying principles of altruism, excellence, caring, ethics, respect, communication, professional engagement, lifelong learning, and accountability.		
		11. Encourage health promotion and make a positive contribution to immediate and long-term health status, through the provision of education to individuals and families that encourages healthy behaviors and choices, prevention of disease, protection from preventable illness and disastrous emergencies.		
	Program Advisory	N/A—not a new program—new degree designation and curriculum		
11.	Committee Summary Report:			
Sta	ge Two: Program Research	n and Curriculum Development		
12.	Articulation:	Initiated with UW. In addition, a graduate of LCCC Nursing Program is eligible to apply for any RN-BSN program.		
13.	Identification of similar Programs in WY and Region:	For 2016-17 catalog: NWC, CC, EWC, WWCC, CWCC, . For 2017-18 UW, Sheridan and Gillette		

14.	Implementation Plan/Timeline:	Fall 2016		
		Course	Title	Credits
15.	Program Sequence:	Course Prerequisites: COLS 1000 ENGL 1010 MATH 1400 ZOO 2015 Course Number 1st Semester ZOO 2025 NURS 1100 NURS 1115 NURS 1215 PSYC 1000 MICR 2240 Course Number Course Number NURS 2300 NURS 2315 COM 2010 Course Number Course Number Course Number Course Number Course Number	Introduction to College Success: First Year Seminar English I: Composition College Algebra Human Anatomy Total creditsprerequisites Course Title Human Physiology Professional Nursing Care in Health Promotion Professional Nursing Care in Health Promotion: Clinical One Total Credits Professional Nursing Care of the Patient in Chronic Illness Professional Nursing Care of the Patient in Chronic Illness: Clinical Two General Psychology Medical Microbiology Course Title Course Title Professional Nursing Care of the Patient with Acute Illness: Clinical Three Public Speaking Course Title	Credits 3 3 4 13 Credits 4 5 5 14 5 5 3 4 Credits Credits 17 5 5 3 Credits Credits Credits
		NURS 2400 NURS 2415 Course Number Course Number Course Number Course Number	Total Credits Professional Nursing Care of the Patient with Complex Illness Professional Nursing Care of the Patient with Complex Illness: Clinical Four WY Statutory Requirement Course Title Course Title Total Credits	5 5 Credits Credits Credits 13
			Total Program Credits	70
16.	Program Duration:	Credit Certificate and Credit Diploma programs must be a minimum of 15 weeks and 16 credits. Other program types do not need to provide this information. Number of weeks to complete this program: 5 semesters		
17.	New Courses:	NURS 1100, 1115, 1200, 1215, 2300, 2315, 2400, 2415 Have all new courses been confirmed by the Course Coordinator? X YES Is an MCOR attached for each new course? YES X NO		
Sta	ge Three: Identification of	Needed Resourc	es	
18.	Faculty/Staff:	Can this program be delivered by current faculty? If not, what are the plans, budget and timeline for bringing on needed instructors? Yes		
19.	Equipment:	What resources are required to start and sustain the program? What is the current plan to meet those resource needs through the college or other external funds? Everything in place. No new equipment needs		

	List additional course and materials fees, if any, above the usual tuition, course fees a				
20.	Cost of Program:	book costs.			
	X Not applicable				
21.	Program/Course Fees (refer to LCCC 4.10.1P):	Are fees being requested for this program? YES □ NO Fees are the same as with previous curriculum but the \$500 fee for NRST 1710 will now be collected under NURS 1115, NRST 1720 will go to NURS 1215, NRST 2730 to NURS 2315 and NRST 2740 to NURS 2415. Are new or revised fees being requested for courses with this program? □ YES X NO			
Sta	ge Four: Process Checklis				
	Out with the Ethics	Financial Aid has reviewed the new program submission t			
22.	Submit for Financial Aid Review:	information for seeking U.S. Department of Education app	• •		
	Alu Neview.	Financial Aid confirmation: Please click here to add sign	ature.		
	Culturalit for Domining	Registrar has reviewed the new program submission to co	onfirm accuracy and feasibility.		
23.	Submit for Registrar Review:	Registrar confirmation: Please click here to add signature.			
	Out wit for bootitutional	Program has been reviewed by the office of Institutional E	ffectiveness for HLC and		
24.	Submit for Institutional Effectiveness Review:	Institutional Research reporting.			
	Zilodilyollodo Roylow.	Institutional Effectiveness confirmation: Please click he			
		In addition to this completed form, the following document	ation must be included (as		
	Documentation	applicable):			
25.	Checklist:	X Wyoming Community College Commission form			
		☐ MCOR for each new course			
		☐ Student Fee Request form			
Sta	ge Five: Administrative Re	view			
		X Program meets credits required under Administrative Pr	ocedure 2.1P Degrees and		
		Certificates	logroop and		
		☐ Program does NOT meet credits required under 2.1P ☐ Certificates/Exception Requested	regrees and		
26	Administrative	A compelling case for the variation must be made. Support	ting documentation for the		
Procedure 2.1P:		request citing accreditation or other professional certifying applicable.			
		Please click here to provide explanation for variance reque	est. Attach supporting		
		documentation as requested above.			
	VPAA Signed Approval				
27.	for Exception to	SICNED: Diagraphick have to add signature	DATE:		
21.	Administrative Procedure 2.1P:	SIGNED: Please click here to add signature.	DATE:		

Other relevant information from the program contact:

Click here to enter text.