

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES | BOARD MEETING
Wednesday, December 7th, 2022
College Community Center | Room 128**

Zoom & YouTube Livestream Provided

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment please send a request to president@lccc.wy.edu by 5 p.m. on December 7th.

**Dinner Work Item
College Community Center | Room 178/179
Dinner at 5:30 p.m. and Work Item at 6:00 p.m.**

1. [TRADES AND TECHNOLOGY PATHWAY PROGRAM REVIEW PRESENTATION](#) – Caleb Perriton, Interim Dean, School of Business, Agriculture & Technical Studies, Trade and Tech Pathway Coordinator

**Board Meeting
College Community Center (CCC) | Room 128
7:00 p.m.**

1. **CALL TO ORDER** of the December 7th, 2022, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Wendy Soto
2. **INSTALLATION OF NEW TRUSTEES**
 - A. Opening Remarks on Trusteeship – Board Chairman Wendy Soto
 - B. Administering Oaths of Office – Justice Lynne Boomgaarden
 - i. Dr. Kathy Emmons
 - ii. Mrs. Carol Merrell
 - iii. Mrs. Janine Thompson
 - C. Remarks by Newly Installed Trustees
3. **ELECTION OF OFFICERS FOR 2023** – Board Chairman Wendy Soto
 - A. Chairman
 - B. Vice Chairman
 - C. Secretary
 - D. Treasurer

4. **APPOINTMENT OF OTHER BOARD AND COMMITTEE MEMBERS** – Board Chairman
 - A. WACCT Board Members (two voting members)
 - B. Foundation Board Members (three non-voting members)
 - C. Finance and Facilities Committee (two members)
 - E. President's Evaluation/Performance Review Committee (two members)
5. **MINUTES** – Approval of the [November 16th, 2022 Board Meeting Minutes](#) – Board Chairman
6. **REPORTS TO THE BOARD**
 - A. Staff Senate – President Linda Herget
 - B. Faculty Senate – President Nick Colsch
 - C. Construction Updates – Rick Johnson, Senior Vice President of Administration and Finance
7. **PRESIDENT'S REPORT**
 - A. Proposed Dates for 2023 Meetings
 - i. Friday, January 6 – Board Retreat
 - ii. February 15 (third Wednesday)
 - iii. March 15 (third Wednesday)
 - iv. April 12 (second Wednesday – President Schaffer will be out of the office on the third Wednesday)
 - v. May 10 (second Wednesday – 1st Reading of Budget)
 - vi. June 14 (second Wednesday – President Schaffer will be out of the office on the third Wednesday)
 - vii. July 19 (third Wednesday – 2nd Reading of Budget)
 - viii. Wednesday, August 16 – Board Retreat
 - ix. September 20 (third Wednesday – Joint Dinner with Foundation Board)
 - x. October 18 (third Wednesday)
 - xi. November 15 (third Wednesday)
 - xii. December 6 (first Wednesday by Statute)
 - B. January Retreat Topics
 - C. Election Update – Erin Taylor, Executive Director, Wyoming Association of Community College Trustees (WACCT)
8. **APPROVAL ITEMS**
 - A. Annual Academic Program Review – Dr. Dustin Eicke, Vice President of Performance and Planning
 - i. [Annual Academic Program Review Presentation](#)
 - ii. [Annual Academic Program Review Report](#)

Staff Recommendation: That the Board of Trustees accepts the annual program review report, including individual reports as presented during the Board's dinner meeting on December 7, 2022, into the formal record of proceedings.
 - B. LCCC FY 2022 Audit 2nd Reading – Trustee Thompson, Rick Johnson, Senior Vice President of Administration and Finance, Stephanie Pickering, McGee, Hearne & Paiz, LLP
 - i. [2022 LCCC Audit Committee Report](#)

ii. [2022 LCCC Financial and Compliance Report](#)

Staff Recommendation: That the Board of Trustees approves the acceptance of the Laramie County Community College District FY 2022 Audit.

- C. Building Authority Recommendation for Approval to Appoint Mr. Ed Mosher to serve a two-year term beginning January 1, 2023 and expiring December 31, 2024.

Staff Recommendation: That the Board of Trustees appoints Mr. Ed Mosher to serve on the LCCC Building Authority Board for a two-year term beginning January 1, 2023, through December 31, 2024.

9. BOARD REPORTS

- A. Board Committee Reports – Board Chairman

10. EX OFFICIO TRUSTEE UPDATES

- A. Laramie Campus Advisory Board Ex Officio Trustee – Tyler Valentine
B. Student Ex Officio Trustee – Mr. Raeth Tolman

11. NEW BUSINESS – Board Chairman

- A. Board of Trustees 2022 Self-Evaluation Survey – Board Chairman

12. FOR THE GOOD OF THE ORDER – Board Chairman

13. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman

14. ADJOURNMENT of the December 7th, 2022 Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman