

PROCUREMENT & CONTRACTING REPORT

Period: September 2019

**TABLE I
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
September 2019	Foundation audit services	RFP	Foundation	Foundation

**TABLE II
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/Program Area	Funding Source
May 2019	Server room renovation	Business building 109 – Microsoft Project	AA	Reevaluating how to move forward, construction bids were too high
September 2019	Mother manikin/module	Nursing	Nursing	Perkins

**TABLE III
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
September 2019	Multiple education affiliation agreements		Health-Sciences	n/a
September 2019	Multiple facilities agreements		Outreach & Workforce Development	Revenue
September 2019	Multiple articulation agreements		AA	n/a
September 2019	Multiple visiting artists		Fine Arts	multiple
September 2019	University of WY	Master gardener – Workforce Development to process payments for UW	Outreach & Workforce Development	n/a
September 2019	Cvent	Social tables renewal	Outreach & Workforce Development	current
September 2019	Maverick Lawn & Tree	Remove trees	Plant	Plant
September 2019	Elk Ridge Builders	Change Order 001	ACC	Student
September 2019	B&W Glass	Repair soccer field protection covers	RAC	Aux

September 2019	Producers Livestock	Amend 1 – extend term	AG	Current
September 2019	Simpson Electric	Change Order 003	Plant	Plant
September 2019	Encore Electric	CT/AB MDP	Plant	Plant
September 2019	Orkin	Res Hall bed bugs	ResHall	Current
September 2019	Global Music Rights	Licensing	FA	Student
September 2019	High Altitude Nursery & Landscaping	ACC landscaping	ACC	Student
September 2019	BROC	RAC winch replacement	RAC	Current
September 2019	Gumb Roping	Shawn Dubie	AG	Current
September 2019	Summit Rodeo	Shawn Dubie	AG	Current
September 2019	Ellucian	Colleague system & infrastructure services	ITS	current

**TABLE IV
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

Date	Vendor	Purpose	Frequency	Department/ Program Area	Funding Source	Cost	Prior Board Approval
September 2019	FCI	Pay App #5 – res hall	One-time	Plant	Aux	\$632,596.50	
September 2019	Elk Ridge Builders	Pay App # 6 – ACC	One-time	Plant	Student	\$234,902.74	
September 2019	ConvergeOne	NVIDIA items	One-time	ITS	Current	\$31,578.56	
September 2019	Focus Training	Program development	One-time	AA	Federal	\$37,110.00	
September 2019	Elk Ridge Builders	Pay app #7 – ACC	One-time	Plant	Student	\$34,453.34	
September 2019	Sampson Construction	Pay app #4 – EEC	One-time	Plant	Plant	\$170,771.58	
September 2019	Sampson Construction	Pay app #3 – business bldg. exterior	One-time	Plant	Plant	\$355,072.50	
September 2019	Bennett Wagner Grody Architect	Ludden Library (May bill)	One-time	Plant	Plant	\$15,475.00	
September 2019	State of WY – A&I	Saba/Halogen license renewal (myPATH)	One-time	HR	Current	\$13,200.00	
September 2019	ProQuest	Online subscriptions	Annual	Library	Federal	\$50,524.00	

September 2019	Sodexo	Working capital advance deposit	Annual	A&F	Current	\$75,000.00	
September 2019	South Cheyenne Water & Sewer	Fire line tap fee for new res hall	One-time	Plant	Aux	\$216,070.00	
September 2019	Simpson Electric	Pay app #5 – science bldg. interior lighting	One-time	Plant	Plant	\$35,267.00	
September 2019	Tobin & Associates	Multiple projects	One-time	Plant	Multiple	\$26,965.80	
September 2019	Method Studio	Res Hall construction administration	One-time	A&F	Aux	\$30,040.55	
September 2019	Ellucian	Colleague project administration	One-time	ITS	Current	\$14,110.26	