

Presented to the LCCC Board of Trustees 5.10.17

FY18 Proposed Budget



Remember When...

- Oil was \$37
- 5 Oil Rigs working in WY
- Powder River Coal was \$9.47, production fell 27%
- Natural Gas was \$1.50
- Sales & Use Tax collections down 20%
- 10 consecutive months of yr/yr job losses
- We were there, one year ago
- **Then... the Commission meeting in Rock Springs (April 2016)!**

8% Funding Reduction at Commission Level – 15% for LCCC (Over Biennium)

Results for LCCC

| | | |
|----------------------|----------------------|-----------------------|
| FY17 (\$1.5M) | FY18 (\$2.0M) | Total (\$3.5M) |
|----------------------|----------------------|-----------------------|



Commitments Made One Year Ago

Balancing FY17:

| | | |
|----------------------|-----------------|---------------------------------|
| Operating Reductions | (\$500K) | |
| Use Carryover | (\$400K) | } \$1M (described later) |
| Use Fund Balance | <u>(\$600K)</u> | |
| | (\$1.5M) | |

- Use FY17 to Make Strategic Reductions for FY18 (CORE)
- CORE Initiative Goal: \$2.5M
- Leave Fund Balance in Stable Year-end Position
- Return Recurring Expenses on One Mill Back to Operating Fund



How Did We Do?

| Description | Savings |
|---|--------------------|
| Reduce Operating Budgets | \$350,000 |
| Reduce Part-Time Staffing Budget | \$103,500 |
| Reduce Overall Adjunct Faculty Budget | \$60,000 |
| Reduce Faculty Release Time by 200 Credits | \$150,000 |
| Assign Athletic Coaches Instructional Load | \$27,000 |
| Eliminate Part-Time Switchboard Operator in Student Services (Open Position) | \$20,449 |
| Adjust Insurance Budget | \$20,000 |
| Eliminate One FTE in Career Services (Open Position) | \$55,238 |
| Reduce One FTE Math Faculty (Open Position) | \$66,231 |
| Reduce One FTE English Faculty (Open Position) | \$66,231 |
| Eliminate Albany County Campus Office Assistant Position (Open Position) | \$36,360 |
| Move One-Half of Counselor Position to Wellness Fee (Cheyenne) | \$31,900 |
| Move One FTE Integrated Technology (IT) Services Staff to Student Tech Fees | \$52,141 |
| Eliminate Architectural Tech Position (Open Position) | \$80,811 |
| Move Facility Office Staff to Auxiliary Funds | \$77,537 |
| Move One FTE Outreach and Workforce Development (OWD) Staff to Auxiliary Fund | \$69,320 |
| Move One FTE in ACES (Adult Career and Education System) Program to Grant Funds | \$62,965 |
| Implement Reorganization of Public Relations and Marketing | \$175,000 |
| Eliminate Science Lab Coordinator Position | \$60,000 |
| Eliminate Afternoon Security Guard at the Albany County Campus (ACC) | \$40,003 |
| Eliminate One FTE in High School Programs | \$37,222 |
| Reduce One FTE Library Technician | \$49,674 |
| Merge Center for Teaching and Learning and Center for Learning Technologies | \$98,466 |
| Eliminate the Career and Technical Education (CTE) Program Director Position | \$91,921 |
| Utilize a Portion of One Mill Fund for Operations | \$620,000 |
| Total | \$2,501,969 |

CORE:

- ~ (\$1.2M) Salary Reductions
- ~ (\$700K) Non-Salary Reductions
- ~ (\$525K) Expenses Placed on One Mill
- ~ \$425K Unexpected Revenue Increase
- * **Achieved ~ \$2.0M Reduction for FY18**

Fund Balance:

- Held to Fund Balance Draw
- ~ \$4M Remaining Into FY18
- * **Retained Future Stability**

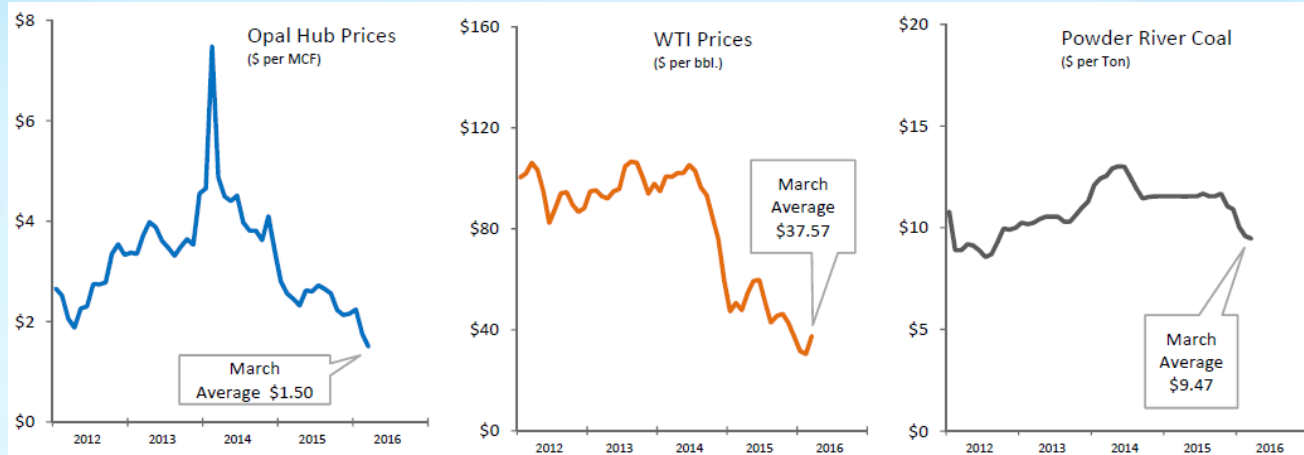
One Mill:

- ~ \$525K Moving Back to Current Fund
- * **Restored Flexibility**

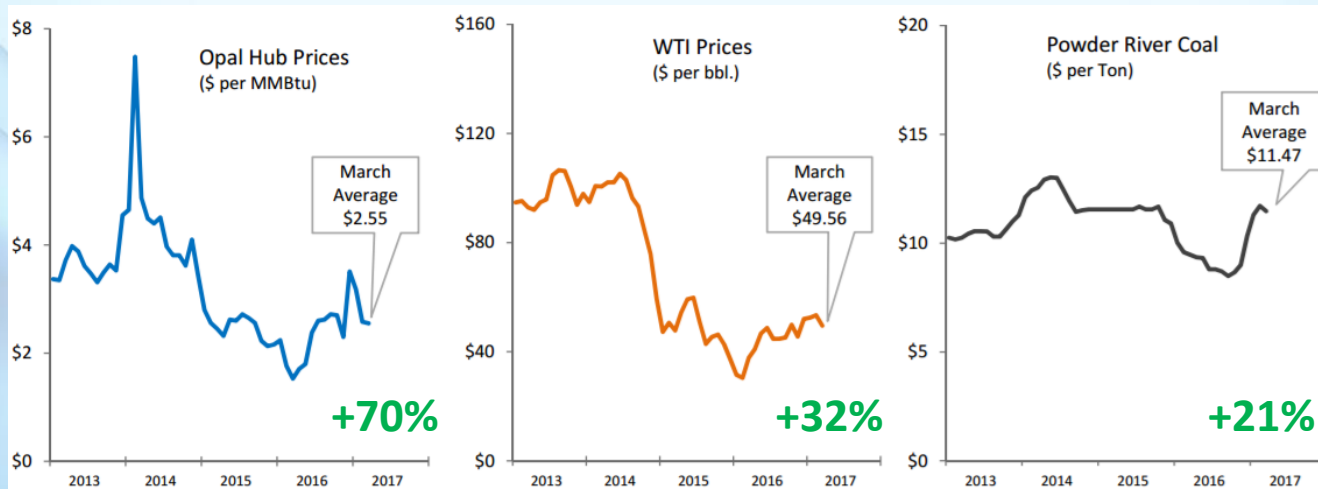
Mission Accomplished!

Then to Now... Nat Gas, Oil, Coal Prices

April
2016



April
2017

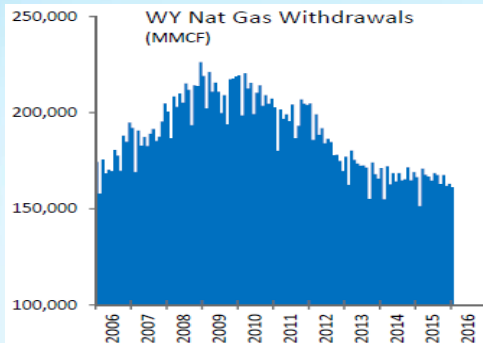


itstartshere
laramie county community college

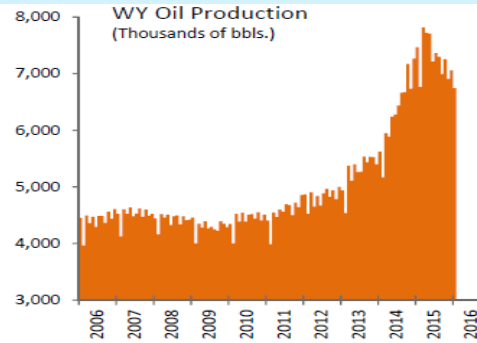


Then to Now... Nat Gas, Oil, Coal Production

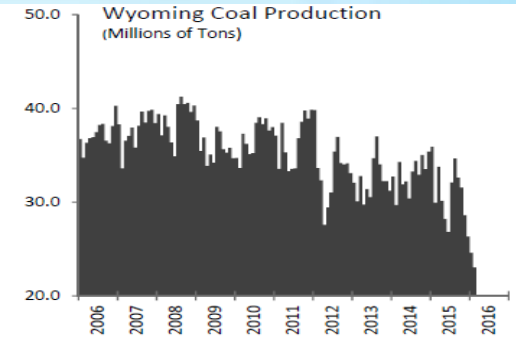
April
2016



Cumulative Change YTD:
Jan 2016 vs. Jan 2015
-3.1%

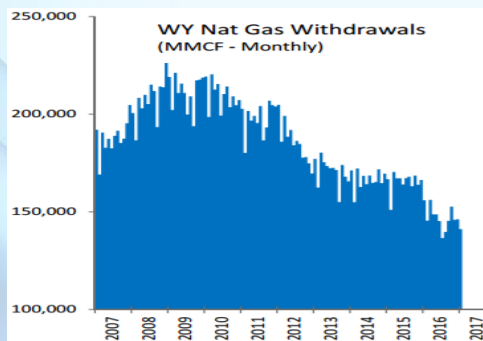


Cumulative Change YTD:
Jan 2016 vs. Jan 2015
-9.7%

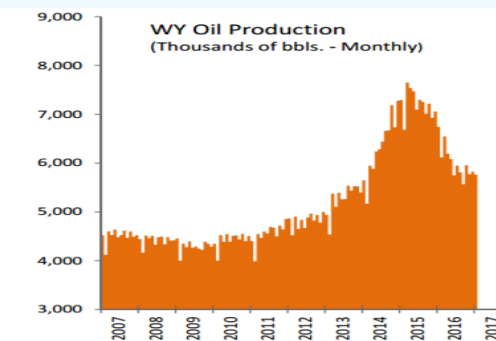


Cumulative Change YTD:
Feb 2016 vs. Feb 2015
-27.7%

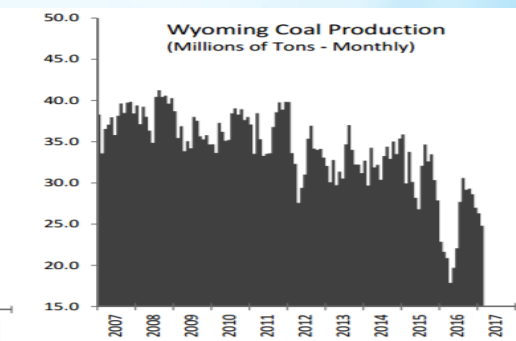
April
2017



Cumulative Change YTD:
Jan 2017 vs. Jan 2016
-9.5%

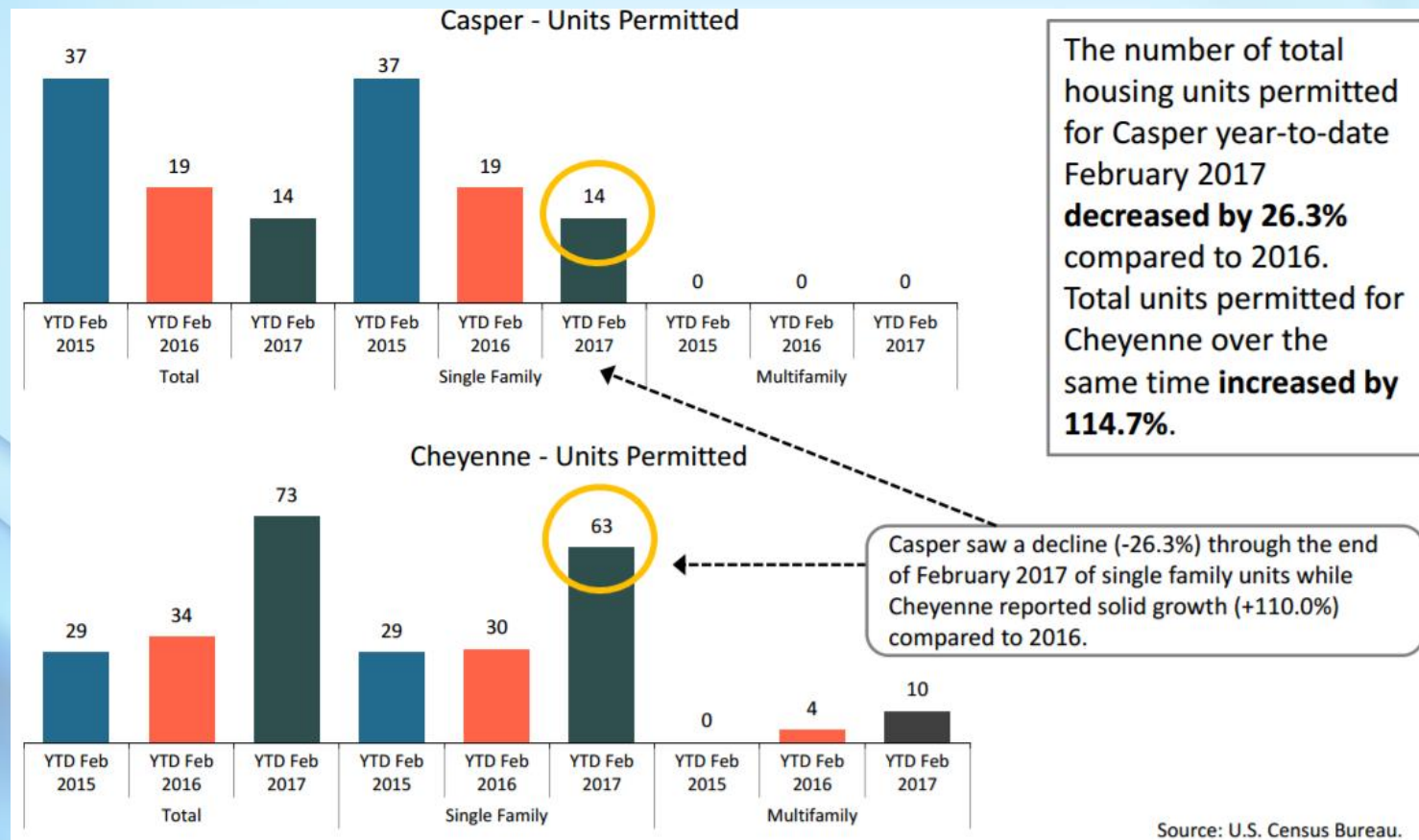


Cumulative Change YTD:
Jan 2017 vs. Jan 2016
-14.5%

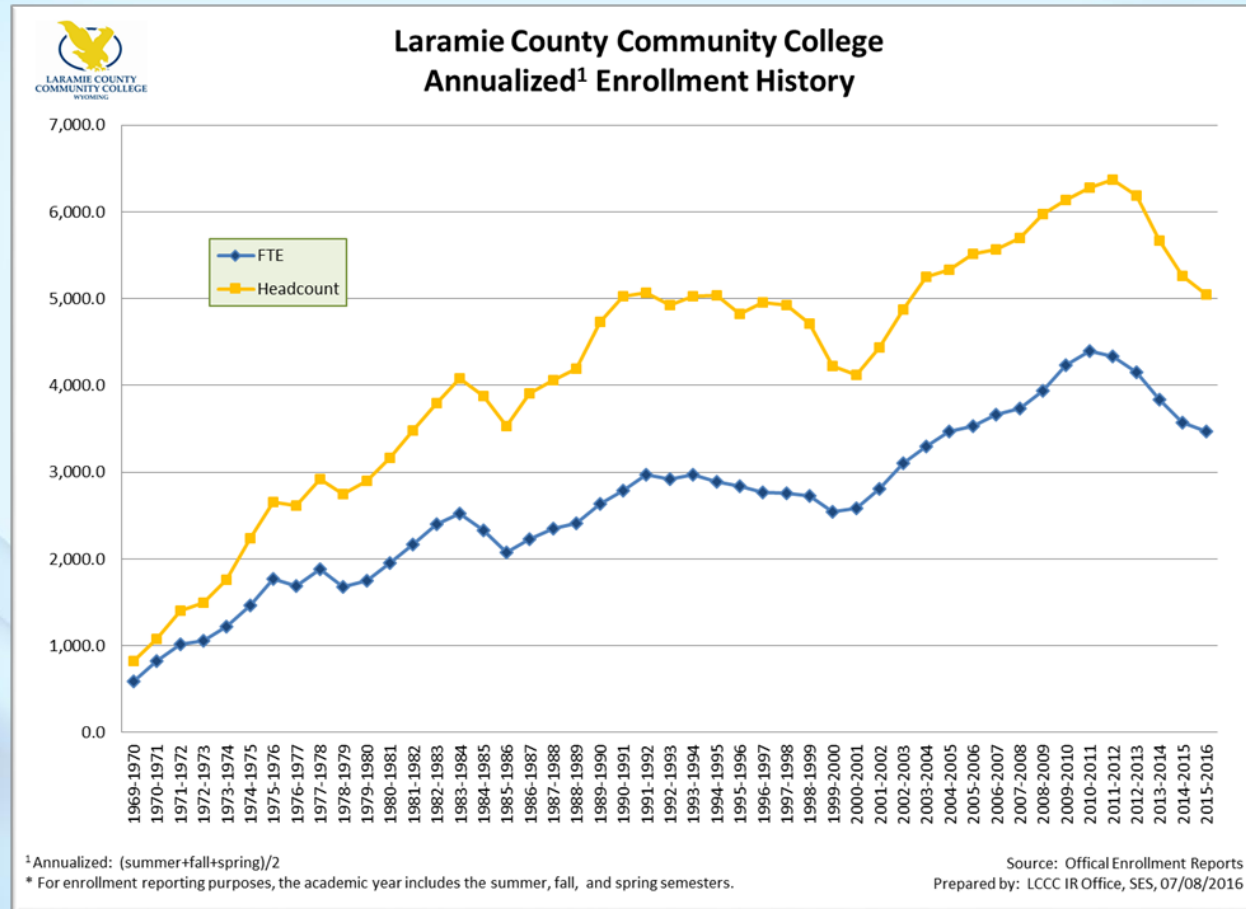


Cumulative Change YTD:
Feb 2017 vs. Feb 2016
+14.9%

Then to Now... Building Permits



Enrollment Trends at LCCC



Fall 2016 Enrollment Data Across WY

Headcount changes

Even though we're down more than Casper and Northwest, we are up in-state

| Fall 2016 Credit Headcount Change by Location | | | | | | | | |
