

MEMORANDUM

Date: 14 March, 2021

To: Dr. Joe Schaffer, President

From: Dr. Kari Brown-Herbst, Interim Vice President, Academic Affairs

CC: Janet Webb, Assistant Dean, Academic Affairs
Dr. Jill Koslosky, Dean, BATS
Jamie Spezzano, Director, Procurement & Contracting

Re: Request for Spending Authority, Perkins Welding Purchase



Please accept this request seeking your authority to expend Perkins Grant funds for the purchase of the following Welding equipment to advance the Welding Technology program:

- TIG Welders (5 units)
- Portable Cutting Machines and accessories (3 units)
- 6' track sections for line cutting (3 units)
- Manually Controlled Straight Pipe Cutters (3 units)

This equipment will contribute to the growth of the Welding program and is tied to the Academic Program Review goals of becoming an American Welding Society testing location. The equipment allows for more students to work on equipment, expanding course offerings while reducing wait time for students within classes. The equipment further supports our anticipated annual enrollment increases the next three academic years.

The anticipated cost for implementation of the equipment is \$75,000 and thus requires your approval. The estimated costs associated with these products are as follow:

- 5 Factory New, Dynasty® 400 208-575 V 50/60HZ CAS 8' power cord, TIG Welders, \$46,000
- 3 Factory New, Victor® VCM 200 Portable Cutting Machine with Accessories, \$13,000
- 3 Factory New, 6' (1.8m) track sections, \$1,000
- 3 Factory New, Manually Controlled W-60-20 Straight Pipe Cutters, \$15,000

As the welding program increases in enrollment, the current equipment will not meet the needs of the students in an efficient manner. The above equipment is what the LCCC welding faculty has deemed as necessary to fulfill the program's needs and meet the demands of additional students. The expenses associated with this purchase have been planned and will be fully reimbursed by the Wyoming Department of Education via Carl Perkins.