

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES | BOARD MEETING
Wednesday, July 19th, 2023
Campus Community Center (CCC), Room 128**

Zoom & YouTube Livestream Provided

Please click this [YouTube](#) link to connect to the live-stream.

Persons wishing to make public comment please send a request to president@lccc.wy.edu by 5 p.m. on July 19th to join via Zoom.

**Dinner Work Item
College Community Center (CCC), Room 178
5:30 p.m.**

1. **Strategic Enrollment Management (SEM) Plan** – Dr. Melissa Stutz, Senior Vice President of Student Services
 - A. [Presentation](#)
 - B. [SEM Plan](#)

**Annual Public Budget Hearing
7:00p.m.
College Community Center (CCC), Room 128**

1. **CALL TO ORDER** of the July 19th, 2023, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar
2. **RECESS BOARD MEETING** to Conduct Annual Public Budget Hearing – Board Chairman Bob Salazar
3. **ANNUAL PUBLIC BUDGET HEARING** for the [FY 2024 Budget](#) – Board Chairman Bob Salazar
 - A. **[STAFF PRESENTATION](#)** – Rick Johnson, Senior Vice President of Administration and Finance
 - i. FY 2024 Budget Revisions Since 1st Reading – Rick Johnson, Senior Vice President of Administration and Finance
 - ii. FY 2024 Budget – Rick Johnson, Senior Vice President of Administration and Finance
4. **BOARD DISCUSSION** – Board Chairman Bob Salazar

5. **CALL FOR PUBLIC COMMENT/QUESTIONS** – Board Chairman Bob Salazar

Board Meeting
College Community Center (CCC), Room 128
7:00 p.m.

1. **RECONVENE BOARD MEETING** – Board Chairman Bob Salazar

2. **MINUTES** – Approval of the [June 14th, 2023 Board Meeting Minutes](#) – Board Chairman Bob Salazar

3. **REPORTS TO THE BOARD**

- A. Staff Senate – President Morgan Koenig
- B. Faculty Senate – Vice President Sean Horton
- C. Construction Updates – Rick Johnson, Senior Vice President of Administration and Finance

4. **PRESIDENT’S REPORT**

- A. [President’s FY23 Self-Evaluation and Proposed FY24 Goals](#) – President Schaffer
- B. August Board Retreat Agenda Ideas
- C. Joint Meeting with UW Trustee/WCCC/WACCT on August 2nd
- D. [HVS Proposed Sports Complex Study](#) and [Evaluation Criteria](#) – President Schaffer

5. **WORK ITEMS**

- A. [Emerging Agriculture Technologies Associates of Applied Science \(AAS\) Program](#) – 1st Reading – Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs and Dr. Jill Koslosky, Dean, School of Business, Agriculture, & Technical Studies
- B. [Information Technology Fundamentals Credit Diploma \(CD\)](#) – 1st Reading – Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs and Dr. Jill Koslosky, Dean, School of Business, Agriculture, & Technical Studies

6. **APPROVAL ITEMS**

- A. Approval of [FY 2024 Laramie County Community College Budget](#) – President Joe Schaffer and Rick Johnson, Senior Vice President of Administration and Finance

President’s Recommendation: That the Board of Trustees approves the FY 2024 Laramie County Community College District Budget, as presented.

- B. [Alternative Work Arrangements Policy](#) – 2nd Reading – Nancy Olson, Vice President of Human Resources

Staff Recommendation: That the Board of Trustees approves Alternative Work Arrangements Policy, as presented.

- C. [Respiratory Therapy Associates of Applied Science \(AAS\) Program](#) – Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs

Staff Recommendation: That the Board of Trustees approves the Respiratory Therapy Associates of Applied Science (AAS) degree program revision, as presented.

- D. [Practical Nursing Certificate \(LPN\) Program](#) – Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs

Staff Recommendation: That the Board of Trustees approves the Practical Nursing Certificate (LPN) program, as presented.

7. BOARD REPORTS

- A. Board Committee Reports – Board Chairman Bob Salazar

- 1) Policy Review Committee – Trustee Soto, Trustee Thompson and Trustee Emmons
- 2) June WACCT/ACCT Training Report – Board Chairman Bob Salazar, Trustee Erickson, Trustee Thompson, Trustee Merrell
- 3) Facilities and Finance Committee Report (July 19th Meeting) – Trustee Erickson, Trustee Thompson
 - 1) [Current Fund and Auxiliary Fund Budget Report as of June 2023](#)
 - 2) [Current Fund and Auxiliary Fund Balance Sheet as of June 2023](#)
 - 3) [Contract and Procurement Reports as of June 2023](#)
 - 4) [Enrollment Summary](#)
 - 5) [LCCC Financial Summary as of June 2023](#)

8. NEW BUSINESS – Board Chairman Bob Salazar

9. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- College Closed for Cheyenne Day – Wednesday, July 26th
- Fall In-Service and President's Convocation – Monday, August 14th
- August Board of Trustees Retreat – Wednesday, August 16th

10. FOR THE GOOD OF THE ORDER – Board Chairman Bob Salazar

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bob Salazar

12. ADJOURNMENT of the July 19th, 2023 Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar