

<b>Standards of Practice/Board Responsibilities</b>	Policy Number	1.2.1
	Effective Date	September 19, 2012

## 1.0 POLICY & PURPOSE

- A. The Board of Trustees of Laramie County Community College will govern lawfully with an emphasis on:
  - 1) Strategic leadership rather than administrative detail
  - 2) Encouragement of diversity in viewpoints
  - 3) Clear distinction of Board and President roles
  - 4) Collective rather than individual decisions
  - 5) Proactively rather than reactively
- B. Each Trustee is expected to fulfill the following responsibilities:
  - 1) Prepare, attend, and participate productively in Board meetings.
  - 2) Stay current on changes and trends in community college education by reading newsletters, journals, and other reference sources and by attending conferences, seminars and workshops.
  - 3) Reflecting the combined principles identified in the Governance Philosophy and Mission, Vision, and Values Policy in all actions.
- C. The Board will cultivate a sense of group responsibility. The Board will be responsible for excellence in governing. The Board will not use the expertise of individual members to substitute for the judgment of the Board, although the expertise of individual members may be used to enhance the understanding of the Board as a body.
- D. Trustees will respect the confidentiality to issues of a sensitive nature and for issues discussed in a closed executive session of the Board.
- E. Trustees will be mindful that the President is accountable only to the Board as an institution, and not to individual Trustees.
- F. No Board officer, Trustee, or committee of the Board shall hinder ~~or be an excuse for not~~ fulfilling the Board's commitments.
- G. Board members will speak with one voice. Expression of individual thoughts, ideas and point of view is to be respected and encouraged as integral to the Board's ability to forge its collective values. However, each Trustee is to support the legitimacy and authority of the final determination of the Board on any matter, irrespective of the Trustee's personal position on the issue.
- H. Trustees will ensure appropriate organizational performance by assuming the following responsibilities:
  - 1) Serve as a bridge between the community and the College
    - a. The Board will assess the needs of the community as they relate to the College's activities and scope of influence and will use this assessment for guiding its actions.
    - b. The Board will inform the community of the College's expected future results and its present accomplishments.

- 2) The Board will develop and maintain written governing policies that address the broadest levels of all organizational decisions and situations, including:
  - a. Institutional services, effects, benefits, outcomes and recipients.
  - b. Specification of how the Board conceives, carries out and monitors its own tasks;
  - c. The delegation of power and decision-making, including the President's role, authority, and accountability.
- 3) The Board will assure successful organization performance.
- 4) The Board will approve the College budget each year in July.
- 5) The Board will approve all facility names and non-facility names.
- 6) The Board will see to affect appropriate local and state legislation as it deems necessary and/or appropriate for the achievement of the College.

## **2.0 REVISION HISTORY**

Adopted on: 9/19/12

Reviewed on:

## **3.0 PERSONS AFFECTED**

Laramie County Community College Board of Trustees

Laramie County Community College President