



TO: Laramie County Community College Board of Trustees

FROM: Dr. Martin Carroll, Laramie County Community College Building Authority

DATE: December 2, 2020

RE: Recommendation to Fill Building Authority Positions

Pursuant to the Articles of Incorporation of the Laramie County Community College Building Authority, Article Seven, it is incumbent on me to notify you of impending vacancies on the Board of Directors of the Building Authority. Successor directors require the approval of the Laramie County Community College Board of Trustees.

Mr. James (Ed) Harper term is expiring and the Building Authority is recommending he continue on the board. Mr. Harper worked at LCCC for many years, serving in the position that is currently titled Director of Accounting Services. His term would expire December 31, 2020.

Therefore, the proposed composition of the Board of Directors will be as follows:

Dr. Martin Carroll	Term expires: December 31, 2021
Mr. Ed Mosher	Term expires: December 31, 2022
Mr. James E. "Ed" Harper	Term expires: December 31, 2023

At this time, we are requesting the LCCC Board of Trustees approve Mr. James Harper for another term appointment.

If you have any questions, please feel free to contact me.

Cc: Dr. Joseph Schaffer, LCCC President
Mr. Rick Johnson, Vice President of Administration and Finance Services