



MEMORANDUM

TO: LCCC Board of Trustees

FROM: Dr. Joe Schaffer, President

DATE: April 15, 2020

RE: Authorization to Expend up to \$175,000 for Dining Enhancements and Kitchen Equipment

As you are aware, we are anticipating a significantly larger number of residential students at LCCC with the pending completion of the new resident hall. In order to accommodate the anticipated growth of students, the College needs to also increase the quantity and efficiency of seating in the LCCC Dining Center and expand cooking equipment for greater cooking efficiencies.

This memo is seeking your authority to expend up to \$175,000 to purchase the necessary equipment and enhancements to student dining and residential facilities. While LCCC will bid and procure the abovementioned items, the source of funds for these purchases will come from Sodexo. Section II, H, of the College's Basic Services Agreement with Sodexo stipulates the following:

- H. Investment Funds: Future investment of One Hundred Seventy Five Thousand dollars (\$175,000) dedicated to further dining services enhancements when a new residence hall is completed or an additional 175 students join meal plans; and,

To confirm the availability of these funds, the College has recently secured Sodexo's ongoing commitment to uphold this contractual obligation, and to provide these funds to LCCC upon acquisition of the items or completion of the related activities.

RECOMMENDATION:

That the Board of Trustees authorizes the President to expend up to \$175,000 for the purpose of acquiring equipment and/or conducting activities that enhance the dining services on the LCCC campus. It is understood that these will be funded by Sodexo in alignment with their contractual obligations to LCCC.