



Minutes October 28, 2022

- I. Call to order
- II. Roll Call
 - a. Present: President Tolman, Vice President Shutty, Secretary McNowelly, Treasurer Smith, Senator Ewing Thornton, Senator Cruz, Advisor Fiedler, Advisor Sorenson, Advisor Boughton
- III. Contingency Funding Request from TEK Student Organization
 - a. President Tolman presented the funding request from TEK and opened the floor for discussion and/or questions from Senators.
 - b. Secretary McNowelly- Discussed T-shirts and pointed out student activity fees cannot be used to purchase apparel for club members.
 - c. Vice President Shutty asked how many students are interested in the club and how many are currently active
 - d. Pathway Coordinator McIntosh provided more details and explained what he envisions the TEK organization to be
 - i. They have at least 4 students and believe they can get at least 10-15 students to be consistently active once they are able to recruit.
 - ii. Explained the vision is to create this student organization to create a community with the IT Pathway students. Pathway students have given feedback and expressed a strong interest.
 - iii. Club has opportunity to give students applicable activities to work on interview skills and give them opportunities for professional networking.
 - e. Senator McNowelly-Clarified that the group seems to be geared not only for building softs skills, but networking.
 - i. Pathway Coordinator McIntosh confirmed this to be true and elaborated that Industry partners are really excited about LCCC IT students, and this is a great opportunity to build on that and provide opportunities for the pathway to further collaborate with industry partners.
 - f. Advisor Boughton asked if TEK is tied to a national organization
 - i. No, the name is based on research of other similar groups at other universities, but there doesn't seem to be a lot of tek groups like this at other institutions.
 - g. Advisor Boughton-asked about the group being open to alumni and non-students interacting with students. Some information and clarification to make sure non-students are distinguished from students and their role made clear.

- h. Discussion that due to SAFAC policy and accounting stipulations on how institutional funds can be used, it is important to distinguish funding from going toward non-students or community members. Larger discussion on what is and what isn't appropriate for funding.
- i. Senator Ewing Thornton asked if there were plans for fundraising
 - i. Explained there are plans, gaming culture and aware there is an e-gaming club and an esports team. Students have discussed doing a board game tournament of some kind. Discussion of having industry partners sponsor something like this to help with fundraising.
- j. Treasurer Smith asked if the group does coding
 - i. Pathway Coordinator McIntosh explained they are not a computer science pathway, but they do teach coding in some of their coursework and database management. So, doing something like a code-a-thon activity, but they would most likely focus on things like cyber security.
- k. Secretary Smith motions to approve the contingency funding request for \$500.00 to the Student Organization TEK
 - i. Senator Ewing Thornton seconds.
 - ii. Unanimously approved.

IV. Public Input

- a. Advisor Boughton-Faculty Advisor for SAFAC introduced herself to the group.
- b. General questions and discussion about dental hygiene program to ensure we can direct students to the location and inform students about the dental hygiene clinic.
- c. Senators can submit photos they take engaging with the campus to Advisor Sorenson, and he can see about publishing to the Student Engagement & Diversity social media accounts.

V. Officer Reports

- a. President
 - i. Meeting with Dr. Schaffer on Monday Oct. 21
 1. Discussed having a section in another publication. Dr. Schaffer expressed he doesn't have a specific way to do this, and it is up to SGA how they want to go about this.
 2. Legislative session, occurring in spring of 2022, important to consider SAFAC schedule. Dr. Schaffer suggested early February would be a good time, and Wyoming Legislative Committee work doesn't start until early February. Dr. Schaffer would love for SGA to involved. There is an opportunity for students to serve on committees for the legislative session. There may be an opportunity to participate directly. This would be a whole day spent at the Capitol. Advisor Sorenson expressed it was important to establish a date for this before the end of this semester, so the SAFAC schedule can be planned around this.
 3. Board of Trustees Forum-discussed at Monday's meeting and Dr. Schaffer expressed there wasn't enough time. President Tolman expressed he has been having issues with his email account and original email did not get sent out. He apologized that Senators did not receive

the email until the day questions were due and did not allow enough time.

4. President Tolman gave Dr. Schaffer updates on what SGA has been discussing.

b. Vice President

i. Met with Vice President of Student Services Dr. Stutz.

1. Main focus of meeting was to brainstorm on ideas on how to increase student awareness and student engagement
2. GEM vs. independent email/student newsletter. Good opportunity to focus on we are SGA, this is what we do, these are the current issues. May take a lot of planning and time to execute and with small numbers, this may be difficult to achieve. Benefits to GEM-reaches students, but also reaches faculty and staff. Also reaches prospective students.
 - a. Talked about events. Dining Services is very interested in helping with things like this with students.
 - b. Athletics events-difficult right now because games are off campus with the renovation. May be an opportunity for SGA to do a shoutout during one of their intermission breaks.
 - c. Word of mouth, presence at SGA desk makes a difference. Use these shifts as an opportunity to talk to students about what SGA is.
 - d. RA posters-opportunity to showcase Senator profiles.
 - e. QR code to link to the SGA website and really start to use the SGA website to showcase the benefits of being Senators. Would be good to balance out current highlight of responsibilities with benefits.
 - f. Vice President Shutty will email out to all senators so they can use the week to think about this and would love to discuss this again next week and come up with a plan
 - g. Advisor Fiedler really likes the idea of partnering with the dining hall to do a meet and greet event or something like that with the Dining Hall.
3. Senator Ewing Thornton suggested advisor web page gets updated as there is a deadline listed and this may be confusing. Advisor Sorenson will get this updated ASAP.

