



OFFICE OF THE PRESIDENT
Dr. Joe Schaffer

To: LCCC Board of Trustees

From: Joe Schaffer, President

Date: February 15, 2023

Subject: Request for Spending Authority for Integrated Technology Services (ITS)

Each year a list of purchases anticipated to surpass \$60,000 (“list”) is included within LCCC’s Budget Book that is reviewed and approved by the Board of Trustees in July. It has come to our attention that an item for Information Technology Services (ITS) was unintentionally left off this list for FY 2023. It is routine practice for ITS to request Cisco purchases through this annual process and while several other ITS items were included, purchases from Cisco totaling \$212,000 are absent. Items secured from Cisco include networking equipment, wireless access points, firewall equipment, and servers.

ITS is ready to purchase two (2) new firewalls for campus for \$106,568. This purchase will upgrade and modernize our existing firewall, build in redundancy and provide support for a five (5) year period. In addition, this will also eliminate the maintenance on the existing firewall. Additional Cisco purchases are being investigated; however, the firewall request is time sensitive to receive the special pricing that is available until February 24, 2023.

Funding for this request will come from the Technology Infrastructure Fee (TIF) budget and was initially incorporated in its annual budget submission approved in July of 2022.

<p>Staff Recommendation: That the Board of Trustees authorizes the President, or designee, to expend up to \$212,000 for the purpose of upgrading and modernizing the networking equipment from Cisco.</p>
