PROCUREMENT & CONTRACTING REPORT

Board Meeting Date: January 20, 2016 Period: December, 2015

TABLE I ITEMS FOR BOARD APPROVAL

Description	Purpose	Frequency	Department/Program Area	Funding Source
•	•			Perkins & 1 Mil (one time
Auto Body Paint Booth	Purchase & install paint booth	One-time	Technical Studies	funds)

TABLE II SOLICITATION REQUESTS

Description	Notes	Department/Program Area	Funding Source
Exterior Wayfinding Signage RFP	Exterior Wayfinding Signage fabrication & installation	Plant	Plant
Insurance & Broker Services RFP	Property & liability insurance & broker services	Admin/Finance	Current

TABLE III POTENTIAL SOLICITATION > \$30,000 (not in current budget)

Description	Notes	Department/Program Area	Funding Source
	RFP for cloud based software as a solution for		Student Technology Fee and
Campus portal solution	campus portal solution	ITS	Technology Infrastructure Fee
Compensation Review	RFP to review current employee compensation	Human Resources	TBD
Revision of campus master plan	Sole source JJR, LLC (original contractor)	Admin/Finance	TBD

TABLE IV EXECUTED CONTRACTS

Description	Purpose	Department/Program Area	Funding Source	
Reiman	Auto Body paint booth	Technical Studies	Perkins & 1 Mil (one-time funds)	
Climate Control	Dust collection system	Plant	One-time funds	

TABLE V PRE-APPROVED PURCHASES EXCEEDING \$12,500

Vendor	Purpose	Frequency	Department/Program Area	Funding Source	Cost	Prior Board Approval
Graber Manufacturing	Trash receptacles (quantity 43)	One-time	Plant	One-time (1 Mil)	\$33,004.60	n/a
HP Enterprises	HP server hardware & software maintenance & support	Annual	ITS	Current	\$15,057.82	n/a
Ellucian	Recruiter project – off site consulting	One-time	ITS	1 mil	\$12,673.50	n/a
Reiman Corp.	West arena parking addition final payment	One-time	Plant	Current	\$64,035.44	n/a
Reiman Corp.	CCI conference room renovation	One-time	Plant	Plant	\$42,662.70	n/a
Time Clock Plus	Version 7 upgrade	One-time	Finance	Current	\$16,351.92	n/a