LARAMIE COUNTY COMMUNITY COLLEGE
Cheyenne ✦ Laramie ✦ Pine Bluffs

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: December 5, 2018

SUBJECT: Authorization to Expend Funds for Student Success Technology

While student success technology is expensive and challenging to implement, we have an obligation to our students and community to provide excellence in education and service. During the past year, our advising team has improved our policies and practices while making the most of our current technology. We are prepared and enthused to adopt new technology and move forward with the rest of the campus community in achieving our commitment to creating a better LCCC for the benefit of our students.

Our current student success technology is inefficient, ineffective, and lacks the tools necessary for the advising team to adequately engage in holistic advising and student success initiatives. Information required for accurate advising is located on multiple screens and software. Our case-management process and system consist of individual advisers creating two to three Excel spreadsheets that are outdated each week. We lack the ability to share information with faculty, admissions, and other campus resources interested in student success. We have no early-warning system, online scheduling tool, or career exploration tool for students as they enter LCCC. These tools are necessary for LCCC to meet our responsibility to our students and their success, as well as the Guided Pathways and ENDOW initiatives. The following statements are included in our Pathways Must haves:

- Technology is leveraged to allow for effective case management of students with priority attention given to those identified with factors predictive of attrition or failure
- Early warning systems are in place to identify students at risk of failing critical courses or missing key milestones, and timely interventions are initiated
- Providing career exploration up-front or early in the student's intake process

Additional information is provided in the Business Case document included with your meeting agenda.

Staff Recommendation: That the Board of Trustees authorizes the President to expend funds for the purchase of a Student Success Technology platform, specifically EAB's *Navigate* solution, with the funding source coming from student technology fees.