

CONTRACTING & PROCUREMENT REPORT

July 2022

TABLE I: POTENTIAL SOLICITATION > \$60,000 (not in current budget)

Date	Description	Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
Sep-22	HUB Renovation at PathFinder	Re-Bid construction, architect is TDSi	SS	PathFinder Sinking Fund	\$500,000.00	One-time	Yes
TBD	Level III: Construction Specs for CCI Renovation	Level III Construction Specs for CCI Renovation for HR consolidation.	A&F	TBD	\$750,000.00	One-time	No
TBD	Board Room Renovation	Level II & III Design new Board Room space & furnish	A&F	TBD	\$500,000.00	One-time	No

TABLE II: SOLICITATION REQUESTS

Description		Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
7/12/2022	Residence Halls Cleaning	Deep Cleaning (May) and Surface Cleaning (August) of Residence Halls	Student Services	AUX	\$ 45,000.00	Annual	N/A
7/13/2022	As-Needs Asphalt Repair- LCCC Leased Space at Cheyenne Regional Airport	As-Needed Asphalt repair from CDL program use at the LCCC Leased Space at Cheyenne Regional Airport. Part of our lease agreement	OWD/CDL	AUX	\$ 25,000.00	As-Needed	N/A
7/18/2022	Agriculture & Rodeo Hay	Large and Small bales of Grass and Grass/Alfalfa Mixed hay for Livestock and Equine used by College of Agriculture and Rodeo programs (3 IFBs)	BATS	CF	\$ 60,000.00	Annual	N/A
7/1/2022	Marketing Awareness	Gather information on services and expertise available by marketing firms as it relates to the development and implementation of an awareness campaign to increase knowledge of LCCC in high indexing areas in our surrounding states while also using a portion of the campaign as a direct push to increase enrollment in the highest indexing areas across Wyoming and outside the state.	Marketing & Communications	One-Mill	\$ 100,000.00	One-Time	No

TABLE III: EXECUTED CONTRACTS

Vendor	Scope of Work	Dept./ Program	Funding Source	Contract Amount	Frequency
Wyoming Community College Commission	Provide Adult Education activities as outlined in contract at LCCC and ACC.	SAAC	WCC Grant	\$356,910.89	One-Time
Viqtory	Marketing services to entice enrollment of students who are veterans.	Marketing & Communications	Microsoft Grant	\$19,968.00	One-Time
J&J Floors	Update to contract to include LCSD1 gym during LCCC Use	Athletics	CF	N/A	One-Time
Cheyenne Regional Health System	COVID-19 Vaccine Mandate addendum	Health Sciences & Wellness	N/A	N/A	One-Time
Uinta County School District #6	2022-2023 MOU between LCCC and UCSD6 approving concurrent/dual enrollment opportunities.	Academic Affairs VP	N/A	MOU	Annually
Uinta County School District #4	2022-2023 MOU between LCCC and CSD approving concurrent/dual enrollment opportunities.	Academic Affairs VP	N/A	MOU	Annually

Poder Academy Secondary Schools	2022-2023 MOU between LCCC and PASS approving concurrent/dual enrollment opportunities.	Academic Affairs VP	N/A	MOU	Annually
Goshen County School District #1	2022-2023 MOU between LCCC and GCSD 1 approving concurrent/dual enrollment opportunities.	Academic Affairs VP	N/A	MOU	Annually
Laramie County School District #2	2022-2023 MOU between LCCC and LCSD 2 approving concurrent/dual enrollment opportunities.	Academic Affairs VP	N/A	MOU	Annually
Cornerstone: Saba Software (Canada) Inc.	Saba. Cornerstone Talent Space MyPath Performance and implementation for State of WY data to LCCC	Human Resources	CF	\$32,497.80	One-Time
Clarus Corporation	RFP 155297: Perception Brand Awareness	Institutional Advancement VP		\$38,668.00	One-Time
Kiwi Cattle Co	Kiwi Cattle Co Berringer Bull Lease Agreement	BATS	N/A	N/A	Annually
Republic Services	Provide dumpsters, collection, pick-up, transportation, segregation, specific processing and shipment of the refuse/trash and recycling materials from LCCC	Physical Plant	Plant	\$46,656.00	Annually
Summit Rodeo Co	Summit Rodeo Livestock Lease Agreement	BATS	N/A	N/A	Annually
Western Wyoming Community College	President of LCCC's signature needed to allow WWCC to offer CE History college credit to South HS students.	Academic Affairs VP	N/A	MOU	Annually
Cheyenne/Laramie County Economic Development Joint Powers Board (JPB)	The purpose of this Contract is a service contract between the JPB and the Wyoming Center for Business and Economic Analysis, Inc. ("WCBEA") at LCCC to provide economic indicator reports with in depth information on the health of different sectors of the economy which is available to and can be used by local/state authorities, Legislators, and others.	Academic Affairs VP	N/A	MOU	Annually
City of Laramie, Wyoming	Recreational services for ACC students and staff to use the Laramie Rec Center.	Student Services VP			Annually
Cheyenne Botanic Gardens	Cheyenne Botanic Gardens will host LCCC's Student Life Retreat	Student Life	CF	\$245.00	One-Time
FCI Constructors of Wyoming LLC	IFB 155366: AMMC Renovation	A&F	EDA Grant	\$2,541,805.00	One-Time
University of Wyoming	Per Contract: The goals of the Wyoming community College INBRE subproject are to: 1) enhance opportunities for Wyoming community college undergraduates to better understand (and ultimately participate in) the field of biomedical research; and, 2) develop a pipeline of students with an interest in biomedical science who would then go on to complete their baccalaureate degrees and/or graduate degrees at the University of Wyoming. Funds will be used to enhance and develop biomedically-oriented courses and mentored research opportunities, the purchase of laboratory equipment and supplies, and stipends for undergraduate students and faculty mentors	SAAC	INBRE Grant	\$50,000.00	Annually
S&S Builders LLC	Miscellaneous concrete sidewalk, curb and drainway replacement.	Physical Plant	One Mill	\$49,229.85	One-Time
Wolfe Productions	Arena Facility Rental Agreement	OWD	AUX	\$0.00	One-Time
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CareerAmerica, LLC	Ocelot provides our Student Hub chatbot and financial aid video library.	Admissions & Academic Advising	CF	\$60,000.00	Annually
Wyoming Paint Horse Club	Arena Facility Rental Agreement - CoWN Paint Horse.	OWD	AUX	\$0.00	One-Time
Quality Electric	LED Lighting Upgrade to AM, Arp and EEC	Physical Plant	Plant	\$198,554.00	One-Time
Quality Electric	Replace Generators at EEC and TC along with transfer switches & controls	Physical Plant	Plant	\$234,600.00	One-Time
Quality Matters, Inc.	Full Subscription for the College. This will be covered in STF/TFF funding in FY23 and forward. Current request is to purchase this subscription now through the VPAA budget in FY22.	Academic Affairs VP	CF	\$3,465.00	Annually

Wyoming International Film Festival	Waiver of Damage Liability: LCCC Art Program concurrent use of John and Esther Clay Fine Arts Gallery 7/7/22 thru 7/11/22		N/A	\$0.00	One-Time
US Foods	Rental of cooler truck for Cheyenne Frontier Days at the arena	Dining Services	AUX	\$450.00	One-Time
UW/LCCC Community Garden Lease Extension	One Year Renewal UW/LCCC Community Garden area space and 12' x 12' Garden sheet		N/A	\$0.00	Annually
Christie Campus Health LLC	CCH serves the needs of students on the campus as well as off campus providing after hours counseling services.	Counseling & Wellness	Agency	\$10,000.00	One-Time
Megan Plant	Serve as GEAR UP liaison and be responsible for all logistics regarding implementing grant services at the school.	Admissions & Academic Advising	Grant	\$300.00	Annually
Brittany Bares	GEAR UP liaison responsible for coordinating logistics of providing grant services to students at school.	Admissions & Academic Advising	Grant	\$300.00	Annually
Oracle Cloud Service	This is a renewal for our Cloud Based Register System	Dining Services	CF	\$0.00	Annually
High Country Asphalt Services	Miscellaneous road and parking lot repairs and striping.	Administration & Finance VP	One Mill	\$28,475.00	One-Time
Lisa Black	Instructor for the CCIP course.	Health Sciences & Wellness	CF	\$676.00	One-Time