LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
PUBLIC BUDGET HEARING
and
BOARD MEETING
Wednesday, July 15, 2020
6:00 p.m.
Clay Pathfinder Building
ANB Bank Leadership Center, Room PF 108

The public is encouraged to connect using the following Zoom link.
https://lccc-wy.zoom.us/j/92987463635
Connect by Phone: Dial +1 253 215 8782 US
Meeting ID for Phone Connection: 929 8746 3635

Annual Public Budget Hearing
6:00 p.m.

1. **CALL TO ORDER** of the July 15, 2020, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham

2. **RECESS BOARD MEETING** to Conduct Annual Public Budget Hearing – Board Chairman Jess Ketcham

3. **ANNUAL PUBLIC BUDGET HEARING** for the FY 2021 Budget – Board Chairman Jess Ketcham

   A. **STAFF PRESENTATION** – Vice President Rick Johnson
      - FY 2021 Budget Revisions Since 1st Reading – Vice President Rick Johnson
      - FY 2021 Budget – Vice President Rick Johnson

   B. **BOARD DISCUSSION** – Board Chairman Jess Ketcham

   C. **CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairman Jess Ketcham

4. **ADJOURNMENT OF THE ANNUAL PUBLIC HEARING** – Board Chairman Jess Ketcham

Board Meeting
Upon Adjournment of the Public Budget Hearing

1. **RECONVENE BOARD MEETING** – Board Chairman Jess Ketcham

2. **MINUTES –** Approval of the June 17, 2020, Board Meeting Minutes and the July 1, 2020, Special Board Meeting Minutes – Board Chairman Jess Ketcham

3. **REPORTS TO THE BOARD**
   A. Staff Senate – President Linda Herget – Introduction
   B. Faculty Senate – President Teresa Authier – No Report
   C. Construction Update – Vice President Rick Johnson

4. **PRESIDENT'S REPORT** – President Joe Schaffer
   A. R2B Phase II Plan Discussion
   B. August Retreat and September, October, November, and December Board Meeting Dates
      - August 19 (3rd Wednesday) – Board Retreat???
      - September 9 or 16 (2nd or 3rd Wednesday) – LCCC Board and Foundation Board Dinner Scheduled
      - October 21 (3rd Wednesday)
      - November 18 (3rd Wednesday) – November 25-27 is Thanksgiving break.
      - December 2 (1st Wednesday) – Newly-elected Trustees' Administered Oath of Office
   C. August Board Retreat Agenda Items
   D. President Schaffer's FY21 Goals

5. **BOARD REPORTS**
   A. Board Member Updates – Board Chairman Jess Ketcham (*Standing Agenda Item*)
   B. Finance and Facilities Committee (July 15th) – Trustees Don Erickson and Janine Thompson

   FINANCE AND FACILITIES COMMITTEE RECOMMENDATION
   That the Board of Trustees accepts and approves the following items:
   1) Current and Auxiliary Fund Balance Sheet Reports as of June 2020
   2) Current and Auxiliary Fund Budget Reports as of June 2020
   3) Procurement and Contracting Report as of June 2020

6. **APPROVAL ITEMS** – Board Chairman Jess Ketcham
   A. Approval of FY 2021 Laramie County Community College Budget – President Joe Schaffer, Vice President Rick Johnson

   Staff Recommendation: That the Board of Trustees approves the FY 2021 Laramie County Community College District Budget as presented.

   B. Declaration of Financial Emergency – Board Chairman Jess Ketcham
      - Budget Cuts Approved by Governor Gordon Total More Than $250 Million

   Staff Recommendation: That, pursuant to Board Policy and Administrative Procedure, the Board of Trustees declares a financial emergency as a result of the withdrawal/reduction of State funding by the Wyoming Legislature and the directive of the Governor.

   C. Budget Reduction and Reallocation for FY21 – President Joe Schaffer, Vice President Rick Johnson

   Staff Recommendation*:* As a result of withdrawal of funds from the State of Wyoming, the Board of Trustees directs the President to prepare a budget for FY22 that is at least $2.8 million less than the FY21 budget, and prepare an additional $700,000 in additional reductions should they be required as a result of further funding reductions.

7. **NEW BUSINESS** – Board Chairman Jess Ketcham
   A. Communication from LCCC Foundation on Budget Reduction – Associate Vice President Lisa Trimble

8. **NEXT MEETINGS/EVENTS**
   - August 5-25 – Filing for Office Dates for Trustees
   - August 18 – Primary Election
   - November 3 – General Election

9. **PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Jess Ketcham

10. **EXECUTIVE SESSION –** Personnel Matter – Board Chairman Jess Ketcham

11. **ADJOURNMENT** of the July 15, 2020, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Jess Ketcham