

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES | BOARD MEETING
Wednesday, February 15th, 2023
Petersen Board Room**

Zoom & YouTube Livestream Provided

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment please send a request to president@lccc.wy.edu by 5 p.m. on February 15th to join via Zoom.

Dinner Work Item

Petersen Board Room

Dinner in the Dining Hall; Dinner Work Item at 6:00 p.m. in the Petersen Board Room

1. **STEM FACULTY PRESENTATION** – Bryan Wilson, Dean, School of Arts & Sciences, Ami Wangeline, Instructor, Biology, Gavin Martin, Instructor, Biology, Trent Morrell, Pathway Coordinator, Stem

Board Meeting

Petersen Board Room

7:00 p.m.

1. **CALL TO ORDER** of the February 15th, 2023, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar
1. **MINUTES** – Approval of the [January 6th, 2023 Board Retreat Minutes](#) – Board Chairman Bob Salazar
2. **REPORTS TO THE BOARD**
 - A. Staff Senate – President Linda Herget
 - B. Faculty Senate – President Nick Colsch
 - C. Construction Updates – Rick Johnson, Senior Vice President of Administration and Finance
3. **PRESIDENT’S REPORT**
 - A. [Progress Report on President Schaffer’s FY2023 Goals](#)
 - B. Legislative Update
 - C. National Legislative Summit (NLS)
 - D. Web-Based Board Agenda – Dallas Bacon, Secretary to the Board of Trustees
 - E. Legal Counsel RFP Committee and Process – Trustee Appointees Needed
 - F. Unlocking Opportunity

4. WORK ITEMS

- A. [6.6 Leave Policy](#) – 1st Reading – Nancy Olson, Vice President of Human Resources

5. APPROVAL ITEMS

- A. [Request for Spending Authority: Integrated Technology Services \(ITS\)](#) – President Schaffer

Staff Recommendation: That the Board of Trustees authorizes the President, or designee, to expend up to \$212,000 for the purpose of upgrading and modernizing the networking equipment from Cisco.

- B. [Request for Spending Authority: Microscope Purchase](#) – Kari Brown-Herbst, Senior Vice President of Academic Affairs

Staff Recommendation: That the Board of Trustees authorizes the President to expend funds for the purpose of acquiring the Phenom ProX Scanning Electron Microscope as outlined in this memorandum, with the anticipation that these expenses will be fully supported as described above.

6. BOARD REPORTS

- C. Board Committee Reports – Board Chairman Bob Salazar
- i. Facilities and Finance Committee Report (February 15th Meeting) – Trustee Erickson, Trustee Thompson
 - 1) [Current and Auxiliary Fund Balance Sheet Reports as of January 2023](#)
 - 2) [Current and Auxiliary Fund Budget Reports as of January 2023](#)
 - 3) [Contract and Procurement Reports as of January 2023](#)
 - 4) [Enrollment Summary](#)
 - 5) [FY2024 Trustees Proposed Budget](#)

7. EX OFFICIO TRUSTEE UPDATES

- A. Laramie Campus Advisory Board Ex Officio Trustee – Mr. Todd Feezer
B. Student Ex Officio Trustee – Mr. Raeth Tolman

8. NEW BUSINESS – Board Chairman Bob Salazar

- A. Ad Hoc Committee of the Board for Policy Review – Board Chairman Bob Salazar, President Schaffer

9. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- WCCC & WACCT Reception – Thursday, February 16th – Crossroads Building – 6:00 p.m.
- WACCT Breakfast – Friday, February 17th - Capitol Extension Conference Center | Room 1053/W054 – 6:30 a.m. (*RSVP Required*)
- WCCC Meeting – Friday, February 17th – ANB Bank Leadership Center
- College Closed for President's Day – Monday, February 20th
- Friday, March 3rd – Lariats-n-Lace – Little America – 6:00 p.m. - [Tickets available here!](#)

- Tuesday, March 7th – Employee Recognition of Excellence Luncheon – ANB Bank Leadership Center – 11:30 a.m. – *RSVP to Dallas by February 27th*
- Daylight Savings! – Sunday, March 12th
- Board Meeting - Wednesday, March 15th – CCC 178/179 for Dinner at 5:30 p.m. | CCC 128 for Regular Meeting at 7:00 p.m.
- College Closed for Spring Break – Friday, March 17th

10. FOR THE GOOD OF THE ORDER – Board Chairman Bob Salazar

- A. [Boy Scouts of America Letter](#)
- B. [Wyoming Wildlife Task Force Letter from Governor Gordon](#)

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bob Salazar

12. ADJOURNMENT of the February 15th, 2023 Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar