

CONTRACTING & PROCUREMENT REPORT

February 2023

TABLE I: POTENTIAL SOLICITATION > \$60,000 (not in current budget)

Date	Description	Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
2/14/23	Cisco Equipment	Anticipated FY23 IT Purchases. See budget memo regarding ITS spending authority.	ITS	CF	\$212,000.00	One-Time	No
2/17/23	Scanning Electron Microscope	Very specialized piece of equipment, requested by Biology Department but array of uses for other areas on campus	AA/ Math & Science	INBRE/CF/Fdn/O WD	\$124,665.00	One-Time	No

TABLE II: SOLICITATION REQUESTS

Description		Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
2/1/2023	Miller Dynasty 300 Multiprocess Welder (2)	Quote for two (2) Miller Dynasty 300 Multiprocess Welding Machines	AA/ Welding	Federal	\$ 30,000.00	One-Time	No
2/6/2023	LCCC Board Room Renovation	Renovation of CCC 128 to serve as the LCCC Board Room	A&F	Various	\$ 579,346.00	One-Time	No
2/7/2023	Talent Management Solution	Request for Proposals for a Talent Management Solution for our HR Department	HR	CF	\$ 20,000.00	One-Time & Annual	No
Anticipated 2/20/23	Temporary Staffing Service	Request for Proposals for LCCC Temporary Staffing Services	HR	CF	TBD	As-Needed	No
Anticipated 3/5/23	EEC ADA Ramp	Early Education Center Ramp ADA Compliance	A&F/ Physical Plant	CF	\$ 250,000.00	One-Time	No
Anticipated 3/15/23	Respiratory Therapy Renovation	Renovation of Health Science 315 for the Respiratory Therapy program	AA/HSW	Federal	\$ 200,000.00	One-Time	No
Anticipated 3/31/23	General Counsel & Legal Advising	Request for Proposals for LCCC General Counsel & Legal Advising Service	President's Office	CF	\$ 75,000.00	Annual	No

TABLE III: EXECUTED CONTRACTS

Vendor	Scope of Work	Dept./ Program	Funding Source	Contract Amount	Frequency
BSN Sports LLC	Award of RFP 167072 LCCC Athletic Gear Provider	Student Services (SS)/ Athletics	10- Current	TBD	3 Year Agreement
Comfort Inn at Buffalo Bill Village Resort	GEAR UP will be taking students on a Wyoming and Montana college trip this summer. One of the places that we'll be staying at for the night is Cody.	Student Services (SS)/ GEAR Up	20-Federal	\$1,946.00	One-Time
Taft Engineer	Extension of Central Plant Boiler contract due to supply chain issue.	Administration & Finance (A&F)/ Physical Plant	N/A	\$0.00	N/A
Deaf Intervention Services	Provide Sign Language Interpreting services for those students requiring this accommodation per the ADA upon request from the Student Life DSS office.	Student Services (SS)/ Student Life	10-Current	\$4,200.00	One-Time
Spectrum Reach	March Madness Commercial Ad placement	Institutional Advancement (IA)/ Marketing & Communications	10- Current	\$3,180.00	One-Time

Jennifer Alber	IHSA & Equine Management Horse Lease- 11yo Canadian Warmblood	Academic Affairs (AA)/ BATS	10-Current	\$0.00	Annual
Laramie County School District #1	MOU between LCSD #1 and LCCC for Title IX assistance between the two schools. This may include help with investigations, hearings, and TIX Coordinator responsibilities in the event of conflict of interest.	Student Services (SS)/ SS VP	MOU	\$0.00	MOU
Lake Penrod	Vendor will design, hang, and program a lighting design for the spring theatre production, God of Carnage. Vendor will collaborate with the director and production team on this design, attending all rehearsals as advised and needed by the director. Vendor will create a set of 2-3 paintings as a part of the set design/dressing. These original paintings will be approved by the director to work with the overall design of the production.	Academic Affairs (AA)/ Arts & Humanities	10-Current	\$1,000.00	One-Time
Boys & Girls Club of Cheyenne	Use of Boys and Girls Club gymnasium for LCCC Athletics practice in return for mentoring and student activity partnership.	Student Services (SS)/ Athletics	MOU	\$0.00	One-Time
B&W Glass	Contractor will replace/repair or reinstall broken or faulty glass in windows and doors on an as-needed basis. Clean up the area and dispose of broken glass and associated parts.	Administration & Finance (A&F)/ Physical Plant	10-Current	As-Needs	As-Needs
Wyoming Department of Transportation	Purchase fuel from WYDOT fuel station for CDL Program Trucks	Academic Affairs (AA)/ OWD/CDL	13- Auxiliary	\$40,000.00	5 Year Agreement
Michael Gadlin	Visiting Artist, Spring 2023 Michael Gadlin includes installation, deinstallation, exhibition, opening reception, artist talk and documentation for advertising & marketing	Academic Affairs (AA)/ Arts & Humanities	10-Current	\$3,000.00	One-Time
Career America, LLC	This is an amendment to our existing contract to add live chat services to our Ocelot system. Ocelot has provided the connection with the live chat service, training, and support to launch and implement.	Student Services (SS)/ Admission Academic Advising	10-Current	\$3,229.17	3 Year Agreement
Cheyenne Chamber of Commerce	Cheyenne Chamber of Commerce Hell on Wheels Rodeo Queen Competition	Administration & Finance (A&F)/ Physical Plant	N/A	\$0.00	
Cheyenne Frontier Days Parade Committee	Provide clinic and tryouts for the CFD Dandies	Administration & Finance (A&F)/ Facility Events	N/A	\$0.00	
PSI Services LLC	Exam Center testing and proctoring	Academic Affairs (AA)/ Library & Learning Commons	N/A	\$0.00	