

PROCUREMENT & CONTRACTING REPORT

Period: May 2019

**TABLE I
SOLICITATION REQUESTS**

| Date | Description | Notes | Department/Program Area | Funding Source |
|----------|----------------------------|-------------------|-------------------------|----------------|
| May 2019 | Summer 2019 Talon Magazine | Request for quote | PR | Current |

**TABLE II
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

| Date | Description | Notes | Department/Program Area | Funding Source |
|---------------|-------------------------|--|-------------------------|--|
| July 2018 | Athletic equipment | Treadmills, workout equipment, stair masters, etc. | Athletics | Wellness fees (approx.. \$70,000) |
| December 2018 | EEC renovation/remodel | EEC renovation/remodel | Plant | Bridge loan financing to be paid back with mill levy funds |
| January 2018 | AG & Equine Master Plan | RFP – to get master plan options | AG & Rodeo | Yet to be determined |
| March 2019 | Athletic charters | RFP – charter all athletic events | RAC | Current |
| May 2019 | Server room renovation | Business building 109 – Microsoft Project | AA | TBD – waiting on construction cost estimates |

**TABLE III
EXECUTED CONTRACTS**

| Date | Description | Purpose | Department/Program Area | Funding Source |
|----------|---|-------------------------------------|----------------------------------|----------------|
| May 2019 | Multiple education affiliation agreements | | Health-Sciences | n/a |
| May 2019 | Multiple facilities agreements | | Outreach & Workforce Development | Revenue |
| May 2019 | Multiple articulation agreements | | AA | n/a |
| May 2019 | Multiple visiting artists | | Fine Arts | multiple |
| May 2019 | Trees on the Move | Move trees at ACC & Cheyenne | Plant | Plant |
| May 2019 | Damiler Trucks North America | Licensing agreement for Diesel Tech | Diesel Tech | n/a |

| | | | | |
|----------|------------------------------------|-------------------------------------|---------------------|--------------|
| May 2019 | Nelson Overhead Door | Overhead door repair & maintenance | Plant | Plant |
| May 2019 | Bobcat of the Rockies | Lease/trade-in Skid Steer | AG | Current |
| May 2019 | Laramie County Fire District #2 | Storage of fire truck | Fire Science | n/a |
| May 2019 | Richardson Construction | Pay App #3 – translucent wall panel | Plant | Plant |
| May 2019 | Construction Specialists Inc | Change order to extend date | Plant | plant |
| May 2019 | High Plains Design | Amendment to extend term | Plant | Plant |
| May 2019 | Alternative Communication Services | Amendment to extend term | Disability Services | Current |
| May 2019 | Automatic Sync Technologies | Amendment to extend term | Disability Services | Current |
| May 2019 | Deaf Communication Services | Amendment to extend term | Disability Services | Current |
| May 2019 | High Altitude Nursery | Purchase & install of trees | Plant | Plant |
| May 2019 | Conserve | Amendment to extend term | A&F | Current |
| May 2019 | Williams & Fudge | Amendment to extend term | A&F | Current |
| May 2019 | Konecranes | Amendment to add crane inspections | Plant | Plant |
| May 2019 | Kaiser Flooring | Carpet install – North Res Hall | Res Hall/Plant | Student Fund |
| May 2019 | Double Bar G | Amendment to extend term | AG | Current |
| May 2019 | Jace Honey | Amendment to extend term | AG | current |
| May 2019 | Cheyenne Aquatic Center | Hire life guards for event | Workforce services | Current |
| May 2019 | Sampson Construction | Business building exterior | Plant | Plant |
| May 2019 | Employee-on-Boarding Specialists | Amendment to extend term | RAC | current |

**TABLE IV
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

| Date | Vendor | Purpose | Frequency | Department/ Program Area | Funding Source | Cost | Prior Board Approval |
|-------------|----------------------|--------------------------------------|------------------|---|---------------------------|--------------|-------------------------------------|
| May 2019 | FCI Constructors | Pay App #1 – Res Hall | One-time | Plant | Aux | \$488,493.90 | |
| May 2019 | Floyd's Truck Center | Trainer equipment | One-time | Diesel Tech | Perkins | \$25,335.00 | |
| May 2019 | Carpet One | Pay App #1 – CCI carpet replacement | One-time | Plant | 1m | \$30,101.83 | |
| May 2019 | GH Phipps | Pay App #11 – Ludden Library | One-time | Plant | Plant | \$542,324.02 | |
| May 2019 | Semple Brown Design | Professional Services (October 2018) | One-time | Plant | Plant | \$404,652.00 | |
| May 2019 | Hyland | ImageNow renewal | Annual | ITS | Current | \$23,359.75 | |
| May 2019 | Merry X-Ray | Paxis 200 radiography system | One-time | Radiology | Multiple | \$77,500.00 | |
| May 2019 | Elk Ridge Builders | Pay App #2 – ACC classroom addition | One-time | Plant | Plant | \$109,528.26 | |
| May 2019 | Method Studio | Res Hall design | One-time | Plant | Aux | \$17,740.85 | |
| May 2019 | Patterson Dental | Panoramic x-ray machine | One-time | Dental hygiene | Current | \$21,500.00 | |
| May 2019 | Tobin & Assoc | Multiple projects | One-time | Plant | Plant | \$27,470.25 | |
| May 2019 | Big Horn Roofing | Pay App #2 – Plant & AG Building | One-time | Plant | Plant | \$144,133.22 | |
| May 2019 | Source Office | Furniture for EEC remodel | One-time | A&F | Plant | \$20,641.37 | |