

# PROCUREMENT & CONTRACTING REPORT

## Period: February 2020

**TABLE I  
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
February 2020	ResHall Ancillary Furniture	Bid	ResHall	SLIB
February 2020	Plant Hydronic Reno	Bid	Plant	Plant
February 2020	North Arp Parking Lot	Bid	Plant	Plant
February 2020	Summer Talon Printing	Bid	PR	Current
February 2020	Travel management software	RFI	A&F	information request only

**TABLE II  
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/ Program Area	Funding Source
May 2019	Server room renovation	Business building 109 – Microsoft Project	AA	Reevaluating how to move forward, construction bids were too high
January 2020	Cafeteria tables & chairs purchase	Modify layout with new furniture to allow for more people to eat in cafeteria – public bid	Admin/Fin	Sodexo funds owed under Contract
March 2020	Expanded Res Hall parking	Gain 90 spaces	Admin/Fin	YTD

**TABLE III  
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
February 2020	Multiple facilities agreements		Outreach & Workforce Development	Revenue
February 2020	Multiple articulation agreements		AA	n/a
February 2020	Anne Siebert	Reality town consultation	SS	Foundation
February 2020	Climb Wyo	MOU for training	OWD	n/a
February 2020	Xerox/XESI	Lease new print shop equipment	Print Shop	Current

February 2020	Ellen Fike	Talon freelance writer	PR	Current
February 2020	CSI	Emergency showers	Plant	Plant
February 2020	Wood Environment & Infrastructure	Lab hood work in Science	Plant	Plant
February 2020	Crawford Livestock market	Internship	Ag-Equine	n/a
February 2020	Lerwick Brothers Cattle	Internship	Ag-Equine	n/a
February 2020	Anne Siebert	ACT testing consultant	GEARUP	SF
February 2020	Peak Wellness	Internship	HSW	n/a
February 2020	Eklund-Hansen Ranch	Internship	Ag-Equine	n/a
February 2020	Dean Finnerty	Internship	Ag-Equine	n/a
February 2020	Coyler Herefords	Internship	Ag-Equine	n/a
February 2020	Baldwin Ranch	Internship	Ag-Equine	n/a
February 2020	Frenchman Valley Farmers Co-op	Internship	Ag-Equine	n/a
February 2020	Wyoming Beverage	MOU – CDL training facility	OWD	n/a
February 2020	Candy Murphy Snead	Sexton	AA	Current
February 2020	Matthew McLachlan	Visiting artist	Theater	SF
February 2020	Tru by Hilton	ResHall room reservation	A&F	YTD
February 2020	Matthew McLachlan	Amend 1 – add stipend	Theater	Current

**TABLE IV  
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

<b>Date</b>	<b>Vendor</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Department/ Program Area</b>	<b>Funding Source</b>	<b>Cost</b>	<b>Prior Board Approval</b>
February 2020	FCI Constructors	Pay App #10, New Residency Hall	One-time	Plant	SLIB	\$2,186,953.20	
February 2020	Northwest Community College	Wyoming Works Consortium Grant	One-time	OWD	Grant	\$327,000.00	
February 2020	Sampson Construction	Pay App #9, Business building exterior	One-time	Plant	Plant	\$121,000.00	
February 2020	Disney Institute	1 day quality service	One-time	OWD	Business Training	\$50,000.00	
February 2020	VAR Technology	Nimble Storage Warranty/Support	Annual	ITS	CF	\$30,993.20	
February 2020	Method Studio	ResHall construction administration	One-time	A&F	Aux	\$28,964.59	
February 2020	Cowboy Supply House	Custodial equipment	One-time	Plant	CF	\$27,171.78	
February 2020	Crum Electric	ResHall Transformer 1000 KVA	One-time	Plant	Aux (trying to sell to State)	\$25,316.00	
February 2020	Sampson Construction	Pay App #8, Business building exterior	One-time	Plant	Plant	\$20,250.00	
February 2020	Dell Computer Corp	Laptop cart & 30 laptops - Science	One-time	ITS	Multiple	\$19,701.00	
February 2020	ByteSpeed	Computers (30 each) ITS stock	One-time	ITS	CF	\$16,800.00	
February 2020	UW Transit & Parking	FY20 transit services	Annual	ACC	SF	\$12,500.00	