

Leave Policy	Policy Number	6.6
	Effective Date	April 2, 2014

1.0 POLICY & PURPOSE



It is the policy of the Board of Trustees of Laramie County Community College (LCCC) to provide appropriate types of leave to specified employees in a fiscally and operationally responsible manner; some leaves are granted to eligible employees by the Board of Trustees as institutionally-provided benefit(s) while other leaves are required by applicable statute and/or regulation and are provided in accordance with law. Therefore, the purpose of this policy is to direct the President to implement procedures to carry out this policy.

2.0 REVISION HISTORY

Original Policy 4120 adopted on: 8/17/99
 New Policy Adopted on: 4/2/14
 Revised on: 3/15/23

3.0 PERSONS AFFECTED

Employees holding regular full-time positions that are eligible for paid and unpaid leave are affected by this procedure. Part-time employees may be eligible for FMLA.

REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Peggie Kresl-Hotz, Human Resources Executive Director Debb Roden, Legal Counsel	1/14/14
Ratified by College Council	Kari Brown-Herbst, College Council Co-chair	3/17/14
Recommended by President (Signature)		4/2/14
Approval by Trustees (Signature)		4/2/14