|---|------------|-------------|-------------|------------|------------|-------------|------------|-------------|
| Credit Headcount | Casper | Central | Eastern | LCCC | Northwest | NWCCD | Western | Total |
| In-County | -53 | -142 | -40 | -50 | 23 | -54 | 121 | -195 |
| Out County | -3 | 8 | -142 | 57 | -49 | -240 | 54 | -315 |
| Total In-State | -56 | -134 | -182 | 7 | -26 | -294 | 175 | -510 |
| Non Resident | 13 | -17 | 15 | -50 | -29 | -32 | -42 | -142 |
| International | -1 | -19 | 12 | -27 | 16 | -7 | 34 | 8 |
| Total | -44 | -170 | -155 | -70 | -39 | -333 | 167 | -644 |



Estimated Funds Available

New Funds:

| | |
|--|------------------|
| State Aid (August 2016 Recapture/Redistribution) (<i>Actual</i>) | \$201,182 |
| Local Appropriation (August 2016 Recapture/Redistribution) (<i>Actual</i>) | -21,057 |
| Course Completion (<i>Estimate</i>) | 371,686 |
| Tuition (Increase and Declining Enrollment) (<i>Estimate</i>) | -50,000 |
| Business Training | 120,000 |
| Course Fee (Increase and Declining Enrollment) (<i>Estimate</i>) | -56,658 |
| Athletic Fees (Declining Enrollment) (<i>Estimate</i>) | -20,000 |
| Subtotal | \$545,153 |

Internal Funds: (*Includes salary and benefits*)

| | |
|--|--------------------|
| Reduction in Force Positions (CORE Initiative) | \$1,201,651 |
| Director, Academic Affairs, ACC | 85,195 |
| Vacancies/Replacements (<i>FY 2017</i>) | -29,060 |
| Subtotal | \$1,257,786 |

Total Estimated Funds Available for Distribution in FY2018 \$1,802,940

Proposed Distribution

Compensation Package:

| | | |
|--|-----------|------------------|
| Compensation Study Market Adjustments (High End Estimate-Not to Exceed) | \$340,728 | |
| Educational Advancements | 45,000 | |
| Employer Retirement Contribution (.375% decrease in state reimbursement) | 41,707 | |
| Position Reanalysis/Reclassifications/FSLA (FY2017) | 54,702 | |
| Subtotal | | \$482,137 |

Academic Affairs

Continuation of Services:

| | | |
|--|------------|-------------------|
| Operating Budget | -\$313,518 | |
| Course Fees (Net Increase/Decrease) | -56,658 | |
| Business Training | 120,000 | |
| Instructor, HITM (Move from the Higher Ed Endowment grant to Current Fund) | 72,425 | |
| Subtotal | | -\$177,751 |

Student Services

Continuation of Services:

| | | |
|------------------|-----------|-----------------|
| Operating Budget | -\$45,421 | |
| Athletics | -20,000 | |
| Scholarships | 101,759 | |
| Subtotal | | \$36,338 |

President

Continuation of Services:

| | | |
|------------------|-----------|------------------|
| Operating Budget | -\$46,610 | |
| Subtotal | | -\$46,610 |

Albany County Campus

Continuation of Services:

| | | |
|------------------|-----------|------------------|
| Operating Budget | -\$83,883 | |
| Subtotal | | -\$83,883 |

Proposed Distribution Cont.

Institutional Effectiveness

Continuation of Services:

| | | |
|---|----------------|------------------|
| Operating Budget | - \$31,066 | |
| Computer Services and Telephone Services (Move from One Mill to Current Fund) | <u>525,012</u> | |
| Subtotal | | \$493,946 |

Institutional Advancement

Continuation of Services:

| | | |
|--|-----------------|-----------------|
| Operating Budget (Includes \$50,000 from VPAA for advertising) | <u>\$32,699</u> | |
| Subtotal | | \$32,699 |

Administration and Finance

Reallocation:

| | | |
|--|----------|--|
| Risk Management and Safety Director (Reallocated from Director, Academic Affairs, ACC) | \$85,195 | |
|--|----------|--|

Continuation of Services:

| | | |
|------------------|----------------|-----------------|
| Operating Budget | <u>-19,131</u> | |
| Subtotal | | \$66,064 |

Recurring Expenses Budgeted From the Fund Balance in FY 2017

| | | |
|---|--------------------|--------------------|
| Recurring Expenses (Move from the Fund Balance to the Current Fund) | <u>\$1,000,000</u> | |
| Subtotal | | \$1,000,000 |

Total Proposed Distribution **1,802,940**

One Mill Fund

(Board Book Pg 22)

| | FY2017 | FY2018 |
|--------------------|--------------------|--------------------------------|
| REVENUES | | |
| Mill Levy | \$1,282,715 | \$1,391,788 (Est. \$109K Inc.) |
| Motor Vehicle Fees | 281,654 | 299,267 (Est. \$17K Inc.) |
| Total | \$1,564,369 | \$1,691,055 |

| | | |
|-----------------------------------|------------------|------------------|
| EXPENSES | | |
| Eastern Laramie County | \$105,398 | \$57,696 |
| Professional Development | 50,000 | 50,000 |
| Equipment Repairs and Replacement | 75,000 | 100,000 |
| Subtotal | \$230,398 | \$207,696 |

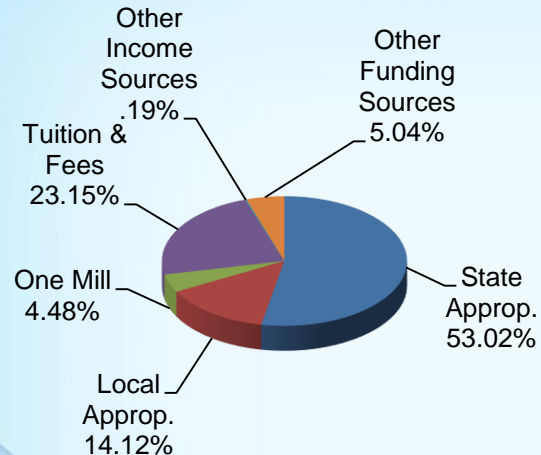
| | | |
|---|--------------------|--------------------|
| Remaining Amount to Budget | \$1,333,971 | \$1,483,359 |
| Facilities Planning | 75,000 | 75,000 |
| Small Maintenance Projects | 328,659 | 500,000 |
| Operating Reserve | 100,000 | 338,359 |
| Renovation/Remodel Expenses | 100,000 | 200,000 |
| One-Time Items (Security Radios, Signs) | 100,000 | 50,000 |
| Risk Mitigation | 0 | 75,000 |
| Recruitment Scholarships | 0 | 200,000 |
| AACC Pathways | 0 | 45,000 |
| IT Technicians (Salaries and Benefits) | 324,242 | 0 |
| Computer Services (Operating Expenses) | 126,826 | 0 |
| Telephone Services (Operating Expenses) | 72,244 | 0 |
| Foster Youth Grant Scholarship | 107,000 | 0 |
| Subtotal | \$1,333,971 | \$1,483,359 |

} **Recurring Expenses
Moving Back to
Current Fund**

TOTAL BUDGET \$1,564,369 \$1,691,055

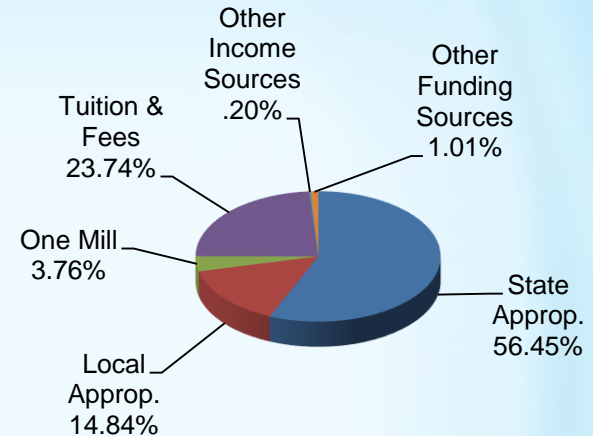
Revenue Comparison

FY2016-2017



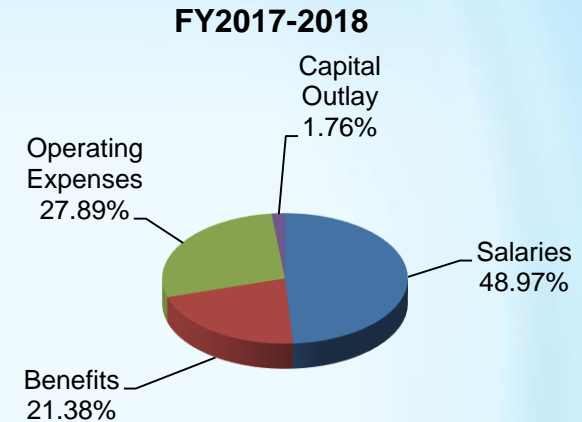
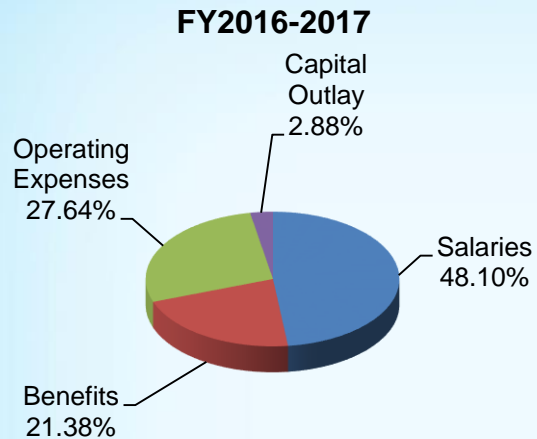
| ITEM | APPROVED 2016-2017 BUDGET | PERCENT OF BUDGET |
|-----------------------|---------------------------------|-------------------------|
| State Appropriations | \$ 25,124,479 | 53.02% |
| Local Appropriations | 6,693,033 | 14.12% |
| One Mill | 2,122,968 | 4.48% |
| Tuition & Fees | 10,971,911 | 23.15% |
| Other Income Sources | 91,996 | 0.19% |
| Other Funding Sources | 2,380,509 | 5.04% |
| Total Revenues | \$ 47,384,896 | 100.00% |

FY2017-2018



| ITEM | TENTATIVE 2017-2018 BUDGET | PERCENT OF BUDGET |
|-----------------------|----------------------------------|-------------------------|
| State Appropriations | \$ 25,384,734 | 56.45% |
| Local Appropriations | 6,671,976 | 14.84% |
| One Mill | 1,691,055 | 3.76% |
| Tuition & Fees | 10,675,232 | 23.74% |
| Other Income Sources | 91,996 | 0.20% |
| Other Funding Sources | 450,000 | 1.01% |
| Total Revenues | \$ 44,964,993 | 100.00% |

Expenditure Comparison By Series

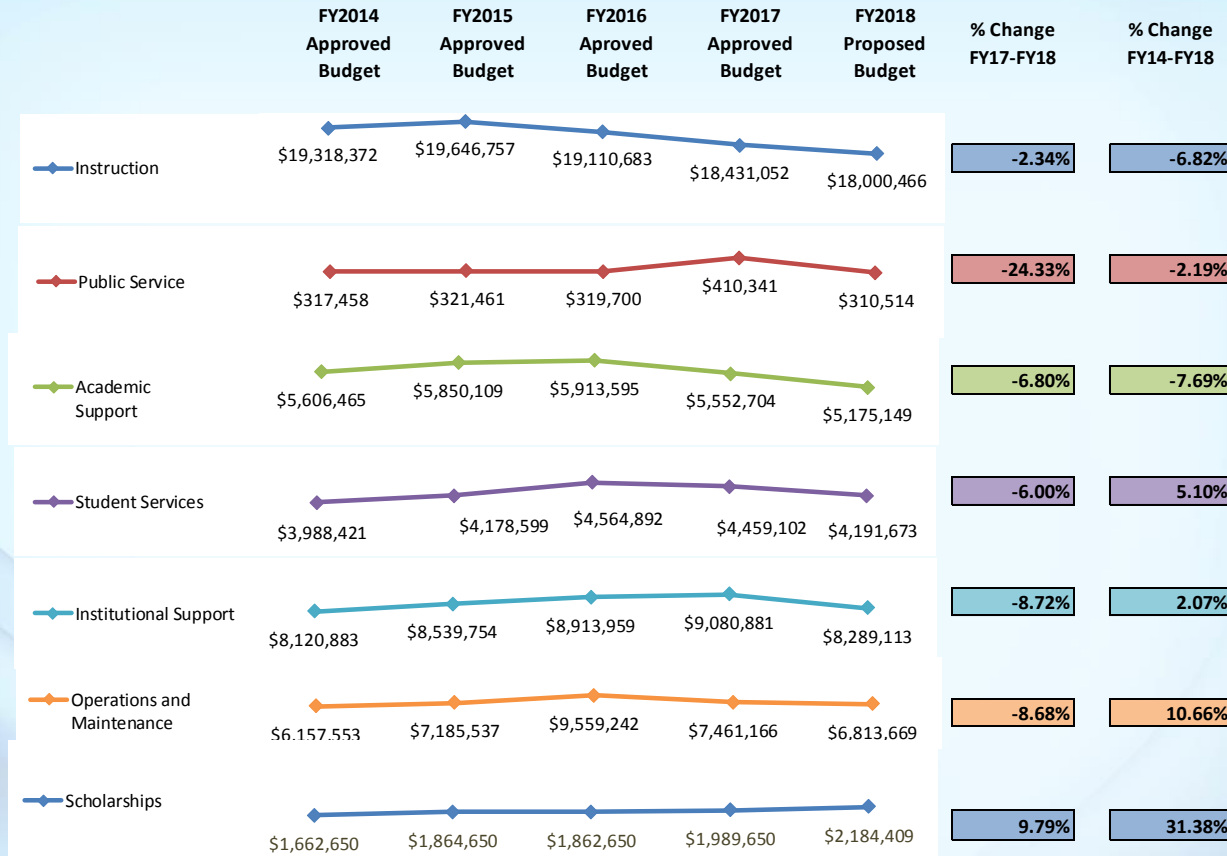


| ITEM | APPROVED 2016-2017 BUDGET | PERCENT OF BUDGET |
|-------------------------------------|---------------------------------|-------------------------|
| Salaries | \$ 22,791,522 | 48.10% |
| Benefits | 10,130,410 | 21.38% |
| Operating Expenses | 13,096,717 | 27.64% |
| Capital Outlay | 1,366,247 | 2.88% |
| Total Expenditures by Series | \$ 47,384,896 | 100.00% |

| ITEM | TENTATIVE 2017-2018 BUDGET | PERCENT OF BUDGET |
|-------------------------------------|----------------------------------|-------------------------|
| Salaries | \$ 22,019,286 | 48.97% |
| Benefits | 9,614,122 | 21.38% |
| Operating Expenses | 12,541,585 | 27.89% |
| Capital Outlay | 790,000 | 1.76% |
| Total Expenditures by Series | \$ 44,964,993 | 100.00% |

