

# Zoom 3/18/20 Meeting Instructions\*

## Join Using the Zoom Link on Your Computer

1. Click on this link <https://lccc-wy.zoom.us/j/677861320>.
2. You'll be prompted to download and run Zoom.
  - a. If prompted, click on the Zoom launcher file and install the launcher.
3. Click on "Join Audio Conference by Computer."

*Hint: Please make sure your Audio is Muted by using the Mute button in the lower left-hand corner of your screen. If needing to speak, click the Unmute button and click Mute once you are finished.*

*Hint: If you are unable to hear audio, please troubleshoot the below options:*

- Turn up computer volume.
- Use the drop-down menu next to the mute button to select audio option (i.e., speakers, headphones).

## Join by Phone

1. Dial **1.253.215.8782**, using your phone keypad.
2. Using your phone keypad, type in the meeting ID **677-861-320**.

*Hint: Please make sure your phone audio is muted and unmute when needing to speak and click Mute once you are finished.*

*Hint: If you are unable to hear audio, please troubleshoot the below options:*

- Turn up phone volume.

**\*If you need assistance**, please call or text Dallas Bacon at 307-630-8217 or email her at [dbacon@lccc.wy.edu](mailto:dbacon@lccc.wy.edu).