



TO: Members of the Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: July 8, 2019

SUBJECT: Fall 2019 Meetings

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Below are my recommendations for the Board's 2019 Fall meetings. While this schedule represents my recommendation, I bring it to you for your consideration and feedback should changes be desired or necessary.

Please note, I have tried to stay consistent with the use of the third Wednesday of each month for the meetings. This also leaves the flexibility to add a special meeting on the first Wednesday of any month should that be needed.

- **August 23<sup>rd</sup>** (Friday – Potential Date for Board Retreat or meeting on the 21<sup>st</sup>)
- **September 18<sup>th</sup>**
- **October 16<sup>th</sup> or 23<sup>rd</sup>** (Five Wednesdays in October; my preference is the 23<sup>rd</sup>)
- **November 20<sup>th</sup>**
- **December 4<sup>th</sup>** (First Wednesday in December for Board Officer Elections)
- **January 15<sup>th</sup>**