

PROCUREMENT & CONTRACTING REPORT

May 2021

TABLE I: SOLICITATION REQUESTS							
Date	Description	Notes	Department/ Program Area	Funding Source	Estimate Cost	Frequency	Prior Board Approval
May-21	Medium/High Voltage RFQ	As-needs request for qualifications	Plant	Plant	as-needs	Every 5 years	
May-21	Desktop printer maintenance services	RFP for printer maintenance program	ITS	CF		Every 5 years	
May-21	CDC expansion design	RFP	AF	GEER	>\$48,000- \$90,000		
May-21	Insurance broker services	Phase 2 RFP	AF	CF			
May-21	Talon Magazine printing services	Bid to print Summer Talon	IA	CF	>\$30,000		

TABLE II: POTENTIAL SOLICITATION > \$60,000 (not in current budget)							
Date	Description	Notes	Department/ Program Area	Funding Source	Estimate Cost	Frequency	Prior Board Approval
Mar-21	Manufacturing equipment	ACC manufacturing program – likely be a sole source \$111,625	ACC/OWD	Grant - OWD	\$10,000.00	One-time & Annual	Yes
Apr-21	Manufacturing equipment & renovating AutoBody	Manufacturing program	OWD	TBD seeking grant funding	TBD		no
May-21	academic scheduling software to make scheduling data to increase efficiencies, works with Colleague	demoing now and will likely issue an RFP (previously purchased DIGARC with CARES but refunded)	AA	TBD-One-Time,	\$60,000.00		no
May-21	Lease another semi tractor; lease or purchase another trailer	Bid requests sent; due late June	OWD	WY Workforce Grant			no
May-21	Sonography renovation & expansion	Bid & design	HSW	GEER	\$316,031.00		no
May-21	Autobody moving paint booth to AutoTech	Bid	BATS	GEER	\$200,000.00		no
May-21	CDC expansion design	RFP for Level 1&2	AF	GEER	\$125,000.00		no
May-21	Diesel Tech trainers	FY22 Sole source for trainers	BATS	Perkins	\$149,000.00		no
Jun-21	RAC Level 3 renovation	Design RFQ & construction bid	RAC	State, gift, Fund 22, lease revenue bond	\$20,000,000.00		no

TABLE III: EXECUTED CONTRACTS							
DATE	VENDOR	SCOPE OF WORK	Department/ Program Area	Funding Source	Cost	Frequency	Prior Board Approval
May-21	Hamaker Excavation Inc	Arena chutes renovation	Plant	Donated funds	\$142,125.00	One-time	Yes
May-21	Alpacagloblo balloons	Staff retreat	Staff Senate	CF	\$300.00	One-time	
May-21	ProActive Physical Therapy	Clinical internship	PTA	n/a		n/a	
May-21	Michael J Fitzmaurice SD Veterans Home	Clinical internship	PTA	n/a		n/a	
May-21	KoneCranes, Inc.	Gantry crane inspection	Plant	Plant	\$2,000.00	One-time	
May-21	Kone	Elevator security hookup - south elevator	Plant	Plant	\$9,386.00	One-time	
May-21	American Medical Response	Clinical Affiliate Agreement	EMS	n/a		n/a	
May-21	Cheyenne Dressage & Eventing Club	Horse show	OWD	Revenue		One-time	
May-21	S & S Builders	Amendment to extend term	Plant	Plant		One-time	
May-21	Broomtown	Amendment to extend term	Plant	Plant		One-time	
May-21	CollegeNet	NDA for software demonstration	AA	n/a		One-time	
May-21	Lamar Advertising	ad contract for IA	IA	CF	\$3,849.29	Annual	
May-21	Chadron State College	articulation agreement	HSW	n/a		Annual	
May-21	Cheyenne Street Railway	trolley rental for American Legion Girl's State	OWD	Aux	\$150.00	Annual	
May-21	University of Wyoming lease	Amendment to add community garden to lease	OWD	Revenue		One-time	
May-21	Wonderful WY American Legion Boys' State	Jump start enrollment	AA	Aux		Annual	
May-21	University of Wyoming 4-H	Purchase livestock	BATS	Aux		Annual	
May-21	American Legion Auxiliary Girls' State	Facility rental	OWD	Revenue		Annual	
May-21	Concord Theatricals	Theater play agreement	AA	CF		One-time	
May-21	Oracle	CBORD partner for dining software	AF	Aux		One-time	

TABLE IV: PRE-APPROVED PURCHASES EXCEEDING \$12,500							
Date	Vendor	Purpose	Department/ Program Area	Funding Source	Cost	Frequency	Prior Board Approval
May-21	FCI Construction	Pay app for new residence hall	Plant	SLIB	\$160,506.45	One-Time	Yes
May-21	Pine Cove	Verkada Command 3-Year Cloud License	ITS	GEER	\$115,426.24	Annual	Yes
May-21	Archetype Signmakers	Pay app #5 Interior and exterior wayfinding	Plant	CF	\$46,506.90	One-Time	Yes
May-21	Federic Printing	Summer Talon	PR	CF	\$28,773.00	Annual	Yes
May-21	Hon	Tables (47)	ACC	CF	\$28,106.70	One-Time	Yes
May-21	Citrix	Virtual apps and desktop services	IT	CF	\$24,880.08	Annual	Yes
May-21	Elsevier	Subject Collection subscription fee 2021-2022	LL	Fed	\$17,467.76	Annual	Yes
May-21	4imprint	Gildan t-shirt order	PR	CF	\$14,552.25	One-Time	Yes
May-21	Microsoft Corp	ITS Surface Cart upgrade	ITS	GEER	\$13,576.52	One-Time	Yes
May-21	ABI Attachments	Arena drag	AG	AUX/DONATED FUNDS	\$13,209.51	One-Time	Yes
May-21	Source Office & Technology	Dining Hall tables and chairs	AF	AUX	\$12,645.00	One-Time	Donation
May-21	CBORD	Dining Services software platform	AF	AUX	\$30,715.48	One-Time	Yes
May-21	B&M Roofing	Administration roof replacement	Plant	Plant	\$348,172.00	One-Time	Yes