

Code of Ethics/Standards of Practice/Board Responsibilities	Policy Number	1.2.1
	Effective Date	September 19, 2012

1.0 POLICY & PURPOSE

- A. The Board of Trustees of Laramie County Community College will govern lawfully with an emphasis on:

- 1) Strategic leadership rather than administrative detail
- ~~1) Outward vision rather than internal operations~~
- 2) Encouragement of diversity in viewpoints
- ~~3) Strategic leadership rather than administrative detail~~
- 4) Clear distinction of Board and President roles
- ~~5) Collective rather than individual decisions~~
- ~~6) Future rather than past or present~~
- 5) Proactively rather than reactivity/actively

A. Each Trustee is expected to fulfill the following responsibilities:

- 1) Prepare, attend, and participate productively in Board meetings.
- 2) Stay current on changes and trends in community college education by reading newsletters, journals, and other reference sources and by attending conferences, seminars and workshops.
- 3) Reflecting the combined principles identified in the Governance Philosophy and Mission, Vision, and Values Policy in all actions.

B.

- ~~B. C.~~ The Board will cultivate a sense of group responsibility. The Board will be responsible for excellence in governing. The Board will not use the expertise of individual members to substitute for the judgment of the Board, although the expertise of individual members may be used to enhance the understanding of the Board as a body.

- ~~C. The Board's major focus will be on the intended long term impact outside the College organization, not on the administrative or programmatic means of attaining those effects.~~

- ~~D. The Board will allow no officer, individual or committee of the Board to hinder or be an excuse for not fulfilling its commitments.~~

- ~~E. The Board, in its hiring and other activities, will not discriminate on the basis of race, creed, national origin, religion, age, disability, political affiliation, sex, sexual orientation, or marital, parental or military status, nor will it allow such activities to occur within the College.~~

- ~~F. The Board commits itself and its members to ethical, professional, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.~~

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Commented [BD1]: Ask Tara about enforcement of ethical standards and practices.

Commented [TN2R1]: So, we have none. If you referring to the removal of a Board member or discipline of a member, we can develop one, but we should discuss so I have some guiding principals, I also think we should look at this and the other ethics policy and the statutory act and see where we can combine.

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Commented [BD3]: What is the reason behind this?

Commented [TN4R3]: Encourages focus on outward vision and not administrative issues – not the president's duties. I think it could be re-worded to more accurately reflect this.

Commented [TN5]: I do not think you need this here in Code of Ethics. Nor are you doing any of this hiring. The College does and we have this statement throughout.

- 1) ~~Board members must demonstrate loyalty to the interests of the ownership, unconflicted by loyalties to staff, other organizations, or any personal interests as consumers of the College's services.~~
- 2) ~~Board members will serve without compensation, except for reimbursement for actual and necessary expense incurred in travel for Board education and development.~~
- 3) ~~Board members will not attempt to exercise individual authority over the organization.~~
 - a. ~~Board members' interaction with the President or with faculty and staff must recognize the lack of authority vested in individuals.~~
 - b. ~~Board members' interaction with public, media or other entities will recognize this limitation and Board members will not speak for the President or speak for the Board except to repeat explicitly stated Board positions.~~
 - c. ~~Except for participation in Board deliberation about whether the President has achieved the requirements of the Board, the Board members will not publicly express individual judgement of performance of employees or the President.~~
 - d. ~~A Board member aware of credible information that suggests that a Board policy has been violated, by either the Board or the President, has an affirmative obligation to bring the concern to the Board's agenda for monitoring.~~

D. ~~Board members~~ Trustees will respect the confidentiality appropriate to issues of a sensitive nature and for issues discussed in a closed executive session of the Board.

E. Trustees will be mindful that the President is accountable only to the Board as an institution, and not to individual Trustees.

F. No Board officer, Trustee, or committee of the Board shall hinder or be an excuse for not fulfilling the Board's commitments.

G.

G. Board members will speak with one voice. Expression of individual thoughts, ideas and point of view is to be respected and encouraged as integral to the Board's ability to forge its collective values. However, each ~~Board member~~ Trustee is to support the legitimacy and authority of the final determination of the Board on any matter, irrespective of the ~~member's~~ Trustee's personal position on the issue.

H. Trustees will ensure appropriate organizational performance by assuming the following responsibilities:

1) Serve as a bridge between the community and the College

- a. The Board will assess the needs of the community as they relate to the College's activities and scope of influence and will use this assessment for guiding its actions.
- b. The Board will inform the community of the College's expected future results and its present accomplishments.

2) The Board will develop and maintain written governing policies that address the broadest levels of all organizational decisions and situations, including:

- a. Institutional services, effects, benefits, outcomes and recipients.

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- b. Specification of how the Board conceives, carries out and monitors its own tasks;
- c. The delegation of power and decision-making, including the President's role, authority, and accountability.
- 3) The Board will assure successful organization performance.
- 4) The Board will approve the College budget each year in July.
- 5) The Board will approve all facility names and non-facility names.
- 6) The Board will see to affect appropriate local and state legislation as it deems necessary and/or appropriate for the achievement of the College.

H.

2.0 REVISION HISTORY


Adopted on: 9/19/12

Reviewed on:

3.0 PERSONS AFFECTED

Laramie County Community College Board of Trustees

Laramie County Community College President

REQUIRED	NAME/SIGNATURE	DATE
Originator(s) (Name)	Brenda Lyttle, Trustee	9/5/12
Approval by College Council		N/A
Recommended by President (Signature)	N/A	N/A
Approval by Trustees (Signature)		9/19/12

H.

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Commented [TN6]: I do not recall the history of this language. It obviously needs refined as it is too ambiguous. You may want to consider striking most of 2.

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Commented [TN7]: I do not recall history of this language, although I do this it is important. You may want to reference the Commissions role in this area as well: W.S. 21-18-202(a)

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