

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES | BOARD MEETING
Wednesday, April 12th, 2023
College Community Center (CCC) Room 128**

Zoom & YouTube Livestream Provided

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment please send a request to president@lccc.wy.edu by 5 p.m. on April 12th to join via Zoom.

**Dinner Work Item
College Community Center (CCC) Room 178/179
5:30 p.m.**

1. AUTOBODY/AUTO TECH TOUR – Caleb Perriton, Program Director, Trades and Technology

**Meet in CCC 178/179, Caleb will lead us over. Dinner will follow the tour in CCC 178/179.*

**Board Meeting
College Community Center (CCC) Room 128
7:00 p.m.**

1. **CALL TO ORDER** of the April 12th, 2023, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar
1. **MINUTES** – Approval of the [March 15th, 2023 Board Meeting Minutes](#) – Board Chairman Bob Salazar
2. **REPORTS TO THE BOARD**
 - A. Staff Senate – President Linda Herget
 - B. Faculty Senate – President Nick Colsch
 - C. Construction Updates – Rick Johnson, Senior Vice President of Administration and Finance
3. **PRESIDENT'S REPORT**
 - A. Unlocking Opportunity Update
 - B. WIP Phase II Proposals Update
 - C. AACC Annual Convention Update
 - D. [Residence Hall Task Force Recommendations](#) – Dr. Melissa Stutz, Senior Vice President of Student Services

E. Commencement Update – Dr. Melissa Stutz, Senior Vice President of Student Services

4. APPROVAL ITEMS

A. College Legal Services Contract – President Schaffer

Staff Recommendation: That the Board of Trustees approves awarding the legal services RFP to Crowley Fleck, as an initial three-year contract, with the option to renew two additional, one-year extensions

5. WORK ITEMS

A. Board Policy Review Ad Hoc Committee– Board Vice Chairman Wendy Soto, Secretary Janine Thompson, and Trustee Kathy Emmons

i. [Policies with no changes:](#)

- 1) 1.1.3 Mission Vision Values
- 2) 1.1.4 Continuous Improvement
- 3) 1.1.6 Organization Structure
- 4) 1.2.2 Membership of the Board

ii. [Policies with de minimus changes:](#)

- 1) 1.1.1 Governance Philosophy
- 2) 1.1.2 Legal Description
- 3) 1.1.5 Shared Governance
- 4) 1.2.7 Board Self Evaluation
- 5) 1.2.9 Board Travel
- 6) 1.2.11 Policy Development and Approval

iii. [Policies with substantial changes:](#)

- 1) 1.1.7 Delegation of Authority
- 2) 1.2.1 Standards of Practice Board Responsibilities
- 3) 1.2.3 Board Officers
- 4) 1.2.4 Meeting of the Board
- 5) 1.2.5 Board Responsibilities
- 6) 1.2.6 Board Committees
- 7) 1.2.8 Conflicts of Interest
- 8) 1.2.10 Board Development/Education
- 9) 1.2.12 Emeritus Designation
- 10) 1.3.1 Responsibilities of the CEO
- 11) 1.3.2 CEO Evaluation and Accountability
- 12) 1.3.3 CEO Succession

6. BOARD REPORTS

A. Board Committee Reports – Board Chairman Bob Salazar

i. Facilities and Finance Committee Report (April 12th Meeting) – Trustee Erickson, Trustee Thompson

- 1) [Current Fund Budget Report as of March 2023](#)

- 2) [Auxiliary Fund Budget Report as of March 2023](#)
- 3) [Current Fund Balance Sheet as of March 2023](#)
- 4) [Auxiliary Fund Balance Sheet as of March 2023](#)
- 5) [Contract and Procurement Reports as of March 2023](#)
- 6) [Enrollment Summary](#)

7. EX OFFICIO TRUSTEE UPDATES

- A. Laramie Campus Advisory Board Ex Officio Trustee – Mr. Todd Feezer
- B. Student Ex Officio Trustee – Mr. Raeth Tolman

8. NEW BUSINESS – Board Chairman Bob Salazar

9. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- AMMC Grand Opening – Friday, April 14th
- Dental Hygiene Pinning Ceremony – Friday, April 14th at 5:00 p.m. – CCI 130
- WCCC/WACCT Meeting – April 20-21 – EWC
- Staff Senate Ice Cream Social – Friday, April 28th – 12:30-3:30 p.m. – CCC Student Lounge
- Employee Recognition Reception – Friday, May 5th – 6:00 p.m. – Archer Event Center
- Board of Trustees Meeting – Wednesday, May 10th – 5:30 p.m. – Location TBD

10. FOR THE GOOD OF THE ORDER – Board Chairman Bob Salazar

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bob Salazar

12. EXECUTIVE SESSION – An executive session may be called to discuss a personnel matter.

13. ADJOURNMENT of the April 12th, 2023 Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar