



LARAMIE COUNTY
COMMUNITY COLLEGE
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MEMORANDUM

To: Dr. Joe Schaffer, President

From: Dr. Kari Brown-Herbst, Senior Vice President, Academic Affairs

CC: Dr. Andrew Brasile, Chair, Academic Standards Committee
Damien Kortum, Dean representative, Academic Standards Committee
Morgan Koenig, LCCC Course Coordinator
Dr. Jill Koslosky, Dean, School of Business, Agriculture, & Technical Studies
Starla Mason, Dean, School of Health Science & Wellness

Date: 3 March, 2023

Subject: Credit threshold exceptions

College [Procedure 2.1.1P Degrees and Certificates](#) establishes credit thresholds for all degree types awarded by the College. The procedure further defines steps to secure exceptions to the defined thresholds.

The College's Academic Standards Committee (ASC) has endorsed my recommendation to allow credit exceptions to be implemented in Fall 2023 for four credentials. I can confirm that the requests are the result of program modification and/or the implementation of a *pilot* Transition Experience (Trex) in Fall 2023. All requests have been considered and approved by ASC and at this time I request your consideration and a recommendation to the LCCC Board of Trustees to accept the exceptions as presented.

The requests are summarized in the table below.

Program of Study	Procedural Threshold	Proposed Credit total	Notes
Agriculture Business AS	60-64 credits	65 credits	<ul style="list-style-type: none">• Increase reflects 1-credit TREX requirement• Program faculty have identified this program as an opportune pilot venue• No additional modifications
Exercise Science AS	60-64 credits	66 credits	<ul style="list-style-type: none">• Requests a continuance of exception currently in place• All semesters at or below 18-credits• Alignment with HSW Pathway Degree• Degree can be completed in 2 years
Physical Education,	60-64 credits	66 credits	<ul style="list-style-type: none">• Reflects intentional curricular work throughout the discipline

Teacher Education AS			<ul style="list-style-type: none"> • All semesters at or below 18-credits • Alignment with HSW Pathway Degree • Degree can be completed in 2 years
Diesel Technology Credit Diploma	12-29 credits	38 credits	<ul style="list-style-type: none"> • Increase reflects 1-credit TREX requirement • Program faculty have identified this program as an opportune pilot venue • Increase also reflects a required 4-credit capstone course (currently an elective) at the recommendation of the Advisory Committee • Program will be completed in 2 semesters • Exception is temporary in nature and represents program response to Advisory recommendation as well as Trades participation in the TREX pilot. • Exception for the 38-credit program will only be active in the 23-24 and 24-25 academic years.