

**LARAMIE COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES | BOARD MEETING  
Wednesday, December 6<sup>th</sup>, 2023  
Center for Conferences & Institutes (CCI),  
Room 129**

**Zoom & YouTube Livestream Provided**

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment please send a request to [president@lccc.wy.edu](mailto:president@lccc.wy.edu) by 5 p.m. on December 6<sup>th</sup> to join.

**Dinner Work Item  
College Community Center (CCC)  
Room 178/179  
Dinner at 5:30 p.m. and Work Item at 6:00 p.m.**

1. [ANNUAL SPONSORED AWARDS AND COMPLIANCE \(SAAC\) UPDATE](#) – Jennifer McCartney, Director, Sponsored Awards and Compliance, Justine Essex, GEAR UP Manager, Carole Boughton, BATS Pathway Coordinator and ServeWyoming Grant Manager, Christie Goertel, OWD Program Manager and Grant Manager for our HVAC and Plumbing Apprenticeships, Michael Geissler, CDL Program Manager, Mary Martin, ACES Manager

**Board Meeting  
Center for Conferences & Institutes (CCI)  
Room 129  
7:00 p.m.**

1. **CALL TO ORDER** of the December 6<sup>th</sup>, 2023, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar
2. **ELECTION OF OFFICERS FOR 2024** – Board Chairman Bob Salazar
  - A. Chairman
  - B. Vice Chairman
  - C. Secretary
  - D. Treasurer

### 3. APPOINTMENT OF OTHER BOARD AND COMMITTEE MEMBERS – Board Chairman

- A. WACCT Board Members (two voting members)
- B. Foundation Board Members (three non-voting members)
- C. Finance and Facilities Committee (two members)
- D. President's Evaluation/Performance Review Committee (two members)

### 4. MINUTES – Approval of the [November 15<sup>th</sup>, 2023 Board Meeting Minutes](#) – Board Chairman

### 5. REPORTS TO THE BOARD

- A. Staff Senate – Vice President, Classified Staff Victoria LaPlante
- B. Faculty Senate – President Sean Horton
- C. Construction Updates – Rick Johnson, Senior Vice President of Administration and Finance

### 6. PRESIDENT'S REPORT

- A. Proposed Dates for 2024 Meetings
  - i. Friday, January 26<sup>th</sup> (Board Retreat)
  - ii. Wednesday, February 21<sup>st</sup> (third Wednesday)
  - iii. Wednesday, March 20<sup>th</sup> (third Wednesday)
  - iv. Wednesday, April 17<sup>th</sup> (third Wednesday)
  - v. Wednesday, May 8<sup>th</sup> (second Wednesday – 1<sup>st</sup> Reading of Budget)
  - vi. Wednesday, June 19<sup>th</sup> (third Wednesday)
  - vii. Wednesday, July 17<sup>th</sup> (third Wednesday – 2<sup>nd</sup> Reading of Budget)
  - viii. August Retreat (*date TBD*)
  - ix. Wednesday, September 18<sup>th</sup> (third Wednesday – Joint Dinner with Foundation Board)
  - x. Wednesday, October 16<sup>th</sup> (third Wednesday)
  - xi. Wednesday, November 20<sup>th</sup> (third Wednesday – Thanksgiving week is the week of 11/25)
  - xii. Wednesday, December 4<sup>th</sup> – (first Wednesday by Statute)
- B. January Retreat Topics

### 7. APPROVAL ITEMS

- A. Building Authority Recommendation for Approval to Appoint Mr. James “Ed” Harper to serve a two-year term beginning January 1, 2024 and expiring December 31, 2025.

**Staff Recommendation:** That the Board of Trustees appoints Mr. James “Ed” Harper to serve a two-year term beginning January 1, 2024 and expiring December 31, 2025.

- B. New Credit Diploma Proposals: [Machine Tool Technology and Computerized Numerically Controlled \(CNC\) Machinist Technology](#) – 2<sup>nd</sup> Reading – Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs, Dave Curry, Manager, Advanced Manufacturing & Material Center

**Staff Recommendation:** That the Board of Trustees approves the Machine Tool Technology and Computerized Numerically Controlled (CNC) Machinist Technology credit diplomas, as presented.

- C. [Naming Tribute](#) – Lisa Trimble, Vice President of Advancement

**Staff Recommendation:** That the Board of Trustees approves the naming of the Professional Clothing Closet, the Bill and Cindy Pomeroy Professional Clothing Bank.

- D. Annual Academic Program Review – Dr. Dustin Eicke, Vice President of Performance and Planning, Jeff Shmidl, Program Director, Business & Finance, Alex Barker, Pathway Coordinator, Health Sciences & Wellness, Starla Mason, Dean, School of Health Sciences & Wellness
- i. [Business and Accounting Programs Presentation](#)
  - ii. [Health Sciences and Wellness Presentation](#)
  - iii. [Annual Academic Program Review Report](#)

**Staff Recommendation:** That the Board of Trustees accepts the annual program review report, as presented.

## **8. BOARD REPORTS**

- A. Board Committee Reports
- i. Board Policy Review
    - a. [1.2.12 Emeritus Designation Policy](#) – Trustee Soto

## **9. EX OFFICIO TRUSTEE UPDATE** *(Standing Agenda Item)*

- A. Student Ex Officio Trustee – Tim Tyler

## **10. NEW BUSINESS** – Board Chairman

## **11. NEXT MEETINGS/EVENTS** – *Please refer to the Outlook Calendar for details*

- A. December Nurses Pinning – Friday, December 15<sup>th</sup> – 6:00 p.m. – SPA
- B. Schaffer's Holiday Celebration – Sunday, December 17<sup>th</sup> – 3:00 p.m. – Schaffer's Residence
- C. College Closed for Winter Break – December 23<sup>rd</sup>-January 2<sup>nd</sup>

## **12. FOR THE GOOD OF THE ORDER** – Board Chairman

## **13. PUBLIC COMMENT** (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman

**14. ADJOURNMENT** of the December 6<sup>th</sup>, 2023 Board Meeting of the Laramie County Community College  
District Board of Trustees – Board Chairman