

**LARAMIE COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES | BOARD MEETING
Wednesday, October 18th, 2023
Pine Bluffs High School Commons
512 Maple Street, Pine Bluffs, WY 82082**

**Zoom & YouTube Livestream Will Not Be
Provided**

Persons wishing to make public comment please send a request to president@lccc.wy.edu by 12:00 p.m.
on October 18th.

**Dinner Work Item
5:30 p.m.**

- 1. JOINT DINNER WITH THE LARAMIE COUNTY SCHOOL DISTRICT #2 (LCSD#2) BOARD OF TRUSTEES –**
Dinner will be catered by Currie's
 - A. Athletic Trainer possibilities
 - B. Construction and other similar career tech opportunities
 - C. Tuition breaks (incentives) for returning students
 - D. How does the 4-day week provide an advantage for students and access to LCCC?
 - E. Early Childhood and Pre-education options
 - F. How do LCSD#2 graduates rank in comparison to other graduates as incoming students?

**Board Meeting
7:00 p.m.**

- 1. CALL TO ORDER** of the October 18th, 2023, Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar
- 2. MINUTES** – Approval of the [September 20th, 2023 Board Meeting Minutes](#) – Board Chairman Bob Salazar
- 3. REPORTS TO THE BOARD**
 - A. Construction Update – Rick Johnson, Senior Vice President of Administration and Finance

4. PRESIDENT'S REPORT

- A. Unlocking Opportunity Update
- B. October 5th WCCC Meeting Update
- C. Kansas City Business Council Trip

5. APPROVAL ITEMS

- A. [Request to Exceed Spending Authority – Carl Perkins and WIP II](#) – President Schaffer, Dr. Kari Brown-Herbst, Senior Vice President of Academic Affairs

Staff Recommendation: That the Board of Trustees authorizes the President to expend up to \$1,011,000 for the purpose of:

- acquiring hospital beds and procedure equipment for the Practical Nurse (PN) program in the amount of \$336,000; and,
- acquiring modernized tools and technology for the Diesel Technology and Welding programs in the amount of \$165,000; and,
- acquiring smart factory equipment for the AMMC in the amount of \$510,000.

Funding will come from the WIP II and Perkins V contracts awarded to the College.

6. WORK ITEMS

- A. [Annual Institutional Effectiveness Report](#) – President Schaffer, Dustin Eicke, Vice President of Performance and Planning
- B. Policies and Procedures
 - 1) [Strategic Enrollment Management Policy](#) – 1st Reading – Dr. Melissa Stutz, Senior Vice President of Student Services
 - 2) Chapter 1 Board Policies – 1st Reading – Trustee Thompson, Trustee Emmons
 - i. [1.1.7 Delegation of Authority](#)
 - ii. [1.2.1 Standards of Practice Board Responsibilities](#)
 - iii. [1.2.3 Board Officers](#)
 - iv. [1.2.4 Meeting of the Board](#)
 - v. [1.2.5 Board Responsibilities](#)
 - vi. [1.2.6 Board Committees](#)
 - vii. [1.2.8 Conflicts of Interest](#)
 - viii. [1.2.10 Board Development/Education](#)
 - ix. [1.2.12 Emeritus Designation](#)
 - x. [1.3.1 Responsibilities of the CEO](#)
 - xi. [1.3.2 CEO Evaluation and Accountability](#)
 - xii. [1.3.3 CEO Succession](#)

6. BOARD REPORTS

- A. ACCT Leadership Congress Report - Board Chairman Bob Salazar, Trustee Erickson, Trustee Merrell, Trustee Ketcham
- B. October 4th WACCT Meeting Update – Board Chairman Bob Salazar, Trustee Erickson
- C. Facilities and Finance Committee Report (October 18th Meeting) – Trustee Erickson, Trustee Thompson
 - 1) [Current Fund and Auxiliary Fund Budget Report as of September 2023](#)
 - 2) [Current Fund and Auxiliary Fund Balance Sheet as of September 2023](#)
 - 3) [Contract and Procurement Reports as of September 2023](#)
 - 4) [Enrollment Summary](#)
 - 5) [Residence Hall Update](#)

7. EX OFFICIO TRUSTEE UPDATE (*Standing Agenda Item*)

- A. ACC Ex Officio Trustee – Mr. Todd Feezer
- B. Student Ex Officio Trustee – No Report, Pending SGA Appointment

8. NEW BUSINESS – Board Chairman Bob Salazar

9. NEXT MEETINGS/EVENTS – *Please refer to the Outlook Calendar for details*

- 2023 LCCC Foundation Scholarship Lunch – Friday, October 27th – 11:30 a.m. – Red Lion Hotel
- Unlock Your Passport – Friday, November 3rd – 11:00 a.m. – CCI 129 & 130
- November Board Meeting – Wednesday, November 15th – Dinner in CCC 178/179, Meeting in CCI 129
- College Closed for Thanksgiving Break – Wednesday, November 22nd - Friday, November 24th
- December Board Meeting – Wednesday, December 6th – Dinner in CCC 178/179, Meeting in CCI 129

10. FOR THE GOOD OF THE ORDER – Board Chairman Bob Salazar

11. PUBLIC COMMENT (Public comment may be made on anything not on the agenda. Comments will be limited to five minutes.) – Board Chairman Bob Salazar

12. ADJOURNMENT of the October 18th, 2023 Board Meeting of the Laramie County Community College District Board of Trustees – Board Chairman Bob Salazar