



To: Laramie County Community College Board of Trustees
From: Dr. Joe Schaffer, President
Date: Thursday, November 9, 2023
Subject: Request for Spending Authority, CDL Training Equipment Annual Maintenance

Please accept this request seeking your authority to expend \$100,000 from the CDL auxiliary fund training revenue to pay for estimated truck and trailer repairs.

CDL Training Programs in Cheyenne and Laramie

CDL training at LCCC has grown exponentially since its inception. CDL training has expanded and is now offered in both Cheyenne and Laramie. Program content includes training towards a class A or B credential, various endorsements such as Hazmat and Passenger, and customized business training utilizing the Your Truck program. Your Truck delivers customized training for businesses by pairing employees, work sites, and business-owned equipment with instructors from LCCC. The overall enrollment in LCCC's CDL training has grown from 27 enrollments in 2020-2021 to 148 enrollments in 2022-2023. The first quarter of the current academic year saw 68 enrollments including our first Laramie-based students.

The CDL fleet has grown to four tractors and five trailers. Standard operations in the program will house one tractor and two trailers in Laramie and the remaining three tractor trailer combinations in Cheyenne. The estimated expenditure for \$100,000 will be contracted to reflect the tractor distribution; \$25,000 will be contracted with a provider in Laramie and \$75,000 to one in Cheyenne.

This request exceeds \$60,000, and thus requires your approval to grant spending authority.

Staff Recommendation: That the Board of Trustees authorizes the President to expend up to \$100,000 (approximately \$25,000 per truck and trailer combination) for the purpose of CDL training truck and trailer maintenance and repair each fiscal year.