

CONTRACTING & PROCUREMENT REPORT**March 2023****TABLE I: POTENTIAL SOLICITATION > \$60,000 (not in current budget)**

Date	Description	Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
<i>Anticipated Late March</i>	EEC ADA Ramp	Early Education Center Ramp ADA Compliance	A&F/ Physical Plant	Minor Maintenance	\$ 250,000.00	One-Time	Yes
<i>Anticipated Late March</i>	Respiratory Therapy Renovation	Renovation of Health Science 315 for the Respiratory Therapy program	AA/HSW	Private & State Grant	\$ 200,000.00	One-Time	Yes

TABLE II: SOLICITATION REQUESTS

Description		Notes	Dept./ Program	Funding Source	Estimate Cost	Frequency	Prior Board Approval
3/2/2023	Campus Fertilizer & Weed Control	Cheyenne Campus Fertilizer & Weed Control Services	A&F/Plant	CF	\$ 7,000.00	Annual	No
3/7/2023	CT Building Signage	New Exterior Identification & Updates to Exterior Wayfinding Signage CT	A&F/Plant	CF	\$ 25,000.00	One-Time	No
3/9/2023	General Counsel & Legal Advising	Request for Proposals for LCCC General Counsel & Legal Advising Service	President's Office	CF	\$ 75,000.00	Annual	Yes

TABLE III: EXECUTED CONTRACTS

Vendor	Scope of Work	Dept./ Program	Funding Source	Contract Amount	Frequency
Boys & Girls Club of Cheyenne	Boys and Girls Club is allowing LCCC basketball teams to practice at their facilities during RAC Renovations	SS/Athletics	MOU		
VelocityEHS MDS Online	3 Year Agreement for Chemical Management Software	A&F/Risk & Safety	Current Fund	\$5,927.04	3-year Agreement
Department of Workforce Services	Provide CDL training to 104 students through June 30, 2024. Training will result in a CDL license. Funds include all tuition and registration costs, as well as 5% administrative costs.	AA/OWD-CDL	Federal Fund	\$556,919.00	One Time
All Around Ag, LLC	Amendment to add Livestock Quality Hay to current contract	AA-BATS	Current Fund	\$12,000.00	One Time
Permanent Software Group Canada LTD, dba eRezLife Software	Renewal of eRez Life- a forms and assignments software that Residence Life uses to assign rooms, create rosters and floor plans and gather relevant resident contact information.	SS-Residence Life	Auxiliary Fund	\$8,250.00	Annual
STERIS Corporation	Repair and Maintenance for Autoclave	AA-Math & Science	Current Fund	NTE \$5,000	One Time
Air Solutions INC dba AirPro INC	Preventative maintenance (PM) check & procedure for both Donaldson Torit fume extraction machines. While completing the PM contractor will be training LCCC maintenance staff on these procedures	A&F/Plant	Current Fund	\$2,250.00	One Time
Wyoming International Film Festival	Waiver to Allow LCCC Art Program to display art exhibit July 02 - July 09, during WyoIFF events.	A&F/Facilities & Events	MOU	\$0.00	One Time
Typhon Group LLC	Subscription Renewal Agreement for AHST Student Tracking System used for Dental Hygiene students grading at externship.	AA/Dental Hygiene	Current Fund	\$250.00/student	Annual
Powers Products CO.	Annual Inspection of Skyfold curtain, Wan door and Smoke Guard units on several of the elevator	A&F/Plant	Current and Auxiliary	\$1,840.00	Annual
Leica Microsystems	Move the confocal fluoescence microscope from the pathfinder building to the science center	AA/Math & Science	Current Fund	\$5,292.00	One Time
Karen Bowen	Provide horse for LCCC Equestrian Team and equine program use	AA/BATS	MOU		

Montana State University Conference and Event Services	GEAR UP will be taking students on a Wyoming and Montana College trip. We will be staying on campus at Montana State University in Bozeman, MT.	SS/GEAR-Up	Federal Fund	\$800.00	One Time
Powell Valley Healthcare	HITM Clinical education affiliation agreement for externship in Powell, WY	AA/HSW	Education Affiliation		
Ruth Dowell	Private Event rental of the Arena May 20, 2023. Facility Rental Agreement	A&F/Facilities & Events	Auxiliary Fund		
American Type Culture Collection (ATCC)	This is an agreement for us to purchase live cultures for course use- we will adhere to all relevant laws regarding the organisms.	AA/Math & Science	Federal Fund	\$500.00	One Time
Wyoming Department of Revenue	LCCC to provide 6 sessions per Training Proposal "Supervisor Training Series"	AA/OWD	Business Training		
Dr. Fisher's Family Practice	This clinical partnership provides workplace learning opportunities for LCCC CCMA students. Upon completion, students are better prepared to successfully enter the workforce.	AA/OWD-CMA	Education Affiliation		
Poplar Bluff Regional Medical Center	Clinical site affiliation/ education affiliation agreement	AA/HSW	Education Affiliation		
Catharine Leah Holman	MC and Keynote Speaker for the Administrative Professionals Conference on April 26, 2023	Academic Affairs (AA)	Business Training	\$2,500.00	One Time
Cheyenne Skin Clinic	This clinical partnership provides workplace learning opportunities for LCCC CCMA students. Upon completion, students are better prepared to successfully enter the workforce.	Academic Affairs (AA)	Education Affiliation		
Wave Engineering	Acoustical sounds engineer evaluation of Library and Makerspace sound transfer issues- provide review and recommendations/solutions to help with issues	Administration & Finance (A&F)	Current Fund	\$3,725.00	One Time