



LARAMIE COUNTY  
COMMUNITY COLLEGE  
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OFFICE OF THE PRESIDENT  
Dr. Joe Schaffer

To: President Joe Schaffer

From: Rick Johnson

Date: March 17, 2021

Subject: Request for Spending Authority for Food Service Management Enterprise Solution

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Please accept this request in seeking Trustee authority to expend funds for a Food Service Management Enterprise Solution for the Dining Center Operation. This enterprise solution would allow us to effectively manage; Overall Operations, Food & Beverage Ordering, Recipe & Meal Planning, Food Costing, Inventory Management, Packaged Retail Products, Data Tracking, Financial Tracking & Reporting, Residential Meal Plans, and Integrated Point of Sale Systems at the Emporium and New Residence Hall.

Five vendors have offered LCCC proposals, with their current cost estimates shown below.

	<u>One-Time Costs</u>	<u>Annual Licensing</u>	<u>Total Year One</u>
Cbord	\$ 86,998.69	\$44,538.95	\$131,537.64
Fulcrum	\$ 39,700.00	\$50,400.00	\$ 90,100.00
Volante	\$ 32,531.00	\$ 7,152.00	\$ 39,683.00
Agilysys	\$129,804.00	\$15,737.52	\$145,541.52
Transact Campus	\$ 12,510.00	\$16,852.00	\$ 29,362.00

Decisions will be made within a week or so as to which vendor should be selected. With Board approval, procurement of the solution would occur promptly, so as to enable meeting a July 1, 2021 implementation time frame.

The source of funds to be used will be accumulated food service commission fund balances.

<p><b>Staff Recommendation:</b> That the Board of Trustees authorizes the President to expend funds for the purpose of acquiring the Food Service Management Enterprise Solution.</p>
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