2020 LCCC Board of Trustees Self-Evaluation

Description:
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Total Respondents: 8

Q1. Based on your understanding, what is the Board's Governance Philosophy?

Count		Percent
8	100.00%	
Count	Percent	
1	12.50%	Our Governance Board Philosophy is to keep LCCC's college community Mission & Vision at the forefront when directing the affairs of the college. The Board of Trustees must ensure that we are meeting the expectations of the community. We delegate/direct responsibilities and authority to President Schaffer to enact policies and procedures which is our governance model.
1	12.50%	The Board has one employee - the President. The President runs the college - and creates strategy in concert with Board actions. Board Podrives the top-level focus but the President is responsible for implementing both strategy and tactical actions in sync with the Board Policy a Board actions.
1	12.50%	The Board of Trustees is a bridge between the College and the community that elected them, our job is to clearly articulate to the College, a the outcomes of the institution match the expectations of the community. We are to translate the community's expectations into strategic directions for the College, and these are shared and jointly committed to by the Trustees, President, and college community of faculty, staff students. We believe in the separation of powers and adherence to our responsibilities as a governing entity, and the expectations for the adherence to the responsibilities delegated to our President. We believe in an institutional culture of transparency, and broad-based inclusion setting the direction of the College. We believe achieving high performance and meeting the expectations of the community can only be attained through evidenced-based, informed practices.
1	12.50%	The Governance Philosophy would be for the Board of Trustees to effectively lead, direct, inspire, and control the outcomes and operations the College through a set of carefully crafted policy statements and effectively monitoring them.
1	12.50%	the shared governance policy works well
1	12.50%	This is spelled out in Policy 1.1.1. It includes elements such as the Board serving as a bridge, or conduit to and from the community, that the translate community needs and expectations into the work of the college, that the Board understands the roles of governance and separates that from management, and includes general expectations for the campus - transparency, evidence-based decision making, etc.
1	12.50%	We have a hybrid of policy governance and shared governance. The Board governs through policy but engages the college community in developing that policy.
1	12.50%	We have shared Governance. The ultimate decisions making for LCCC rest with the Board of Trustees. The day to day responsibilities and administration resided with the President.

Q2. From your recollection, when did the Board last discuss its governance philosophy/policy?

	Count		Percent
	8	100.00%	
	Count	Percent	
	1	12.50%	Aspects of governance are addressed informally through statements by the President and through legal counsel in some cases. This happens, as needed, but this year, I don't recall a formal session as we have had in prior years.
	1	12.50%	January 31, 2020 at the Board Retreat.
	1	12.50%	Last year during this process, I believe.
- 11			

1	12.50%	The board last discussed and approved Policy 3.22 Sexual Misconduct Student and policy 6.3 Sexual Misconduct Employee, during our October and November board meeting.
1	12.50%	The Governance policy was at least mentioned at the November 18 meeting. We discussed it at length in our January 2020 retreat.
1	12.50%	the last time we collectively reviewed our policies was at the last Orientation for a new Trustee.
1	12.50%	We have had discussions about this at out last retreat as well as the retreat starting out the new year.
1	12.50%	We made the switch away from the national "Policy Governance" model about 8 years ago, when Joe Shaffer arrived. It has not been seriously discussed since, which I think is a good thing.

8 Respondents

Count		ercent
8	100.00%	
Count	Percent	
1	12.50%	Gathers inputs, in various ways; deliberates/discusses. Board members are responsible to stay and be informed, applying each one's expert to benefit the college.
1	12.50%	It is a thoughtful process which includes input from staff and recommendation from the President
1	12.50%	My understanding about how the Board, as a governing entity, makes decisions is that we receive information from many college levels including the President, counsel, the VP's, departments etc and then the Board discusses how to best serve the college and its students and employees.
1	12.50%	The Board is presented with information by the President, cabinet, faculty and staff. Often a recommendation is made by staff. Discussion is held, questions are asked and answered by the appropriate person. And the group votes on it's decision.
1	12.50%	The Board should rely on the President to give the Board information, but should verify that information and work together to come up with a decision based upon how it will reflect on the students, faculty and the community. Trust but verify.
1	12.50%	They make decisions as a board, and after receiving information, evidence, and recommendations from the president. The recent action on budget reductions proposal is a good example.
1	12.50%	We make decisions with the imput and involvement of President Schaffer plus we ask questions of Dr. Shaffer and the LCCC leadership. Fr there, we debate among ourselves and make decisions based on what his best for the college, the success of our students, and the future our community.
1	12.50%	We the Trustees at LCCC have shared governance, a partnership, accountability an ownership to make decisions as a team. Board member are given authority and accountability to make decisions together.

Q4. Please rate whether yo	ou believe the board gives gre	eater emphasis on strategy	or on reports?
Count		Percent	
0	0.00%		Only on Strategy
1	12.50%		Mostly on Strategy
5	62.50%		Equally between Strategy and Reports
2	25.00%		Mostly on Reports
0	0.00%		Only on Reports
8	Respondents		

Q5. In your opinion, does	the Board's structure, work,	meetings, etc. facilitate focus	on the things that matter the most to LCCC?
Count		Percent	
2	25.00%		Strongly agree
5	62.50%		Agree
1	12.50%		Neither agree nor disagree
0	0.00%		Disagree
0	0.00%		Strongly disagree
8	Respondents		

Q6. Base	d on your experier	nce and opinion	on, how does or should the Board ensure it is serving as the ears and voice for LCCC with the stakeholders?
	Count		Percent
	8	100.00%	
	Count	Percent	
	1	12.50%	Board members are active in the community. We serve on LCCC ad hoc advisory groups, e.g. fine arts, CDC, eagles boosters, Forward Cheyenne, CRAFT, Poder Academy, Little theatre and many other organizations. It would be interesting if we had a listing of all the organizations that we are involved in.
	1	12.50%	Board members are involved with activities on campus. We listen to the thoughts and opinions of our communities and we always consider what is best for our students and the future of the college.
	1	12.50%	Board members should be open to hearing comments, concerns & criticisms from the community, including employees of the college. We must keep in mind our place in the decision making process and not comment on matters where it would not be appropriate, such as personnel matters. We should voice concerns and ask questions of the President, and any others so we understand what is happening at the college, and we are able to voice the concerns of stakeholders.
	1	12.50%	Continue to engage visibly, and proactively, with community stakeholder groups to seek their feedback and share information. Rely on the president to help do this as well.
	1	12.50%	Each board member brings value through their own expertise and interests which (hopefully) reflects the various stakeholders' interests. There are gaps here though which means there are also gaps in being the ears and voice for LCCC with the stakeholders. More emphasis is needed here - possibly a "Guidebook" on how to best advocate for the college. Time commitment is critical but this is a difficult issue since Trustees are essentially elected volunteers, with other demands on their time.
	1	12.50%	I believe that the Board is serving well as the ears and voice of LCCC. More community engagement is always helpful, but it is very hard during a pandemic to do many of these things.

1	12.50%	Our Stakeholders who are students, staff, faculty and community are vital to this institution. Their interests and goals must be heard, when stakeholder have ownership and a voice we can learn from their local knowledge. As Trustees, we can listen and report our findings to help understand and identify opportunities and improvements
1	12.50%	The best way is to listen to our stakeholders and to weigh each of their voices and concerns. I know that I represent LCCC and am strongly aware of my role as a Trustee.

Q8. In your opinion, what are the three issues of "greatest consequence" to LCCC?

12.50%

Q7. Based on your experience and opinion, what mechanisms does or should the Board have in place to make sure it retains a discipline of fully questioning and exploring direction and decisions of the Board?

Count	Percent	
8	100.00%	
Coun	t Percent	
1	12.50%	I am likely not the right person to answer this, but I feel the Board does a fair job of ensuring issues before them are vetted and considered from all angles. The members of the Board could all make it a priority to debate and question any item they may act on.
1	12.50%	I believe our strongest mechanism is each other Board members that see issues from different perspectives and strengths. We look at reports and ask about what we are observing.
1	12.50%	I have only on suggestion and it is a broken record that I will continue play. With only one regular Board mtg once a month, I believe information flow is delayed and staying on top of issues may occur. I advocate for returning to mtgs. twice a month.
1	12.50%	Most important is a continuation of the open door policy of our President and his cabinet. We should fell comfortable asking questions, and asking for more information and in expressing our concerns or the concerns of the community as we understand them. We should feel comfortable with disagreement with others, and with compromise when there is disagreement. We should always remain respectful of the opinions and positions of others.
1	12.50%	The Board already has these through the Chairman.
1	12.50%	The board material is sent before the meeting for the Board to review. Our Board speaks as "one voice" and we ensure that this mechanism is present at every meeting. We discuss/debate and then decide on the decision by the majority vote. The decision is documented and approved at the next meeting. These disciplines should stay in place
1	12.50%	The mechanisms we have in place are working. Number one is that the Board has respect for each member's opinion. There is also adequate time to discuss the issues that the college is facing.
1	12.50%	There are procedures, of course; and the Trustees have come to understand each other better. This helps to have robust discussion/deliberation along with intelligence from staff to inform decision-making.
8 F	Respondents	

Count	Respondent % Response %
8	100.00% 33.33% 1.
Count	Percent
1	12.50% Budget/Enrollment - How to change to different revenue streams and to make the college more enticing to students.
1	12.50% ENROLLMENT - since I have been a Trustee enrollment has continued to decline. This isn't only a LCCC challenge, but also nationwide. A creative marketing plan and implementation is essential to reverse the trend
1	12.50% Establishing effective, excellent programs that align with community need and demand and lead to real opportunity for students that complete them.

Having a comprehensive Funding Strategy

4			
1	12.50%		Increase enrollment and revenue strategies. Provide citizens of Wyoming with access to higher education, even in times of state budget cuts. Work with WCCC & WACCT guidelines on their efforts to balance education with state shortfalls. Talk to our legislatures in and effort to invest in our Wyoming colleges.
1	12.50%		Our lack of funds
1	12.50%		Right now it is dealing with Covid 19, keeping the campus as open as possible, dealing with the impact on students, prospective students, faculty and staff, and managing the financial situation.
1	12.50%		The leadership of our President.
8	100.00%	3	3.33% 2.
Count	Percent		
1	12.50%		Dealing with budget reductions, and possible further reductions. Looking at sustainable funding for the future.
1	12.50%		Employee/Student Morale - COVID and Budget Reductions have taken a toll on all people at the College, how do we help mitigate these issue for the future and patch up the holes that have been caused by this.
1	12.50%		Financial stability and dealing with funding reductions.
1	12.50%		LCCC's relationship to the community.
1	12.50%		Maintaining our high level of education
1	12.50%		Review and support phase I, II and II of the Return to Business Plan to establish structure and protocol for attaining LCCC's mission. While discussing, implementing and supporting the budget reductions recommendations by Dr. Schaffer and his cabinet.
1	12.50%		STAY THE COURSE - hopefully, the virus and budget cuts will not reduce LCCC's efforts for continuous improvement in both academic and non academic programs.
1	12.50%		Thinking about the way ""things" are done - looking for better ways should be paramount; rather than letting structure define (all) strategy, turn this around and have (some) strategy set the direction for future structure.
			2 220
8	100.00%	3	3.33% 3.
8 Count	100.00% Percent	3	3.33%
		3	Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community.
Count	Percent	3	
Count 1	Percent 12.50%	3	Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community. Deciding the population(s) that need to be served - in the near and far future - so that it is reflected in future program directions.
Count 1	Percent 12.50% 12.50%	3	Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community. Deciding the population(s) that need to be served - in the near and far future - so that it is reflected in future program directions. Employee morale. Between the exhaustion caused by the pandemic and our budget crisis, and the continued uncertainty of these problems, I
Count 1 1 1	Percent 12.50% 12.50% 12.50%		Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community. Deciding the population(s) that need to be served - in the near and far future - so that it is reflected in future program directions. Employee morale. Between the exhaustion caused by the pandemic and our budget crisis, and the continued uncertainty of these problems, I expect there are problems with employee morale. Enrolling and educating our students
Count 1 1 1 1	Percent 12.50% 12.50% 12.50%		Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community. Deciding the population(s) that need to be served - in the near and far future - so that it is reflected in future program directions. Employee morale. Between the exhaustion caused by the pandemic and our budget crisis, and the continued uncertainty of these problems, I expect there are problems with employee morale. Enrolling and educating our students Evaluate and examine the 2021 Budget and 2020 Audit. Analyze and approve the finances and facilities reports. Update LCCC campus mast
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Count 1 1 1 1 1 1 1 1 1 1	Percent 12.50% 12.50% 12.50% 12.50% 12.50% 12.50%		Building Maintenance - We need to review the older buildings and make sure they are safe for our students and community. Deciding the population(s) that need to be served - in the near and far future - so that it is reflected in future program directions. Employee morale. Between the exhaustion caused by the pandemic and our budget crisis, and the continued uncertainty of these problems, I expect there are problems with employee morale. Enrolling and educating our students Evaluate and examine the 2021 Budget and 2020 Audit. Analyze and approve the finances and facilities reports. Update LCCC campus mast plan to aid in the future campus development. Improving student participation and success, with a focus on equity gaps. SAFETY - for the near future the CoVid risks are going to be ever present. We need to keep on our toes for continuing to maintain a safe environment for our students, employees and visitors.

Count		Percent
6	100.00%	
Count	Percent	
1	16.67%	As leaders focused on governance of this institution, we will identify any changes and maintain board oversite to act in accordance with the mission and vision of the college.
1	16.67%	Be ready with a flexible approach, anticipate contingencies and be ready to proactively take action.
1	16.67%	The one area of change would be increased enrollment. I would respond with great delight.
1	16.67%	We always respond with what is best for our students.
1	16.67%	We would be grateful if these changes occurred.
1	16.67%	We would continue working as a team to solve the problems facing the college and celebrate our successes.
6 Re	espondents	

Q10. In your opinion, what are LCCC's major risks and vulnerabilities? Count Percent 8 100.00% Percent Count 12.50% 1.RISKS -loss of a quality workforce 2.ENROLLMENT 12.50% Budget/Enrollment - Employee/Student Morale - Building Maintenance 12.50% Funding instability, talent recruitment, retention, and development, and improving student outcomes. 12.50% Given the volatility of the state's financial situation, our financial dependence on state funds. LCCC major risks and vulnerabilities is decrease in enrolment and state funding. 12.50% 12.50% Losing Present Schaffer. Having to make too many cuts to our budget. 12.50% Still - Funding/Planning for the Future - doing now what is needed to ensure LCCC is serving the community, in the future. 12.50% The major risk is doing what needs to be done in a first class manner with less money to do so.

Count	Percent
8	100.00%
Count	Percent
1	12.50% 1. don't lose sight of the compensation plan 2 SEM
1	12.50% As leaders & Trustees we are to develop a relationship with the community, legislature and WCCC to support leadership and governance.
1	12.50% Being more proactive with advocacy - through the Commission and with other "Partners"
1	12.50% Budget Reductions, etc.

8 Respondents

Q11. What are we doing to address them?

	1	12.50%	Leading conversations on funding concepts at the state level, building an aggressive recruitment and compensation model, Guided Pathway, etc.
	1	12.50%	Staying the course and being innovative. Some of it is painful.
	1	12.50%	We are supportive of Dr. Schaffer and his leadership. We approve of decisions that are necessary to reduce costs and still maintain student success.
	1	12.50%	Working with the WCCC and WACCT to propose more sustainable funding. We should also be lobbying our legislators.
8	Respo	ndents	

Q12. In your opinion, what was the most important problem the Board tackled in the last year?

Count		Percent
8	100.00%	
Count	Percent	
1	12.50%	Budget cuts.
1	12.50%	Budget reduction and reallocation; safety R2B
1	12.50%	Budget reductions.
1	12.50%	Budgeting for hard times.
1	12.50%	COVID protocols
1	12.50%	COVID Return to Business response; while still looking to the future with the residence hall and the fine arts auditorium, etc.,
1	12.50%	It's a toss up between dealing with the pandemic and it's fall out and the budget reductions. Noting that part of the reason for the budget reductions is the pandemic.
1	12.50%	The most important problem was the significant withdrawal of State funding which caused the Budget Reduction Recommendations. These aggressive cuts were challenging and necessary to balance our current and fiscal year 2021 budget. Also, the COVID-19 financial impact has drastically reduced our enrollment and revenue.

Q13. What was the most important lesson the Board learned in the process?

Count	Percent
8	100.00%
Count	Percent
1	12.50% A lesson was reinforced, namely, we had a good process in 2016 and we went thru a similar approach to the reductions this year. In regard to CoVid, in spite of its impact on finances the staff found ways to inject CARES and other funds to make improvements campus wide
1	12.50% How to work with each other over Zoom and other technological advances.
1	12.50% I will have to defer to the Board.
1	12.50% LCCC and its leadership are nimble and smart. However, we as Board members need to active engage our legislative leadership.
1	12.50% That staying focused on the mission keeps us grounded. Plans changed but decisions to support the mission did not.
1	12.50% That the Administration at LCCC can work together and come up with difficult decisions to balance the budget.
1	12.50% To be flexible and informed and trust the experts.

		1	12.50%	To Trust Dr. Schaffer and his cabinet to analyze and provides a structural impact strategy that would invest in the colleges future.
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8 Respondents

Q14. In your opinion, what does the Board of Trustees do well? Count Percent 100.00% 8 Count Percent 12.50% Listen to what everyone says and works well with each other. 12.50% Open, honest discourse on topics and respective alternative viewpoints and positions of the individual trustees. Yet acting as a board once votes have been cast. We get along, we think things through and for the most part we enjoy what we do. although reduction discussions do not fall into enjoyable but 12.50% they had to be done 12.50% We work together, listen and respect one another. We focus on what is best for the college and the students. We support Dr. Schaffer and his leadership. 12.50% We work well as a team and share responsibilities. 12.50% We work well together. We are friendly and respectful, and listen to the positions of others. 12.50% What our Board does well is we strengthen and support each other during the Boards work meetings. We act and speak as a whole for the Board. 12.50% Works together as a strong team

Q15. In y	our opinion, what	an the Board of Trustees do better?
	Count	Percent
	8	100.00%
	Count	Percent
	1	12.50% (Continue) to have robust discourse so that better decisions are made.
	1	12.50% Be more present on campus and in the community. Both of these activities are difficult at this time.
	1	12.50% Determining what role they can play that compliments the actions and activities of the President and staff, but is not duplicative of those efforts.
	1	12.50% OKAY, HERE I GO AGAIN - two mtgs a month
	1	12.50% We are given so much information in short periods of time, sit back and look at the information and have more time to review it before decisions are made.
	1	12.50% We could be more engaged in the legislative process and work to educate legislators on the value of an educational future to the intellectual and financial health of this community.
	1	12.50% We could be more mindful that in our current situation our meetings are live and then on YouTube forever, and that there are a lot of people watching. While the camera is on we could be more business like and professional.
	1	We work well as a team by encouraging leadership and supporting our governance and works. We can always improve the communication and education about community, State and legislative issues. We should talk about ways to identify and improve these areas and our involvement as Trustees.

Count	Respondent % Response %
8	100.00% 33.33% 1.
Count	Percent
1	12.50% Additional sources of Sustainable funding.
1	12.50% Advocate for sustainable funding
1	12.50% Comprehensive Funding.
1	12.50% Finding more funding
1	12.50% Focusing on strengths and building education opportunities that fit those strengths.
1	12.50% Increase Enrolment and Revenue
1	12.50% Strategic Plan - Update the plan.
1	12.50% Strategic Planning
8	100.00% 33.33% 2.
Count	Percent
1	12.50% Continue COVID-19 Business plans and Cabinet recommendations. Watch State reductions and reach out to our community and legislation by doing our part. (whatever that may be)
1	12.50% Engagement of the legislature.
1	12.50% Mission Statement - Review the statement and see if we need to update it to reflect our budget reductions and BAS programs.
1	12.50% Recruiting more students
1	12.50% Return to Business - life after Covid - Readiness and Proactive Responses Planning. This includes business readiness as well as Pro Offerings; and Staffing/Retention.
1	12.50% SEM and an enrollment marketing plan
1	12.50% Strategic and master planning
1	12.50% Transformation of its Program Offerings
8	100.00% 33.33% 3.
Count	Percent
1	12.50% Balance the Budget and create Master Building Plan, while keeping an eye on our future plans and mission.
1	12.50% Capital Construction - Determine how we are going to replace some buildings in spite of the budget and how to move forward.
1	12.50% Continue Building Forward
1	12.50% Continuous Improvement
1	12.50% Improvements to the RAC
1	12.50% Improving Student Outcomes

1 12.509	New Master Plan.	
1 12.50%	Updating our Master Plan.	

7 Respondents

24 Responses

Q17. How do you believe the Board would add value to LCCC's priorities or things that matter most?

Count	Percent	
7	100.00%	
Count	Percent	
1	14.29%	Advocacy with Influencers, so that the value of the college is made known.
1	14.29%	By supporting LCCC with time, vision and financial support to the Foundation.
1	14.29%	Have a Board discussion relative to priorities
1	14.29%	I would need to know the Boards priorities as a whole before I can speak to this.
1	14.29%	Publicly, visibly, and consistently discussing, championing, and focusing on the priorities of the institutions.
1	14.29%	We are the voices of the community. Those voices are valuable to our future.
1	14.29%	We as a Board always establishes value and priority on all matters before us. We maintain oversite delegate responsibilities and implement policies as a governing board.

Q18. How do you believe the Board should allocate its time towards these issues?

Count		Percent	
8	100	0%	
Co	ount Per	nt	
	1 12.5	% Each Truste	ee needs to decide what they can do - in the context of their overall life. More time is needed to set direction/strategy.
	1 12.5	% Have a Boa	rd discussion
	1 12.5	% I would need	d to know the Boards priorities as a whole before I can speak to this.
	1 12.5	% Standing ag	enda items, thorough conversations and analyses on the priorities on a regular basis.
	1 12.5	% We are alre	ady good at time allocation. I don't think we need to do anything differently in that area.
	1 12.5	We delegate executive de	e our time and special board meetings appropriately for issues at hand, while measuring the results and insights needed to make an ecision.
	1 12.5		irst to attend to what is required of us so that the President can mange the operations of the college. We need to allocate time to and strategic plans. I also thing we should spend time as advocates for the college in the community, and with the legislature.
	1 12.5	% With active	participation toward solutions and by reading the information given to the Board
8	Respondents		

Count			Percent
8		100.00%	
Coi	unt l	Percent	
	1	12.50%	A commitment of time and energy to the priorities. Perhaps seeing ourselves as advocates of the college. In this time of crisis, should we be writing guest editorials, and actions of that nature.
	1	12.50%	As Trustees we advance our priorities during board meeting and on the agenda. Our Board always supports new ideas and listens to matters while insureing each leader is heard and supported.
	1	12.50%	Be Available. Be Ready. Be Prepared.
	1	12.50%	Hace a Board discussion
	1	12.50%	I would need to know the Boards priorities as a whole before I can speak to this.
	1	12.50%	Preparation for meetings, engagement in and understanding of materials, being vocal, objective, and prepared for discussion on priorities.
	1	12.50%	Staying connected, asking the hard questions, and trusting LCCC's people to do the right thing.
	1	12.50%	Understanding the role of education in our communities. Understanding the value of a college education and the future it provides students and the community. Knowing the strengths of our college.
8	Respond	ents	