

# PROCUREMENT & CONTRACTING REPORT

## Period: April 2020

**TABLE I  
SOLICITATION REQUESTS**

Date	Description	Notes	Department/Program Area	Funding Source
April 2020	Interior & exterior wayfinding	Bid	Plant	Plant
April 2020	As-needs flooring installation	RFQ	Plant	Plant
April 2020	As-needs elevator preventative maintenance	RFQ	Plant	Plant

**TABLE II  
POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Department/Program Area	Funding Source
May 2019	Server room renovation	Business building 109 – Microsoft Project	AA	Reevaluating how to move forward, construction bids were too high
March 2020	Expanded Res Hall parking	North of existing lot (where modular was).	Admin/Fin	Combination of bookstore fund balance & interest earnings from PF/FT sinking fund. Bidding yet to occur.
March 2020	CDL trailer/tractor lease	RFP	Outreach/Workforce Services	Grant
March 2020	Res Hall Flex Space/E-Gaming	FCI Change Order	Admin/Fin	Donor & bookstore fund balance, project budget currently projecting \$250,000

**TABLE III  
EXECUTED CONTRACTS**

Date	Description	Purpose	Department/Program Area	Funding Source
April 2020	Multiple facilities agreements		Outreach & Workforce Development	Revenue
April 2020	Multiple articulation agreements		AA	n/a
April 2020	Amundsen Associates	as-needs architect	Plant	PF
April 2020	By Architectural Means	as-needs architect	Plant	PF

April 2020	GSG Architecture	as-needs architect	Plant	PF
April 2020	Plan One Architects	as-needs architect	Plant	PF
April 2020	TDSI	as-needs architect	Plant	PF
April 2020	Tobin & Associates	as-needs architect	Plant	PF
April 2020	VFLA Architects	as-needs architect	Plant	PF
April 2020	Winters Griffith Architects	as-needs architect	Plant	PF
April 2020	AVI	as-needs engineer	Plant	PF
April 2020	Benchmark Engineers	as-needs engineer	Plant	PF
April 2020	Cator Ruma	as-needs engineer	Plant	PF
April 2020	Civil Worx	as-needs engineer	Plant	PF
April 2020	Engineering & Consulting Alliance	as-needs engineer	Plant	PF
April 2020	Facility Engineering Associates	as-needs engineer	Plant	PF
April 2020	IMEG	as-needs engineer	Plant	PF
April 2020	Inberg Miller	as-needs engineer	Plant	PF
April 2020	Martin/Martin Wyoming	as-needs engineer	Plant	PF
April 2020	Summit Engineering	as-needs engineer	Plant	PF
April 2020	Sunrise Engineering	as-needs engineer	Plant	PF
April 2020	Graves Ranch	Ag-Equine internship	Plant	PF
April 2020	Terracon	as-needs engineer	Plant	PF
April 2020	West Plains Engineering	as-needs engineer	Plant	PF
April 2020	Wood Environmental & Infrastructure	as-needs engineer	Plant	PF
April 2020	MHP	independent auditor	Plant	PF
April 2020	WWC Engineering	engineer as needs	Plant	PF

April 2020	Cannon Design	as-needs architect	Plant	PF
April 2020	A Lange Consulting	renewal	ITS	CF
April 2020	Konecranes	crane inspections	Plant	PF
April 2020	FCI Co2	CO2	Plant	SLIB
April 2020	Labster	online labs for science	SS	CF
April 2020	Basic Beginnings MOU ACC	child development associate credential at ACC	ACC	n/a
April 2020	Wy DOH	professional development	President	Revenue
April 2020	Laudenslager	Verisk 3E for dental hygiene	Dental Hygiene	SF
April 2020	Lewan A1	renewal	ITS	CF
April 2020	Xtreme Pressure Wash A2	renewal	Plant	PF
April 2020	Airgas Renewal	renewal	Multiple	Multiple
April 2020	American Recycling A3	renewal	ITS	CF
April 2020	KD Designs	Renewal	Plant	PF
April 2020	Chloe West	visiting artist	Art	CF
April 2020	Nicole Benowitz	visiting artist	Art	CF
April 2020	Kevin Duarte	renewal	ITS	CF
April 2020	Master Mechanical A1	renewal	Plant	PF
April 2020	Bytespeed A4	renewal	ITS	CF
April 2020	Winner PTA	Kibbon, Jenna	PTA	n/a

**TABLE IV  
PRE-APPROVED PURCHASE ORDERS EXCEEDING \$12,500**

<b>Date</b>	<b>Vendor</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Department/ Program Area</b>	<b>Funding Source</b>	<b>Cost</b>	<b>Prior Board Approval</b>
April 2020	Eastern Wy College	Wyoming Works Consortium Grant	One-time	AA	Grant	\$296,000.00	
April 2020	ConvergeOne	Cisco switches - ResHall project	One-time	A&F	Aux	\$153,276.26	
April 2020	Source Office & Technology	Kona modular lounge furniture – ResHall	One-time	A&F	Aux	\$96,808.20	
April 2020	LCCC Foundation	4th quarter per MOU	quarterly	President	CF	\$82,382.25	
April 2020	ConvergeOne	Cisco switches - FA project	One-time	A&F	PF	\$68,364.00	
April 2020	Sustainable Furniture	ResHall mattresses	One-time	A&F	Aux	\$61,777.80	
April 2020	Method Studio	ResHall construction	One-time	A&F	Aux	\$28,974.12	
April 2020	Tangram	Multiple Projects	One-time	Plant	CF	\$20,810.00	
April 2020	Karcher	Windsor iScrub and iVacuum chariots	One-time	Plant	CF	\$20,006.07	
April 2020	Clearwing Productions Colorado	Followspots and stands - 2 each	One-time	A&F	CF	\$19,973.55	
April 2020	Indoff	Drafting tables, stools & portfolio cabinets	One-time	A&F	PF	\$19,421.00	
April 2020	Wenger	Music Library, 6 new units and 4 existing to be reinstalled	One-time	Music	PF	\$14,747.08	
April 2020	Karcher	Windsor custodial equipment FA	One-time	A&F	PF	\$14,193.12	
April 2020	Source Office & Technology	KI tables & chairs - Cafeteria	One-time	A&F	Aux (Sodexo to reimburse)	\$92,774.75	
April 2020	Clean Designs	Washers & Dryers – ResHall	One-time	ResHall	Aux	\$66,566.85	
April 2020	Sampson Construction	Pay app 10 – business bldg. exterior	One-time	Plant	PF	\$45,393.24	
April 2020	Sodexo	Incentive program	One-time	A&F	Aux	\$40,000.00	