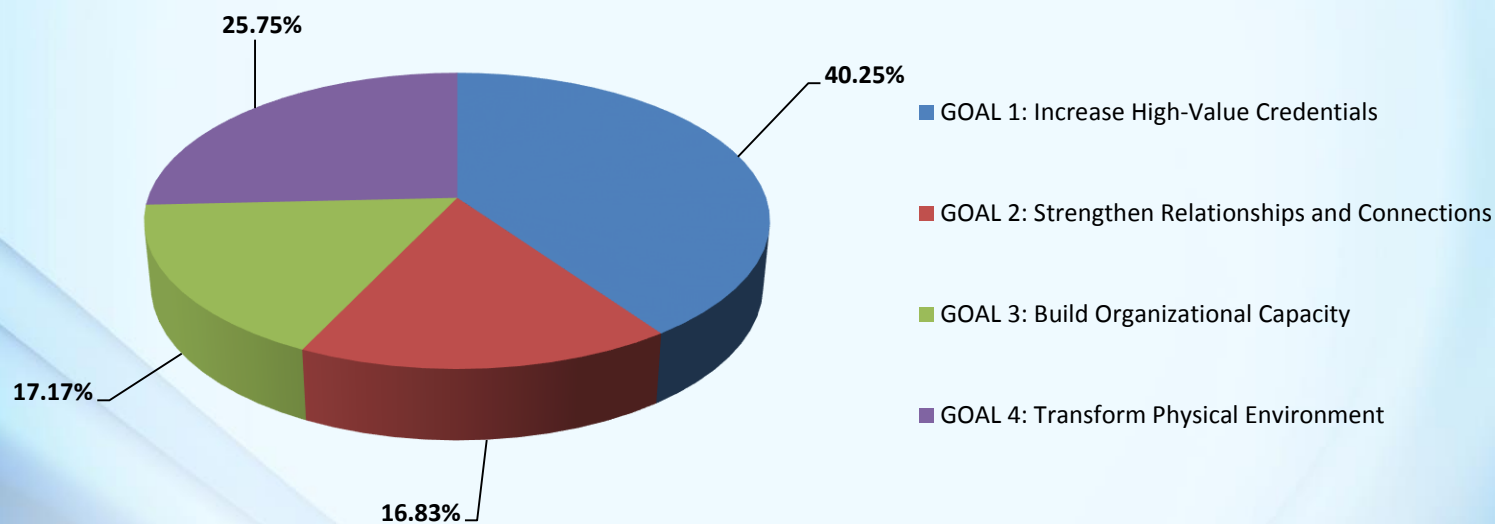
Expenditures by Program

OPERATING BUDGET

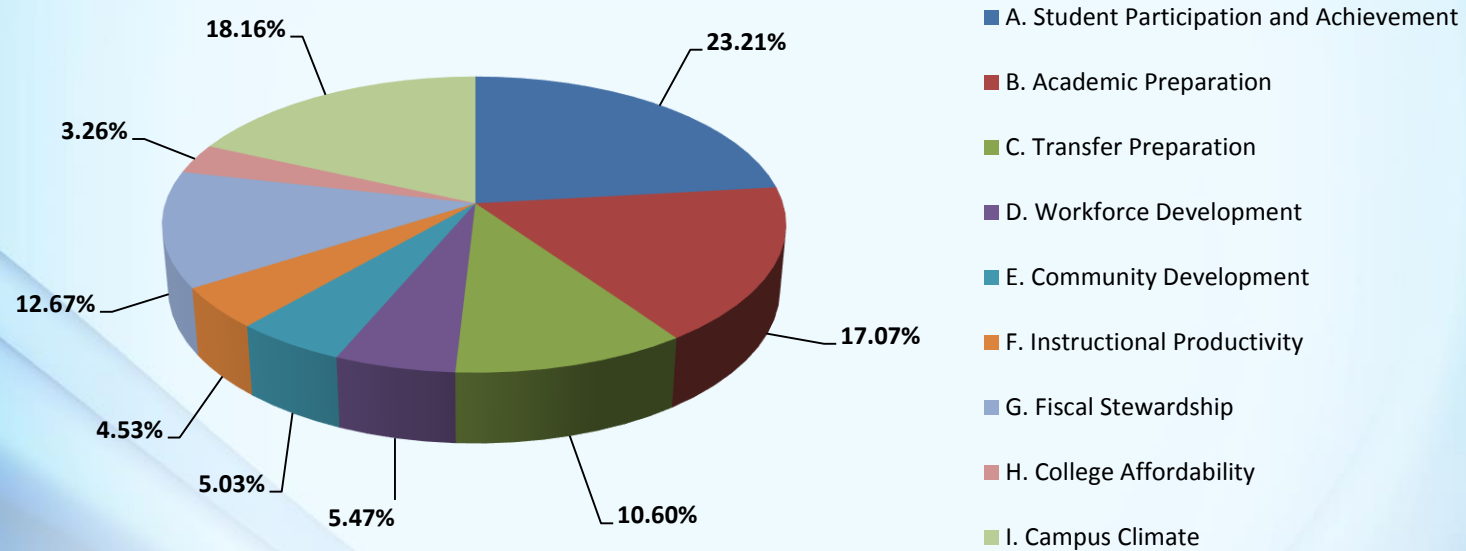


Please note: This data includes the Unrestricted Funds and the One Mill Fund.

Strategic Goals Budget Allocation



Key Performance Indicators



Auxiliary Fund Tab

Incidental operations to the College, intended to be self-sustaining operations

(Res Halls, Facilities, Copy Center, Food Service, CDC, Bookstore)

FY18 Budget Is Up

Last Year's Budget Meeting – Advised we need to evaluate our fee schedules

Notable Points

- Room rates up 1% (first time in several years)

- Board rates, overall, up 1.5% (Sodexo increase)

- Facility rental rates up ~ 18% (avg across numerous categories)



Restricted Fund Tab

Funds which are restricted to purposes specified by sources external to the College

Contracts & Grants (Federal, State, Local & Private)

Nearly \$19M in external funding - up ~\$850K

Notable Points

- ACT Now grant ended

- New grant – “Educating Towards Economic Diversity” ~ \$940K

- Higher Education Endowment down (1FTE moved to Current Fund)

- TRIO, Work Study, SEOG, Perkins and ABE, all slightly up



Endowment Fund Tab

Funds received from a donor with restrictions on the principal

Income of \$228K - Used for Scholarships

Result of investment income from LCCC's corpus (~ \$9M) of the state match

To Reduce Any Confusion...

Direct financial support by the Foundation in 2016: ~ \$890,000/yr.



Plant Fund Tab

Funds for long term assets, renewal or replacement of campus properties, debt service payments, or to account for the cost of long-lived assets

Budget is Down ~ \$7.2M (construction has tailed off)

Notable Points

- Anticipating \$2.5M for Ludden Library renovation (State)

- Anticipating \$2.5M for Ludden Library renovation (Foundation)

- No Coal Lease Bonus Funds in FY18



Fund Budget Summary

| | Actuals | Estimated | Tentative |
|---|---------------------|---------------------|---------------------|
| | 2015-2016 | 2016-2017 | 2017-2018 |
| ITEM | Summary | Actuals | Summary |
| Unrestricted Operating Fund | \$44,743,002 | \$45,261,928 | \$43,273,938 |
| One Mill Fund | 2,838,056 | 2,122,968 | 1,691,055 |
| Unrestricted & One Mill Fund | \$47,581,058 | \$47,384,896 | \$44,964,993 |
| Auxiliary Fund | \$3,347,426 | \$3,320,607 | \$3,433,989 |
| Restricted Fund | 13,984,111 | 18,139,420 | 18,988,974 |
| LCCC Current Fund Budget | \$64,912,594 | \$68,844,923 | \$67,387,956 |
| Endowment Fund | \$420,842 | \$228,000 | \$228,000 |
| Plant & Construction Fund | 30,588,120 | 19,158,555 | 11,870,630 |
| | \$31,008,962 | \$19,386,555 | \$12,098,630 |
| Total LCCC Budget | \$95,921,556 | \$88,231,478 | \$79,486,586 |