c. Approval of Minutes from 10-21-2022

i. Revisions Presented

1. Senator Ewing Thornton asked that her name be updated in the minutes and SGA documents. Her last name is listed as Thornton and should be listed as Ewing Thornton.
2. IV.6 a correction to specify President Tolman was talking about recruitment from the Ag pathway
3. Indicate Advisor Boughton was absent from last meeting

ii. Vice President Shutty motioned to approve the minutes with proposed revisions

1. Senator Ewing Thornton second
2. Unanimously approved

VI. Committee Reports

a. College Council

- i. Reviewed paid/leave policy and procedure and went over additional policies and procedures.
- ii. Senator Cruz, updated College Council on low numbers
- iii. Talked about events coming up. Trunk or Treat on Oct. 30
- iv. Dr. Jensen Ryan said there are students from the HPS Pathway interested in coming to SGA.
- v. Shutty asked if there was a valid concern in accepting 4 more students from HPS or any single Pathway and asked what happens if in the spring we have students from pathways we were not able to fill or represent. Will this be a concern if we then can't take students to have more equal representation. This should be an important consideration and discussion when applications come in.
 1. Secretary Mcnowelly discussed an idea to reach out to instructors who are in Pathways we are not in if faculty might consider giving extra credit to students who joined SGA.
 2. Advisor Boughton explained that this was up to each individual instructor and expressed she wasn't sure if there would be a lot of faculty that would do this. She expressed she felt it was more powerful coming from them as students and word of mouth from the student senators would be more impactful.

b. ITGC Committee

- i. No report, haven't met yet. Treasurer Smith was added to the Microsoft Teams for the ITGC Committee

c. DEI Advisory Board

- i. Secretary McNowelly-Diversity Statement developed and draft to President's Cabinet and heavily revised and came back to DEI Advisory Board changed, but with the same core meaning. DEI Advisory Board all agreed with the changes.
- ii. Elected a co-chair for the DEI Advisory Board (Psychology Instructor, Dr. Ezras Tellalian)
- iii. Statement is now going to College Council for approval
- iv. Advisor Sorenson explained if College Council approves, the next step will be to present the statement to the Board of Trustees

VII. Advisor Reports

- a. Executive Meetings- Advisor Sorenson explained all executive meetings were used last year was to approve the agenda, but it didn't seem like executive had the time to do a lot of prep work and lead these meetings. He asked that any agenda items executive officers, senators, or advisors have should be sent to him by noon on Wednesdays. Agendas will be prepped and sent out every Wednesday afternoon.
- b. Prep & Reports for Committees and Meetings with Administration- Advisor Sorenson explained it was important to remember details, so they were accurately being reports back to Senate. He also said it was important to ask questions to determine if action

items were expected from SGA and if so a deadline for the action items to ensure SGA is able to meet deadlines and deliver on expectations.

- c. Health Clinic Update-Advisor Sorenson explained he discussed Senator concerns that were presented regarding the Health Clinic from the last meeting and Dr. Miller would be at the next meeting to discuss further with them and present some information.
- d. Advisor Boughton needs help with an event on engaging international students within the community and classroom. Advisor Boughton is asking for SGA to help with sponsoring or being involved.
 - i. November 17th 12:30 – 1:30
 - ii. Advisor Sorenson can create an event in CI and CORQ
 - iii. Looking for Senators to be at the event and speak about the value of having International students on campus.

VIII. Old Business

a. Officer Elections

- i. Secretary – Senator McNowelly – explained she will give her best efforts to fulfill the duties and responsibilities for Secretary, but wanted to remind Senators everyone is under same strain and all aware that we are limited personnel.
 - 1. Senator McNowelly was elected Secretary unanimously
- ii. Treasurer – Senator Smith – Believes being a treasurer would be a great experience, and interested in seeing what happens behind the scenes with funds.
 - 1. Senator Smith was elected Secretary unanimously

b. SGA Committees – Discuss what direction this SGA would like to take.

- i. Secretary McNowelly makes a motion to focus on one thing and tackle this as a group.
 - 1. Senator Ewing Thornton Sunshine second.
 - 2. Unanimous
- ii. Vice President Shutty points out that all the ideas presented shouldn't all be tackled, but narrowed down. Overall theme is increasing awareness of SGA to increase engagement.
- iii. Treasurer Smith agrees that increasing awareness should be a direction.
- iv. Treasurer Smith makes a motion to suspend the internal committees laid out in the constitution and focus on the goal of increasing awareness of SGA to promote student engagement as a Senate.
 - 1. Secretary McNowelly seconds
 - 2. Unanimous
- v. Advisor Sorenson suggested Senators think about what they want to execute over the next week, so they can come prepared to discuss at the next meeting to narrow down a plan. The sooner they develop a plan, the sooner they can begin delegating tasks and executing.

IX. New Business

- a. Motion made by Senator Ewing Thornton to table Student Newsletter item for next meeting due to time.
 - i. Vice President Shutty seconds

- ii. Unanimous
- X. Motion made by Treasurer Smith to adjourn meeting
 - a. Secretary McNowelly seconds
 - b. Unanimous, meeting adjourned at 4:34 p.m.

TABLED

- a. Student newsletter
 - Student Newsletter
 - i. How frequent?
 - ii. Identifying what information to report out to students.
 - 1. Typed out summaries of what are discussed at committee meetings and meetings with administration.